

**Grizzly Lake Community Services District
Minutes of the meeting of the Board of Directors**

August 20, 2024 (apprvd 09-03-2024)

1. Call to Order

A regular meeting of the Board of Directors for the Grizzly Lake Community Services District was held on Tuesday, August 20, 2024, beginning at 5:30 p.m. pursuant to the written Notice of Meetings. The meeting was held at 119 Delleker Drive in Portola, CA. Board members Sharon Castaneda, Darla Thompson, Charlotte Willis and Jeanne Collins were present. Sharon Castaneda called the meeting to order at 5:30 p.m.

A. Pledge of Allegiance

All Board members participated in the pledge.

B. Roll Call

See attendees noted above.

2. Public Comment

None

3. Consent Agenda

A. Approve Minutes of the June 27, 2024 Board Meeting

After review, upon motion duly made, seconded and unanimously carried, the Board approved the minutes of the June 27, 2024 Board meeting as submitted.

B. Approve Minutes of the August 06, 2024 Board meeting

Postponed

4. Public Comments

None

5. General Manager Reports

A. New Connections/Applications

Joleen reported she participated in a meeting with the attorney this morning. The attorney reported he would draft an updated policy for connection fees. The policy should be available for Board review prior to the September 3 Board meeting.

The owner of 217 Arriba is planning to complete the new connection paperwork and deliver the new connection fees this week.

B. CSWCB communication

Bob reported he is drafting a written response to address the violation notices.

C. Update on recent repairs

Bob described the recent issue with a sewer line backup. A grease plug was found to have encased the entire circumference of a 8" pipe. The Board discussed the need to educate the District members on the expense of putting non-biodegradable substances down the drain.

D. Update on reimbursement for water used during recent fire event

Pending - no report

E. Update on sale of excavator

Mike contacted Bob and reported their computer system is being updated. He will reach out to the District once they have a buyer. In the meantime, the excavator can stay on site, and the District can use it when needed.

5. New Business

A. Update on amended utility billing policy

Postponed-

B. Update on amended connection fee policy

Postponed-

C. Report on grant application

Joleen reported this morning, she along with Sharon and Jeannie participated in a Zoom meeting with Gabrielle Berzamina. He provided instructions on how to submit the pond rehab application.

6. *Adjourn regular meeting to Closed Session*

The regular meeting adjourned at 6:11 and the Board moved into closed session.

7. *Re-convene regular meeting and report on actions taken during closed session*

At 6:17 the Board reconvened the regular Board meeting.

Sharron Castaneda reported the Board moved to temporarily Increase GM hours to Full Time until a certified operator can be hired.

8. *Adjournment*

After review, upon motion duly made, seconded and unanimously carried, the Board adjourned the regular meeting at 6:19.