

**Grizzly Lake Community Services District
Minutes of the meeting of the Board of Directors**

January 21, 2025 (approved 02-18-2025)

1. Call to Order

A regular meeting of the Board of Directors for the Grizzly Lake Community Services District was held on Tuesday, January 21, 2025, beginning at 5:30 p.m. pursuant to the written Notice of Meetings. The meeting was held at 119 Delleker Drive in Portola, CA. Board members Sharon Castaneda, Darla Thompson, and Jeanne Collins were present. Charlotte Willis was absent. Bob Howell, General Manager, was also present. Joleen Cline recorded the minutes. Sharon Castaneda called the meeting to order at 5:45 p.m.

A. Pledge of Allegiance

All Board members participated in the pledge.

B. Roll Call

See attendees noted above.

2. Consent Agenda

A. Approve minutes of the January 07, 2025, Board Meeting

After review, upon motion duly made, seconded and unanimously carried, the Board approved the minutes of the January 07, 2025, Board Meeting as presented.

3. Public Comment

None

4. General Manager Reports

A. Report on New Connection Applications

Bob Howell reported there have been no new applications since the last meeting.

B. Progress on Discharge Pipe Repair and plan for discharge

Bob reported that the discharge pipe repair should be completed tomorrow.

C. Update on Phase 1 of Great Basin Control Contract Project

Bob reported this project is 75% completed. They are working on the composite sampler and connection from the outflow meter.

D. Level 1 status by Water Board for Drinking Water Testing and status

Bob reported he received an email from Ann with a contract for Plumas Sanitation. Lance reported he would collect samples and so far to our knowledge, he has not done that. Bob reported the ammonia levels are high in the discharge coming from Plumas Sanitation.

E. Review and approve Ford truck repair proposal

Bob reported the oil in the transfer case needs to be changed. The cost should be less than \$500.00.

F. Update on chemical inventory and need

Bob reported he needs to order chlorine. The district currently has 6 drums on hand, which should be enough for several weeks.

G. Update on Pond repair implementation grant application

Bob reported tomorrow he will call Stacey to find out more regarding this grant. Bob reported he has started working on a wastewater planning design application and Joleen will complete the financial sections.

H. Report on potential funding for lead pipe replacement

Bob reported he has started an application for grant funding for lead pipe replacement. Joleen will complete the financial sections.

I. Report on 4th Quarter violations

Bob reported the prior operator did not complete the 4th quarter reports. Bob has spoken with our State Water Board Rep to let them know we are working on a plan with SUSP.

J. Report on PH in ponds

Bob reported pond number 5 tested at 10.5. He purchased the chemical to bring down the ph level.

K. Review and approve repairs at well #2

Bob reported he has requested a bid from Amaral Plumbing to replace a check valve and a gate valve.

L. Report on recent meeting with SDRMA

Bob reported he spent about 30 minutes with SDRMA representative. He showed them our safety features such as fire extinguishers, eye wash stations, etc. Bob reported he will work on a written safety plan. The result of the meeting was favorable.

M. Adopt Resolution 2025-01: Service Connection Fee Policy

Bob presented resolution 2025-01 Resolution of the Board of Directors of the GLCSD imposing and increasing water and wastewater connection fees.

After review, upon motion duly made, seconded and unanimously carried the Board adopted Resolution 2025-01 increasing water and wastewater connection fees (attached)

N. Policy review:

i. Commercial sewage disposal

Bob reported that the attorney is working on this policy

ii. Water/Sewer service to RVs

Bob reported that the attorney is working on this policy

iii. Anti-syphon valve ordinance

Bob reported that the attorney is working on this policy

iv. Discontinuation of service for non-payment

We have received a draft of this policy; however, it is still longer than the Board had hoped. The Board will continue to refine this policy and will bring it back for consideration in the future.

6. New Business

A. Consider/Approve Proposal from SUPS for licensed operator

We are still waiting for a proposal.

B. Consider/Approve Rate Study Proposal from SUPS

After review, upon motion duly made, seconded and unanimously carried, the Board approved the proposal for SUPS to complete a rate study.

7. Adjournment

After review, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 7:14 p.m.