

AN ORDINANCE OF THE BOARD OF GRIZZLY LAKE COMMUNITY
SERVICES DISTRICT REGARDING THE COLLECTION OF DELINQUENT
FEES AND CHARGES

WHEREAS, the Board of Directors of the Grizzly Lake Community Services District is committed to providing water and sewer service to customers within its jurisdiction; and

WHEREAS, Health and Safety Code section 5470 et seq., Public Utilities Code section 10001 et seq. and other applicable provisions of state law authorize the District to collect delinquent water and sewer rates and charges; and

WHEREAS, the District wishes to amend provisions of Ordinance No. 5070 related to the collection of delinquent rates and charges.

BE IT ORDAINED by the Board of Directors of the Grizzly Lake Community Services District as follows:

1. **Amendment.** Section 5070.43 of the District's code of ordinances is hereby amended to read in full as follows:

Section 5070.43 Description of Services and Billing Procedures

Services for improved lots are comprised of Water and Sewer (if applicable). Services for unimproved (vacant) lots are comprised of Sewer Standby fees and Water Standby fees. In the case of rental property, the property owner name listed on Plumas County Tax Records is considered the party responsible for payment of all service fees.

(a) All charges and rates for services are based on annual fees and are billed on a monthly basis by the District. All charges for services and facilities shall be listed on one statement and collected together. The obligations may be prepaid, annually, semi-annually, or quarterly at the option of the property owner.

(b) Payment is due by the 25th of each month from the date of the billing. If not paid by the 25th the account will be considered past due. The District shall forward a Statement and a Past Due Notice to the customer. Failure to pay any portion of the statement will be considered as a default on the account.

2. **Amendment.** Section 5070.44 of the District's code of ordinances is hereby amended to read in full as follows:

Section 5070.44 Procedure Prior to Discontinuing Service(s)

(a) Past due notice shall be mailed and include information regarding the following subjects:

- (1) The customer's name and address.
- (2) The amount due, including any penalties as provided for in Section 5070.45.

(3) The date by which payments or arrangements for payment is required to avoid termination.

(4) The procedures by which the customer may file a complaint or request an investigation regarding services or charges.

(5) The procedure by which the customer may request information regarding financial assistance

(6) The procedure by which the customer may request amortization of unpaid charges.

(7) The telephone number where the customer may obtain additional information or institute arrangements for payment.

(b) In the event payment is not received or other suitable arrangements are not made within 10 days of the notice in subsection 5070.43 (b), the District shall contact via a 24 Hour Notice hand delivered to the customer's residence. This notice shall contain all items of information as required by subsections (a)(1)-(3), (a)(5) and (a)(7).

(c) The District shall also make available to all customers 65 years of age or older such third party termination notification services as required by Public Utilities Code section 10010(c).

(d) District service rates are flat rates, charged on a fiscal year basis.

3. **Amendment.** Section 5070.45 of the District's code of ordinances is hereby amended to read in full as follows:

Section 5070.45 Basic Penalties

If payment is not received by the 25th of the billing month a late charge of \$20.00 will be levied on the account. If no arrangement for payments are made 1.5% of the past due balance will be imposed each month payment is not received and the procedure to discontinue service will start. If services are discontinued the Board of Directors may require a Utility Deposit of (3) three months service fees (currently \$244.50) prior to reconnection of services.

4. **Amendment.** Section 5070.47 of the District's code of ordinances is hereby amended to read as follows:

Section 5070.47 Collection Methods

If payment is not timely received, the District may employ any and all legal methods to collect outstanding debts to include recording certificates specifically the amount (s) due and recording of which constitutes a lien on the property.

THIS REVISION ORDINANCE WAS APPROVED ON THIS THE 12th DAY OF OCTOBER 2016 by the following roll call vote of the governing body:

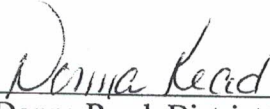
AYES: Terrell, Tate, Castaneda, Gullory, Work

NOES:

ABSTAIN:

ABSENT:

I hereby certify that the foregoing is a true and correct copy of the GLCSD Ordinance 5070 as amended July 7, 2010 adopted by the Board of Directors at the regular Board meeting held on July 7, 2010.



Donna Read, District Bookkeeper