

AFRICAN METHODIST EPISCOPAL ZION CHURCH

QUARTERLY/ANNUAL REPORT OF TRUSTEES

The Trustees are amenable to the Quarterly Conference and as such are required to make quarterly and annual reports. Additional reports should be made as requested by the Quarterly Conference, Church Members Conference, and/or the Pastor.

_____ Church _____ Charge
 _____ District _____ Annual
 Conference. To the _____ Quarterly Conference, 201__ for the year ending
 _____, 201__

1. Organization for the present conference year was effected _____, 201__,
 by electing the following officers:

	Other Members	
Chairperson: _____	_____	_____
Vice Chrpsn: _____	_____	_____
Secretary: _____	_____	_____
Treasurer: _____	_____	_____
Other Members	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Number of Church buildings _____; Number of parsonages _____

3. Estimated value Church

a. Building(s)	\$0.00	
b. Furnishings/equipment	\$0.00	
c. Land	\$0.00	d. Total \$0.00

4. Estimated value Parsonage

a. Building(s)	\$0.00
b. Furnishings/equipment	\$0.00
c. Land	\$0.00
	d. Total \$0.00

5. Estimated value of other assets (cash, investments, other property, etc)
 _____ **\$0.00**
 _____ **\$0.00**

6. a. Is the local church incorporated? (Par.437)

b. Is the title to church property held in accordance with pars 438-439 of the
 Discipline? _____

State which: _____

7. Name or names in which title to each piece of property is recorded as shown by civil
 land records.

	Name(s)	Office	Book	Page
Church Buildings	—	—	—	—
Parsonages	—	—	—	—
Other	—	—	—	—

Who is Custodian of deeds and other legal papers? _____

Where are they kept? _____

8. Does each deed contain trust clause? (par.437-439) _____

9. QUARTERLY FINANCIAL STATEMENT RECEIPTS:

Brought forward from last Quarter		\$0.00
Received from:		
_____	\$0.00	
_____	\$0.00	
_____	\$0.00	
Total Received		\$0.00
Total Receipts plus Balance Forward		\$0.00
PAID OUT:		
For Utilities	\$0.00	
For Telephone	\$0.00	
For Maintenance & Upkeep	\$0.00	
For Mortgage	\$0.00	
For Insurance	\$0.00	
Total Paid Out	\$0.00	
Balance on Hand		\$0.00

10. Present indebtedness:

Church		
Parsonage		
Other		

11. a. Insurance

	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted by Coinsurance (Yes or No)	Expires When
Church Building			-	-	-	
Parsonage						
Church Furniture/Equipment						
Parsonage Furniture/Equipment						
Public Liability						
Workers Compensation						

b. Have the buildings been inspected for fire hazards within the past year? _____

c. When was the last appraisal made? _____

d. By Whom? _____

e. Is the amount of Insurance equal to replacement value? _____

12. Detailed list of income products and apartments funds:

Item	Date Received	Amount	Where Invested	Income	How Applied

13. What improvements and / or repairs were made during the Quarter?

Signed: _____ Date _____, 201____
 Chairperson or Secretary, Trustee