



## Mystic Learning Center, Inc.

### **PEER LEADER**

- **Job Duties:**
  - Participate in in-service training and evaluation sessions along with staff meetings and supervisory conferences
  - Participate in educational activities including learning computer skills, and improving basic skills through educational support activities
  - Participate in weekly junior staff meetings on Wednesdays 6:00-8:00pm at the MLC  
\*attendance is mandatory, absences will only be excused with a doctor's note or a note from school/sporting activity
  - Be a positive role model for children and peers
  - Assist with fundraisers and special events as needed
  - Provide responsible upkeep of space
- **Qualifications:**
  - Age 16-21
  - Must be in school
  - Priority will be given to Mystic youth
  - Willing to make one year commitment to the program
  - Comply with BRC as required by DEEC
  - Physical examinations, statement of limitations, immunity to MMR/TB as required by DEEC
  - Must provide school schedule, extracurricular activity schedule, and report cards on a quarterly basis
- **Hours:**
  - 6-8 hours/week during the school year (after school and evenings hours)
  - 20 hours/week during summer vacation through the Mayor's Summer Program
  - Plus occasional hours for weekend field trips and special event
- **Salary:** \$18.30/hour

Staff Name (printed): \_\_\_\_\_

Staff Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_