

May 30, 2024

RE: Form I-130, Petition for Alien Relative
Form I-485, Application to Register Permanent Residence or Adjust Status
Form I-864, Affidavit of Support
Form I-765, Application for Employment Authorization
Form I-131, Application for Travel Document

Use cover letter example for information purposes only. Provided courtesy of CitizenPath.com.

- ☐ Evidence of a bona fide marital relationship
 - Marriage certificate (copy)
 - Receipts from wedding reception
 - Joint bank account statements (copies)
 - Joint income tax returns (copies)
 - Beneficiary named on petitioner's life insurance (copy)
 - Joint lease agreement (copy)
 - Driver's licenses with matching addresses (copy)
 - Photographs and social media posts of our relationship
 - Affidavits from family and friends

FORM I-485 (APPLICATION TO ADJUST STATUS)

- ☐ Completed and signed Form I-485
- ☐ Beneficiary's passport biographic page (copy)
- ☐ Beneficiary's birth certificate with translation (copy)
- ☐ Two (2) passport-style photos of beneficiary
- ☐ Beneficiary's I-94 record with valid F-1 status (copy)
- ☐ Form I-693, Report of Immigration Medical Exam and Vaccination Record (sealed)

FORM I-864 (AFFIDAVIT OF SUPPORT)

- ☐ Completed and signed Form I-864 from petitioning sponsor
- ☐ Petitioning sponsor's U.S. birth certificate (copy)
- ☐ Petitioning sponsor's 2023 IRS tax transcript
- ☐ Petitioning sponsor's pay stubs for the current year
- ☐ Employment verification letter
- ☐ Completed and signed Form I-864 from joint sponsor with supporting documents

FORM I-765 (APPLICATION FOR EMPLOYMENT AUTHORIZATION)

- ☐ Completed and signed Form I-765
- ☐ Beneficiary's passport biographic page (copy)
- ☐ Beneficiary's I-94 record (copy)
- ☐ Two (2) passport-style photos of beneficiary

FORM I-131 (APPLICATION FOR TRAVEL DOCUMENT)

- ☐ Completed and signed form I-131
- ☐ Beneficiary's passport biographic page (copy)
- ☐ Two (2) passport-style photos of beneficiary

If you have questions or need additional evidence, please reach us at (916) 555-1212 or via email tanakairi@domain.com. Thank you very much for your prompt consideration of my adjustment of status application.

Sincerely,

Tanaka Irimajiri
Tanaka Irimajiri