

**Grizzly Lake Community Services District
Minutes of the meeting of the Board of Directors**

Wednesday, January 22, 2024 (approved 02/07/2024)

1. Call to Order

A regular meeting of the Board of Directors for the Grizzly Lake Community Services District was held on Wednesday, January 22, 2024, beginning at 1:00 p.m. pursuant to the written Notice of Meetings. The meeting was held at 119 Delleker Drive in Portola, CA. Board members Sharon Castaneda, Darla Thompson, Linda VanDahlen, and Jeanne Collins were present. There was 1 District member, and 1 employee present. Sharon Castaneda called the meeting at 1:04 p.m.

A. Pledge of Allegiance

B. Roll Call

See attendees noted above. There is currently 1 vacancy on the Board.

C. Announcement of Board Vacancy

Linda VanDahlen reported a formal notice regarding the Board vacancy has been posted. Applications are available for any District member interested in filling the vacant position.

2. Consent Agenda

A. Approve Minutes of the January 10, 2024, Regular Board Meeting

After review, upon motion made by Linda VanDahlen, seconded by Darla Thompson and unanimously approved, the minutes of the January 10, 2024, Regular Board Meeting were approved as presented.

3. Public Comments

None

4. New Business

A. Surplus Property

Linda VanDahlen reported the Mini Excavator was purchased for a total of \$72,793.16 (including tax) in 2021 with a \$10,000 downpayment. The district signed a contract for a 60-month loan and is making payments of over \$1,000 per month. According to staff, the excavator is not needed. The reason it was originally purchased was because contractors were not willing to work with the CSD. The board discussed the benefits of working with a contractor instead of completing excavation work in house, such as liability and overall operator expertise with running equipment. The current balance owed on the mini ex is approximately \$30,850.00.

The skid steer was purchased in November of 2019 for \$45,350. There is a balloon payment due December 5, 2024, in the amount of \$16,918.31.

Linda suggested staff complete an inventory of the equipment and tools owned by the district. We have 2 sign stands, 2 plastic barricade strips, and 2 vinyl AHD signs, which need to be returned to Western Trench Safety as soon as possible.

5. Board Member's Reports

A. Update on Grant.

Linda reported there is \$17,237.68 still available for the planning part of the Grant. She suggested the Board invite DOWL to a future meeting to explain the process and plan to the Board.

B. Other Reports

Linda VanDahlen reported the USDA loan was executed in 2005 and is a 40-year loan at 4.25% interest. Payments are due in May and November of each year. The district has an agreement with Plumas Sanitation to discharge sewage into the ponds. In 2009 the district was charging .01 per gallon and in 2019 the charge went to .14 per gal. That contract will need to be renegotiated at the end of this year.

The pump house is in bad shape. It needs to be cleaned up so that the equipment can be tested.

Jeanne reported she cleaned up the email account and updated the password. She will continue to respond to email as message arrive.

6. Adjourn to Closed Session

After review, upon motion made by Linda VanDahlen, seconded by Jeanne Collins, and unanimously carried the Board adjourned the regular meeting and went into closed session at 1:34 p.m.