



# MERCY COLLEGE OF NURSING

VALAKOM, KOTTARAKARA, KOLLAM Dist. KERALA

[www.mercycolleges.com](http://www.mercycolleges.com)

Phone: 0474 - 2494370, 2492422

PROSPECTUS

2024– 2025

**B. Sc Nursing**

**Approved by** Government of Kerala

**Recognized by** Indian Nursing Council & Kerala Nurses & Midwives Council

**Affiliated to** Kerala University of Health Sciences, Thrissur (KUHS)

## Contact

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## **I – Introduction**

Mercy College of Nursing, a minority owned institution, is owned and run by the **Church of Christ**. It is attached to Mercy Hospital which was established in 1995. The Mercy Hospital is a Mission Hospital built up on a solid spiritual foundation and it is a living testimony to the divine call of God's people to signify the love of Christ.

Mercy Hospital is now one of the leading Super Specialty health care centre and training institution in Kottarakara, Kollam district located at Valakom beside MC road with 306 beds for inpatients and an average of 150 patients treated daily at the outpatient departments. This pioneering institution offers up-to-date health care services at an affordable rate with a view of humanitarian and philanthropic consideration through its different faculties and departments headed by specialists and equipped with sophisticated devices which are handled by experts in the field.

Mercy College of nursing has good infrastructure facilities and highly qualified teaching faculties taking the responsibility to help the students keep abreast with the current knowledge and professional trends for a successful career. The Mercy College of Nursing offers a four year B. Sc degree course as specified by Kerala University of Health Sciences, approved by the Indian Nursing Council and the Kerala Nurses & Midwives Council.

## **II – Purpose**

The main purpose of this course is to provide an educational programme through which the graduate will be prepared to assume responsibility in the primary, secondary and territory care of people as professional Nurses. Nursing Education is a dynamic process and it responds to current and future demands of people in and ever changing health care delivery system. It should be flexible in its approach to the learning needs of the students and maintaining high standard of performance. Education is an interactive way of study and experience that fosters development in critical thinking, communicative skills and the cognitive, affective and psychomotor domains. The sharing of knowledge and experience always encourages creative approaches to problem solving and accusation and development of skills. Learning is a lifelong process enabling the student to assimilate knowledge and develop attitudes, values, skills and competencies.

The 4 year B. Sc Nursing course is a formal educational preparation based on sound educational principles. As it is a foundation on which the practice of nursing is built, the furtherance of professional education in the realm of nursing depends on it.

The faculty of Mercy College of Nursing upholds the mission and vision of Mercy Hospital to which the College of Nursing is attached. Through an approved programme of study based on approved syllabus, the faculty is committed to prepare the students for a nursing degree eligible for licensure as registered nurse. This institution helps the students to learn with proper direction, encouragement, insight, dedication and support in the present health care scenario. It is a fact that the student community faces with ever increasing demand to learn more, do more and be more. Hence they are required to acquire vast information and learn wide variety of skills so that they can become highly skilled professional nurses who can ensure better service to mankind and they are able to teach, do research and solve complicated professional and personal problems.

The management and faculty are determined to exercise ongoing efforts to mould up and maintain the college as a leading institution for nursing education furthering excellence in the field of medical science fulfilling individual aspirations and dreams in all respects.

#### **MISSION and VISION**

The college urges the student to search for new horizon of knowledge and newer ways to discover the real needs of the humanity through research, study and extension. It aims to enable the educated to acquire knowledge and share this knowledge through nursing education and develop attitudes and skills in providing quality care to the sick with a holistic approach without any discrimination of caste, creed, colour or social status.

The college envisages creating more suitable and desirable environment for the student to develop confidence, competence and compassion in nursing and to prepare the students for career placements all around the globe. The institution prepare students for the pressing demands of today and tomorrow keeping in mind the need to shape and mould a professionally competent generation, loyal to the highest ideals of health profession.

### **III. ADMISSION**

#### **a. Eligibility for Admission**

The candidate for admission to B.Sc. Nursing shall be required to have the following:

1. Out of the sanctioned seat, 50% is reserved for government quota and 50 % for management quota, within which 15% is reserved for NRI quota.

2. The candidate for admission to B.Sc Nursing Degree Course should have passed the plus two course of the Kerala State Higher Secondary Education Board with Physics, Chemistry and Biology as optional subjects and English and should have obtained 50% of marks on these subjects put together or its equivalent examination approved by the Kerala University of Health Sciences.
3. The candidate should have completed 17 years of age on or before 31<sup>st</sup> December on the year of admission.
4. The candidate shall be medically fit.
5. Relaxation in marks:
  - i. Candidates belonging to SEBC (Socially and Educationally Backward Classes) in the state of Kerala with total annual family income up to Rs.4 lakhs will have relaxation of 5% marks. The Scheduled Tribe candidates in the state of Kerala need only a pass in the qualifying examination.
  - ii. Those candidates claiming relaxation of marks shall produce necessary certificates under Management Quota.

**b. Documents to be produced:-**

1. Original Certificates of S.S.L.C, Plus Two.
2. Transfer certificate (where required)
3. Course & Conduct Certificate
4. Medical fitness certificate
5. Community Certificate (Where required)
6. Photos – 10 Nos.
7. Migration certificate (Where required)
8. Eligibility certificate (Where required)

**c. Admission Procedure**

***1. Issue of online application form***

Candidates seeking admission to the course can fill the application in the College website [www.mercycolleges.com](http://www.mercycolleges.com) along with payment of Rs.800/- by Bank transfer to the College account.

The application fees once paid is not refundable. No application is considered final without payment of application fees.

## **2. *Submission of application form***

- Application form should be filled in carefully in block letters and without any ambiguity in the online portal.
- Photographs should be properly uploaded wherever necessary.
- No column in the application form should be left unfilled.
- If no entry is applicable in a particular column, please fill NA/Nil as the case may be.
- Application form must be e-signed by the candidates as well as by the parents / guardian in the appropriate place.
- Incomplete applications and those received after the closing date will not be entertained.
- Attach copies of all documents properly with the application.
- The last date of application is **20.07.2024** or as established by competent Government Authority
- The declaration of the candidate, as to the details provided in the application are true to the best of knowledge, should be included in the online application form.

### **NOTE:-**

- Applications not accompanied by documents in proof of claims made therein will be summarily rejected without further intimation.
- At the time of interview and admission, the candidate should produce all the original certificates of the copies already submitted along with application and a medical fitness certificate issued by a Registered Medical Practitioner.
- Candidates are advised to keep sufficient attested copies of certificates with them for future use.

### **d. ADMISSION for NRI QUOTA SEATS**

(iv) According to GO (MS) No.243/2014/H&FWD dated 06.08.2014, “An Applicant who depends upon his/her Father / Mother / Brothers and Sisters (inclusive of first cousins) / Husband / Wife / Brothers and Sisters (inclusive of first cousins) of Father or Mother / Half Brother / Half Sister / Adopted Father or Adopted Mother who is working abroad” will only be eligible to apply in the NRI category seats. The following five documents in original to prove the NRI status of the

sponsor and his/her relationship with the applicant shall be submitted at the time of admission. In no case an applicant is allowed to submit these documents at a later date and that non submission of the documents at the time of admission will result in cancellation of the allotment.

- a. Employment certificate of the sponsor duly attested by the concerned embassy OR If self-employed, a statement to that effect duly attested by the concerned embassy.
- b. Copy of the relevant pages of the passport of the sponsor containing currently valid visa details duly attested by the concerned embassy.
- c. An affidavit/declaration (find specimen format Annexure-1) by the NRI sponsor.
- d. Certificate from the village officer / revenue authorities to prove the relationship between the candidate & sponsor.
- e. Certificate issued by a Scheduled Bank stating that he/ she is a Non-Resident Indian holding an NRE account other than a zero balance account.

#### **IV. Preparation of Merit list**

**4.1 Merit list:** Merit list of eligible candidates will be prepared by the college on the basis of marks obtained in the optional subjects (Physics+Chemistry+Biology and English) for the qualifying examination.

**4.2 Resolution of ties while ranking:** In case of tie in the total marks, the marks in Biology will count. If there is still a tie, then the marks in Chemistry and Physics will count. If a tie still exists, the age of the candidate will be taken into account, the elder will be preferred to the younger.

**4.3 Validity of the merit list:** The published merit list will be valid till 30.08. 2024 or the date up to which the merit list shall be kept alive in terms of instruction/direction of competent authority.

**4.4 Inclusion in the merit list** will not entitle the applicant eligible for admission to the cause, unless the applicant satisfy the rules regarding the eligibility for admission and other conditions as laid down in the prospectus.

4.5 Furnishing of false information/particulars would result in the forfeiture of the candidature as well as cancellation of admission to the course, and in addition, will attract the relevant provisions of criminal law of the land.

## **V. Selection Procedure**

5.1 Selection of the candidate will be done by the college from among the candidates who have applied in the college website (online application) based on the marks obtained in the optional subjects (Physics, Chemistry, Biology and English) in the qualifying examination.

## **VI. Payment of Fees**

6.1 The students shall pay all fees of the 1<sup>st</sup> year of the course at the time of admission. Fee stipulated by the fee regulatory committee/Govt. of Kerala is as follows:

Tuition fee Rs.73,025/- (Seventy three thousand and twenty five only), Caution deposit (Refundable) Rs. 10,000/- (Ten Thousand Only) and other fees -23,300/- and from second year onwards the special fee shall be 19,300/- only due the Statutory bodies (KUHS, KNMC &INC) as and when notified. The payment of Tuition and special fee should only through online payment/ Cheque /DD/RTGS/IMPS etc. Students under the NRI Quota will have to pay fees as per Government guidelines at the time of admission. Hostel facility is available only for female candidates.

6.2 “Candidates who express their intention not to pursue studies in the Nursing College before the last date fixed for closure of admissions will be eligible for refund of the 1st year tuition fee and other fees except admission fee. They will be eligible to get back their original certificates handed over to the College at the time of admission. In the case of students who leave the college midway, the right of the management for liquidated damages, if any, from such students will be determined by the competent Civil Court”.

## **VII.**

### **Special Instructions**

- (a) **Ragging:** Ragging in any form is strictly prohibited in the college. Hence any student who indulges any form of ragging will be subjected to penal action as per provisions of law. Also the student will be expelled from the college as detailed in the law concerned and as per the Honorable Supreme Court of India directions in this regard.

(b) **Use of mobile phone:** Use of mobile phone by students is not allowed in the college campus and hostels of the college during the study hours. Any violation of this prohibition will lead to stringent disciplinary action by the college authorities.

(c) Any other items not specially covered in this prospectus will be decided by the undersigned, and his / her decision shall be final.

### **VIII. Undertaking - Non-involvement in ragging**

Each candidate and parent has to sign the undertaking given below at the time of admission (As per the provisions of anti-ragging verdict by the Hon<sup>ble</sup> Supreme Court).

I, Mr./Ms.....Roll No ..... program B.Sc. Nursing student of Mercy College of Nursing do hereby undertake on this day..... the following with respect to above subject and office Order No.....

1. That I have read and understood the directives of the Hon<sup>ble</sup> Supreme Court of India on anti ragging and measures proposed to be taken in the above references.( online affidavit available at [www.amanmovement.org/](http://www.amanmovement.org/))
2. That I have understood the meaning of ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
3. That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.

### **IX. UNIVERSITY RULES AND REGULATIONS**

1. University examinations shall be conducted ordinarily twice in a year for each semester.
2. Candidates shall register for all parts of examination in their first appearance if they acquire minimum required marks in internal examinations.
3. Candidates who have undergone the prescribed course of study for a period not less than 10 months of academic year only can appear for the examinations. No candidate shall be permitted to register for any part of the examination unless he/she has secured a minimum 80% attendance for the theory classes as well as for the practical in each subject.
4. A candidate who is absent for a total of more than 60 days within a period of 3 months during an academic year shall not be eligible to continue the course with the same batch of students. In such cases he/she may obtain special admission for re-admission with the



junior batch of students from the higher authorities. (University / DME / Government of Kerala)

5. Minimum marks for a pass shall be 50% for internal examination.
6. Minimum marks for a pass shall be 50% in each of the theory and practical papers separately for the University Examination.
7. A candidate must have a minimum of 80% attendance in theory and practical in each subject for appearing for University Examination.
8. A candidate must have 100% attendance in each of the practical areas before award of degree.
9. A candidate has to pass in theory and practical examination separately in each of the papers.
10. If a candidate fails in either Theory or Practical paper he/she has to appear for both. (Theory and Practical.)
11. Maximum number of attempts permitted for each paper is double the course period.
12. A candidate will be promoted to the next year based on KUHS norms.
13. The maximum period to complete the course shall not exceed 8 years.
14. Maximum number of candidates for practical examination should not exceed 15 per day.
15. A candidate who fails in any paper or part or in the examination may appear for that paper or whole examination and pass the subsequent examination.

## **X. CONDUCT AND BEHAVIOUR**

1. Students should be regular and punctual in classes as well as in clinics. Students should attend classes, submit assignments, records, homework etc. and participate in other co-curricular activities of the college in time.
2. Students coming late for classes shall enter the class only with the permission of the class teacher. No student is permitted to leave the class before the end of it.
3. In the intervals or during the unexpected absence of the teacher concerned, students should remain quiet in the class rooms.
4. Students are expected to look at the notice board regularly. They cannot put up any notice of their own without the permission of the Principal.
5. For organizing any function, conference, meeting or gathering of any kind or for collecting funds from any source student should get the prior written permission of the Principal.

6. Students can avail only 10 days of leave per year on medical grounds. Absence in excess of this will result in extension of the course duration. Students desirous to take leave should address their application of leave to the Principal and submit the same to the Principal with the remarks of the class Co-ordinator.
7. Proper etiquette and manners and due respect to the authorities should be observed.
8. The Principal/The Management have the absolute right to take any disciplinary action against students found guilty of misconduct inside or outside the college campus.
9. Ragging in any form is strictly prohibited stern action as per Guidelines of the Honorable Supreme Court of India will be strictly enforced.
10. Students should refrain from defacing and damaging college and hospital properties. Scribbling on the walls, furniture, pasting notices or doing any other kind of damage to college or hospital property is strictly prohibited. In the case of breakage or loss of the hospital and college properties, they shall be promptly made good either individually or collectively.
11. Following a due enquiry and as a part of disciplinary action the management has the right to expel any student whose conduct and character are found to be not satisfactory.
12. Activities in any form causing disrepute to the Institution or Nursing profession shall attract disciplinary action.
13. Students have the right to bring their grievances to the notice of the authorities and get them redressed through direct communication either orally or in writing.

#### **XI. DRESS CODE**

1. The student on duty shall wear the prescribed uniforms.
2. The student shall wear neat and decent dresses even during off duty hours inside the college campus, clinical fields and hostel premises.
3. The student should use ID/smart card as the case may be in the premises of college and affiliated clinical and practical areas.

#### **XII. HOSTEL ACCOMODATION**

1. The college provides hostel accommodation for girl students. Minimum basic furniture will also be provided but students are expected to bring their own mattress, pillows, bed linens and other items for their personal use
2. Administration and discipline in the hostel are governed by hostel rules and regulations.

### **XIII. HEALTH SERVICES**

On Admission every student is expected to undergo a medical examination and routine yearly medical checkup will also be conducted. Medical services will be given to all students at the parent hospital in case of illness.

In case of any illness such as epilepsy, heart disease and mental health deviation detected after admission such students may be asked to discontinue the course at any stage of the course.

### **XIV. EXTRA CURRICULAR ACTIVITIES**

There will be opportunities and facilities for extracurricular activities during the course of study. All are expected to take keen interest in the item according to their talents and abilities. A number of opportunities are offered to students to take part in competitions in different kinds at various levels with a view to develop their skills talents and knowledge etc

### **XV. VACATION and HOLIDAYS**

Vacation and Holidays will be available as per syllabus and university norms. But they cannot be enjoyed as a matter of right of the students.

### **XVI. EDUCATIONAL FIELD VISITS and STUDY TOUR**

During the course of the study students will be sent for educational field trips and study tours as per requirements and syllabus provisions. The expense will have to be borne by the student themselves.

## XVII. SCHEDULE OF ADMISSION

<b>SL NO</b>	<b>EVENT/PARTICULARS</b>	<b>IMPORTANT DATES</b>
<b>1.</b>	Issue of online Application begins	10. 07.2024
<b>2.</b>	Last date of submission of application	20.07.2024
<b>3.</b>	Publication of provisional list of applicants with remarks on website	22.07.2024
<b>4.</b>	First online allotment	22.07.2024
<b>5.</b>	Date of Joining and fee remittance	23.07. 2024
<b>6.</b>	Publishing Joining and Non Joining List	26. 07.2024
<b>7.</b>	Second Online Allotment	29.07.2024-
<b>8.</b>	Date of Joining and Fee Remittance	31.07. 2024
<b>9.</b>	Publishing Joining and Non Joining List	01.08.2024
<b>10</b>	Third Online Allotment	02. 08. 2024
<b>11</b>	Date of joining and Fee remittance	05. 08. 2024
<b>12</b>	Publishing Joining and Non Joining List	06. 08. 2024
<b>13</b>	Spot Admission if Any	With Prior Approval From ARC to be announced
<b>14</b>	Closing Date of All Admissions	30. 09. 2024

## **XVIII. Conclusion**

Mercy College of Nursing is a self-financing college established under the management of the Church of Christ. It is situated in an ideal and beautiful hilly area with luxuriant vegetations and free from all sorts of pollutions and contamination.

Mercy Hospital is the professional Institutions under the same Management. Within a short span, the above institutions could get desirablr public acceptance through their infallible work and ineffable performances.

The Management, the faculty and all others concerned are very glad to welcome the freshers to the „promised Land“ to share with the „good harvest“ offered by the God Almighty.

**Annexure – 1**

To whosoever it may concern

I hereby declare that I am a Non-Resident Indian employed/residing at \_\_\_\_\_ (Here enter the details of foreign employment or residence). My passport No. is \_\_\_\_\_. I further declare that Shri / Kumari. \_\_\_\_\_ (name of applicant) who is seeking admission to B.Sc. Nursing course in Mercy College of Nursing, Valakom, Kottarakara under the N.R.I. category is my \_\_\_\_\_ (specify the relationship with the applicant) and that I shall pay all the prescribed fees for the course of study in the college.

Signature of NRI Relative:

Name:

Place:

Address:

Date: