



# WASTEWATER MANAGEMENT LLC

## PLANT MANAGEMENT PROPOSAL

### **Professional Services**

Prepared by  
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## **Table Of Contents**

1. Executive Summary
2. Qualifications & Experience
3. Key Staff Involved
4. Wastewater System Details
5. Services Overview
6. Rate Structure
7. Terms and Conditions
8. Contact Information
9. Billing Information
10. Acceptance and Signature Page

## 1. Executive summary

Wastewater Management LLC is a premier provider of wastewater compliance and operational services, dedicated to delivering customized solutions that surpass regulatory standards while optimizing efficiency and safeguarding the environment.

This proposal presents a comprehensive management program for the Delleker Wastewater Treatment Plant, encompassing Chief Plant Operator (CPO) designation, regulatory compliance reporting, staff training, process optimization, troubleshooting, and 24/7 operational support. All services align with the California State Water Resources Control Board (SWRCB) regulations and California Code of Regulations Title 23, Division 3, Chapter 26.

Our objective is to maintain full regulatory compliance for the Delleker Wastewater Treatment Plant, thereby protecting public health, environmental integrity, and ensuring dependable wastewater management.

## 2. QUALIFICATIONS & EXPERIENCE

Wastewater Management LLC is an established firm specializing in wastewater management, regulatory compliance, and operational excellence. With a proven track record serving municipalities, wastewater districts, and private entities, we ensure adherence to SWRCB and National Pollutant Discharge Elimination System (NPDES) requirements.

### 2.1 Our Expertise Include:

- Certified Wastewater Treatment Operators proficient in managing compliant programs.
- Facility assessments and process optimizations to preempt risks and enhance performance.
- Regulatory compliance expertise, with successful implementations across California wastewater systems.
- Operator training and support to foster compliance and professional development.
- Comprehensive reporting and audits to uphold regulatory standards.
- Emergency response and troubleshooting for seamless operational continuity.

## **2.2 Licenses & Certifications:**

Our team possesses essential certifications for wastewater treatment, operations, and compliance, including:

- California State Water Resources Control Board Wastewater Treatment Operator Certification (Grade V).
- Water Treatment Operator Certification (Grade III).
- Water Distribution Operator Certification (Grade II).
- Advanced Water Operations Certification (Grade IV).
- Hazard Assessment and Mitigation Training for wastewater systems.

## **3. Key Staff Involves**

Chris Lewsadder has multiple years of specialized experience in wastewater systems, serving as a Grade V Wastewater operator and expert across facilities in Ventura and Santa Barbara Counties, including municipal treatment plants and conservation districts. His proficiency spans wastewater operations, regulatory compliance, process troubleshooting, and operator training.

[Additional staff or subcontractors may be engaged as needed, with equivalent qualifications and certifications to support project demands.]



#### 4. Wastewater System Details

<b>WDID</b>	5A321010001
<b>CIWQS Facility Place ID</b>	219530
<b>Discharger</b>	Grizzly Lake Community Services District
<b>Name of Facility</b>	Delleker Wastewater Treatment Plant
<b>Facility Address</b>	73821 Industrial Way
	Portola, CA 96122
	Plumas County
<b>Facility Contact, Title and Phone</b>	Jared Recasens, Chief Plant Operator (530) 832-5225
<b>Authorized Person to Sign and Submit Reports</b>	Jared Recasens, Chief Plant Operator (530) 832-5225
<b>Mailing Address</b>	119 Delleker Road, Portola, CA 96122
<b>Billing Address</b>	Same as Mailing Address
<b>Type of Facility</b>	Publicly Owned Treatment Works (POTW)
<b>Major or Minor Facility</b>	Minor
<b>Threat to Water Quality</b>	2
<b>Complexity</b>	B
<b>Pretreatment Program</b>	Not Applicable
<b>Recycling Requirements</b>	Not Applicable
<b>Facility Permitted Flow</b>	0.40 million gallons per day (MGD), average daily discharge flow
<b>Facility Design Flow</b>	0.10 MGD, average dry weather flow
<b>Watershed</b>	Sacramento
<b>Receiving Water</b>	Middle Fork Feather River
<b>Receiving Water Type</b>	Inland Surface Water

#### 5. Services Overview

##### 5.1 Chief Plant Operator (CPO) Designation and Oversight

- Serve as the designated CPO for the Grade II facility.
- Oversee operations, ensuring compliance and providing strategic support.
- Offer technical guidance and mentoring to on-site personnel.
- Review, certify, and submit regulatory documents, including Self-Monitoring Reports (SMRs), California Integrated Water Quality System (CIWQS) entries, and NPDES filings.
- Perform scheduled site visits and remote monitoring in accordance with regulatory mandates:

## **5.2 Facility Assessments and Process Troubleshooting**

- Conduct thorough evaluations of treatment processes, equipment, and infrastructure.
- Diagnose and resolve issues such as flow discrepancies, effluent quality deviations, or mechanical failures.
- Propose enhancements for energy efficiency, cost reduction, and sustained compliance.

## **5.3 Regulatory Compliance and Reporting**

- Liaise with SWRCB, regional boards, and inspectors.
- Facilitate timely report submissions and documentation management.
- Support permit renewals, audits, and inspections.

## **5.4 Operator Training and Mentoring**

- Deliver customized on-site and remote training on operational best practices, safety protocols, and compliance requirements.
- Develop tailored training materials and schedules.

## **5.5 Emergency Response and 24/7 Support**

- Provide round-the-clock availability for consultations on urgent matters.
- Expedite on-site interventions for critical operational disruptions

## **5.6 Deliverables**

- Monthly compliance summaries and reports.
- Training documentation and certification records.
- Assessment findings with actionable recommendations.
- Certified regulatory submissions.

## 6. Rate Structure

#	Service	Price	Type of cost	Payment Schedule
1	Monthly Fee (CPO Coverage, Regulatory Responsibility, CIWQS, SMRs, NPDES Document Reporting)	\$8,440	Monthly - Fixed Cost	Invoiced Monthly
2	On-Site Emergency Response	\$285	Per Hour (from departure to return)	Invoiced as Incurred

### Startup Fee

- A startup fee of \$16,880 is required on the first day of service. This fee will cover the first and second month of operations, including initial setup, onboarding, and subcontractor fees. Additional fees will be invoiced at end of first month as incurred.
- The next payment will be Invoiced in the third month.

### Notes:

- Rates are subject to annual review and adjustment for inflation or scope modifications.
- Reimbursements for travel and expenses follow standard public agency guidelines.

## **7. Terms and conditions**

### **7.1. Term of Agreement**

This agreement commences on [Start Date] and extends for twelve (12) months, subject to termination by either party with thirty (30) days' written notice. Renewal requires mutual written consent prior to expiration.

### **7.2. Termination Rights**

Wastewater Management LLC reserves the right to terminate immediately if the Client fails to implement recommended critical operational improvements or persists in regulatory violations despite guidance, thereby absolving the provider of liability for non-compliance attributable to Client actions.

### **7.3. Liability for Fines and Violations**

The Client retains ultimate responsibility for facility operations and maintenance. Wastewater Management LLC shall not be liable for permit violations, regulatory fines, penalties, or fees. The Client assumes all costs associated with such assessments. Furthermore, if recommendations are made by Wastewater Management LLC and the wastewater facility does not implement those recommendations, and a major violation subsequently occurs as a result, Wastewater Management LLC shall bear no liability for the violation, fines, penalties, or any related consequences.

### **7.4. Indemnification**

The Client agrees to indemnify, defend, and hold harmless Wastewater Management LLC, its officers, employees, and agents from any claims, losses, damages, or liabilities arising from the Client's operations.

### **7.5. Insurance & Certification**

Wastewater Management LLC maintains professional liability insurance and all requisite certifications, including ongoing continuing education requirements.



#### **7.6. Independent Contractor Status**

Wastewater Management LLC operates as an independent contractor. The Client is not responsible for taxes, insurance, or employment obligations related to our personnel.

#### **7.7. Confidentiality**

Both parties agree to maintain the confidentiality of proprietary information disclosed during the engagement

#### **7.8. Governing Law**

This agreement is governed by the laws of the State of California.

### **8. CONTACT INFORMATION**

For inquiries or service requests, please contact:

Wastewater Management LLC

Address: 2150 Pickwick Dr, PO Box #653, Camarillo, CA 93011

Email: [chris@wastewatermgmt.com](mailto:chris@wastewatermgmt.com)

Phone: (805) 404-3881

Website: [www.wastewatermgmt.com](http://www.wastewatermgmt.com)

### **9. BILLING INFORMATION**

#### **Billing Contact:**

Name: Chris Lewsadder

Address: 2150 Pickwick Dr, PO Box #653, Camarillo, CA 93011

Phone: (805) 404-3881

Email: [chris@wastewatermgmt.com](mailto:chris@wastewatermgmt.com)

**Payment Terms:** Invoices are due net 15 days from issuance. Late payments may incur a 1.5% monthly finance charge.

**10. ACCEPTANCE AND SIGNATURE PAGE**

This proposal is accepted and agreed to by:

**Delleker Wastewater Treatment Plant**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Wastewater Management LLC**

Signature: \_\_\_\_\_

Name: Chris Lewsadder

Title: Chief Plant Operator

Date: \_\_\_\_\_