



WABASH AND OHIO VALLEY SPECIAL EDUCATION DISTRICT

David Kaytor, Director

800 S. Division Street | Norris City, Illinois 62869 | 618-378-2131 | Fax: 618-378-3153 | www.wovsed.org

VACANCY NOTICE

Technical Assistance Supervisor/IEP Writer

Starting Date: As soon as possible

Qualifications: Professional Educator License in Special Ed Required
Type 75 Preferred but not Required
Public School Teaching Experience Required

Basic Job Duties:

- Provide leadership in developing comprehensive program plans and of the ongoing program
- Provide recommendations to administrators concerning program changes and updates of ISBE compliance
- Assist in determining staff development needs and facilitate the implementation of staff development goals
- Consult with teachers and other school staff on classroom, school, and system needs
- Develop & Review IEPs

Salary: Based on Collective Bargaining Agreement

Contract Length: 183 days

Application Process:

Send Letter of Interest and Resume to:

Jennifer Acord, Assistant Director

800 S Division St, Norris City, IL 62869; Fax: 618-378-3153

Application Deadline: Until Position Filled