

Grizzly Lake Community Services District
Minutes of the meeting of the Board of Directors

September 17, 2024 (approved 10-15-2024)

1. Call to Order

A regular meeting of the Board of Directors for the Grizzly Lake Community Services District was held on Tuesday, September 17, 2024, beginning at 5:30 p.m. pursuant to the written Notice of Meetings. The meeting was held at 119 Delleker Drive in Portola, CA. Board members Sharon Castaneda, Darla Thompson, Charlotte Willis and Jeanne Collins were present. Bob Howell, General Manager was present. Joleen Cline served as minutes taker. Sharon Castaneda called the meeting to order at 5:30 p.m.

A. Pledge of Allegiance

All Board members participated in the pledge.

B. Roll Call

See attendees noted above.

2. Consent Agenda

A. Approve Minutes of the September 03, 2024 Board Meeting

After review, upon motion duly made, seconded and unanimously carried, the Board approved the minutes of the September 03, 2024 Board meeting with edits provided from Bob Howell.

3. Public Comment

None

4. General Manager Reports

A. New Connections/Applications

Bob Howell reported the owner of 1365 Grizzly Road requested an application. Bob reported he requested a bid from Folchi for the new connection at 217 Arriba Ave.

B. CSWCB communication

Bob reported he has reached out to Stacey at the California State Water Control Board and is waiting on a response..

C. Update on reimbursement for water used during recent fire event - Pending

No report

D. Update on sale of excavator- pending

No report

E. Update on Great Basin Contract Project

Bob reported he returned the contract for Phase I and Great Basin is about 6 – 7 weeks out from beginning the project. Joleen asked Bob to take photos before, during and after the project is complete so that the Board can feature the project in an upcoming newsletter.

F. Update on Recruiting Efforts

Joleen reported there has been no interest since the last Board meeting.

G. Approve installation of Electrical Service to new building for aerators and controls

Bob reported he will get request a bid to have the service connected to the new building.

H. Approval of purchase of 5 HP aerator

No report – This item will be brought back to the Board in the future.

Bob reported he recently discovered a document included in the Plumas County Local Agency Management plan for wastewater disposal. He reported the BOD for the material that Plumas Sanitation is adding to the system is 1000 and the BOD for the residential flows is 366. Josh Nelson has not been responsive to our requests. Joleen provided an email which includes referrals from two attorneys that specialize in Water/Sewer Special Districts.

Bob reported PSREC requested a copy of the results of a recent water test. Bob delivered a copy of the report to PSREC.

Bob reported he will return the Mini Monsoon groundwater pump. He found a usable pump inside the Conex storage container. Regarding the led pipe report due on October 16, he has completed 13 out of 24 surveys that are due. Bob reported we have not found any lead pipes so far. Bob reported he received a bid of \$3,456.00 to complete the camera inspection of the lines where the grease plug was. Bob reported Michael believes he is going to take the D-1 test in about 30 days.

5. Financial Reports

A. Review of Financial reports for 08/31/2024

Joleen reported as of 08/31/2024, the reserve account had a balance of \$100,736.99 and the Operating account balance was \$53,817.38. Expenses are tracking in line with the budget so far.

After review, upon motion made by Charlotte Willis, seconded by Darla Thompson and unanimously carried, the financial reports for the period ending 08/31/2024 were approved as submitted.

B. Review delinquent accounts and next steps including notice of shut off and notice of lien

Joleen Cline reported there is no action to be taken today.

6. New Business

A) Update on Connection Application and Fee Policy – pending

No report

B) Report on SWRCB grant application

Joleen Cline shared two emails from Matt Van Dyne of DOWL. Matt provided a history of the relationship between DOWL and the Grizzly Lake CSD. He explained that DOWL would be interested in completing the parts of the implementation application that were not completed during the planning phase. Bob reported he would like to have a conversation between DOWL, Justice and himself to devise a plan to complete the implementation application.

8. Adjournment

After review, upon motion duly made, seconded and unanimously carried, the Board adjourned the meet at 6:56.