

**Grizzly Lake Community Services District
Minutes of the meeting of the Board of Directors**

November 19, 2024 (approved 12/17/2024)

1. Call to Order

A regular meeting of the Board of Directors for the Grizzly Lake Community Services District was held on Tuesday, November 19, 2024, beginning at 5:30 p.m. pursuant to the written Notice of Meetings. The meeting was held at 119 Delleker Drive in Portola, CA. Board members Sharon Castaneda, Darla Thompson, Charlotte Willis and Jeanne Collins were present. Bob Howell, General Manager, was also present. Joleen Cline recorded the minutes. Sharon Castaneda called the meeting to order at 5:32 p.m.

A. Pledge of Allegiance

All Board members participated in the pledge.

B. Roll Call

See attendees noted above.

2. Consent Agenda

A. Approve Minutes of the November 05, 2024, Board Meeting

After review, upon motion duly made, seconded and unanimously carried, the Board approved the minutes of the November 05, 2024, Board meeting as submitted.

3. Public Comment

None

4. General Manager Reports

A. Update on New Connections/Applications

Joleen reported a member recently purchased a house through a county lien sale. The prior balance will be written off and a new account created.

B. Update on Tank and Well inspections

Bob reported we are waiting to be scheduled for the inspection. He estimates the cost to be approximately \$3,600.00.

C. Update on repairs needed prior to discharge

Bob reported he does not yet have a bid to repair the discharge pipe. He has consulted with Matt from DOWL and also has emailed the State Wastewater Board Supervisor and is waiting for a reply.

There are two chemical pumps, and both are not working. Bob reported he can replace them with manual pumps or automatic pumps. He is waiting to get an estimate from Nick Little to have the electrical service installed in the new building.

D. Proposal to hire a certified operator for upcoming discharge

Bob reported that Jamar Tate has submitted a resignation letter that takes effect Nov 29, 2024. We may receive a proposal from L Prince to supervise during discharge.

E. Report on Manhole violations

Bob reported there are 19 manholes and most of them need to be upgraded and raised. Violations could be \$3,000 for each one that is not corrected.

F. New regulations and corrective action on uranium well.

Bob reported he spoke with Matt at DOWL regarding the problem well. He provided copies of the report from the state and DOWL. Matt will prepare a proposal. The state has requested a corrective action report regarding the unused well that currently has high levels of uranium.

G. Dowl proposal to work on uranium well plan

See above.

H. PRV service

Bob reported that the district has two pressure reducing valves and both need to be repaired. He has requested bids to present to the board at a future meeting.

I. Update on construction progress of new control building at the ponds

Bob reported that Nick Little will submit a proposal to install the electrical service (lights and plugs). For now, Bob is planning to keep the chlorine and the bromine in the old Conex storage unit.

K Fire hydrant repairs

Bob reported there are 4 fire hydrants within the district that are in need of repair. Western Plumbing is working on a proposal to repair them.

L. Review and approve proposal from DOWL for missing requirements and application for grant proposal for Pond Refurbishment

Bob suggested the Board move forward with the Dowl proposal. After discussion, the Board decided to take no action on this matter at this time.

M. Update on reimbursement for water used during recent fire event – Pending

N. Added item (report only)

Bob reported he met Lance and was given a tour of the Plumas Sanitation facility. Lance agreed to take monthly samples to measure the BOD, PH, Solids and other measurable contaminants.

5. District Business

A. Policy updates needed

- i. Commercial sewage disposal
- ii. Water/Sewer service to RVs
- iii. New Service Connections
- iv. Anti-syphon valve ordinance.

6. Adjournment

After review, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 7:12 p.m.