



WABASH AND OHIO VALLEY SPECIAL EDUCATION DISTRICT

Monica Girten, Director

800 S. Division Street | Norris City, Illinois 62869 | 618-378-2131 | Fax: 618-378-3153 | www.wovsed.org

Youth Service Coordinator

Starting Date: August 3, 2026

Qualifications: Minimum of Bachelor's Degree in Rehabilitation Counseling, Special Education, Guidance and Counseling, or closely related Human Services field; Masters in Rehabilitation Counseling Preferred.

Basic Job Duties:

- Facilitate transition services for students with disabilities.
- Act as a liaison between the IDHS-Division of Rehabilitation Services (DRS) and schools.
- Assist DRS-PECT counselors with the distribution and gathering of documentation.
- Provide resources and lessons in five areas: job exploration counseling, workplace readiness training, work-based learning experiences, counseling on post-secondary education, and instruction in self-advocacy.
- Provide post-secondary resources for students and parents.
- Assist college-bound students with admissions applications, financial aid forms, and testing.

Salary: Based upon qualifications and experience

Contract Length: 200 days

Application Process:

Please submit a letter of interest, transcripts, and current resume to:

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800 South Division St., Norris City, IL 62869
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