



West Fork Public Utility Agency Agenda Minutes

March 25, 2026

6:00 P.M.

City of Boyd Council Chambers

420 E. Morton Ave.

Boyd, TX 76023

I. Call Meeting to Order/Roll Call

President William Taylor, called the West Fork Public Utility Agency (WFPUA) meeting to order at 6:00 p.m. Those present were:

William (Dwayne) Taylor (City of Boyd), President
Troy Gregg (City of Alvord), Vice President
Amanda Black (City of Paradise), Treasurer
Jenni Moore (City of Newark), Secretary
Michael Pilato (Wise County), Director
James McDonald (Wise County), Director
Benjamin Davis (City of Aurora), Director
Mike Murray (City of Bridgeport), Director
Chris Forbis (City of Decatur), Director
Jesus Dominguez (City of Rhome), Director
Peter Pincoffs (Rolling V Ranch WCID #3), Director

II. Pledges of Allegiance

President Taylor led the Pledge to the American and Texas Flag.

III. Invocation

Director James McDonald led the invocation

IV. Visitor Comments

There were no visitor comments.

V. CONSENT AGENDA

1. Consider and take appropriate action regarding approval of the meeting minutes from February 25, 2026

The board reviewed the minutes from the February 25th meeting. Board member Peter Pincoff made a motion to approve the minutes from the February 25, 2026 meeting. The motion was seconded by Director McDonald. All in favor, the motion carries 11-0.

2. Review of Financial Statement

The financial statements were reviewed. It was noted that there were four entities that had not yet submitted their payments, rather than the two previously reported. All submitted payments have been properly accounted for, and the agency anticipates establishing its own bank account soon.

VI. REGULAR SESSION

1. Presentation of Committee updates relating to current Request for Qualifications

- **Bond Counsel Services-Chance Willeford (City of Paradise)**
RFQ published on 2/19/2026, with the deadline being 3/18/2026 at 4pm. Five responses were received from McCall, Parkhurst & Horton; Orrick, Herrington & Sutcliffe; Norton Rose Fulbright; Hunton Andrews Kurth; and Jackson Walker. The committee evaluated firms based on weighted criteria: firm experience and qualifications (most important), understanding of public finance agency needs, personnel, fee structure and value, references and past performance, and potential conflicts of interest. Both top-ranked firms - McCall, Parkhurst & Horton (first place) and Orrick, Herrington & Sutcliffe (second place) - were unanimously selected by all four evaluators as the top two choices. The bond counsel committee recommended McCall, Parkhurst & Horton based on their greater familiarity with the Texas context, clearer cost structure, and lower risk profile regarding conflicts of interest.
- **Legal Services- Kristi Gilbert (City of Aurora)**
RFQ was submitted to 13 firms on February 26th and posted to TML. The deadline for questions is March 31st, with responses due April 7th at noon. The committee consists of herself, Troy Gregg, Mike Murray, and John Cabrales, scheduled to meet April 8th to review responses. One response has been received so far.
- **Financial Advisor Services-Nate Mara (City of Decatur)**
Nate Mara from the City of Decatur provided an update on the Financial Advisory Committee, which includes Chris Forbes, James McDonald, and Michael Palato. Based on previous board feedback, they plan to establish bond counsel and general counsel first before issuing financial advisory services RFQs. They have draft resolution, RFQ, and newspaper notice ready but are waiting for legal counsel approval before proceeding. The board discussed timing, noting that legal counsel recommendations should be available by the April meeting, allowing for quick progression of other RFQs once legal counsel is in place.

2. Consider and take appropriate action establishing By Laws of the Board of Directors for West Fork Public Utility Agency

The board reviewed bylaws that had been updated based on discussions from the previous meeting. The officers met with the Opportunity Regional Water District, who recommended

removing Roberts Rules from the bylaws and instead establishing meeting procedures through board policy, as they had found this approach more flexible in their experience since 1989. The board confirmed they could obtain the Regional Water District's board policy procedures as a template. Director Gregg made a motion to approve the bylaws with the removal of Roberts Rules section. Director Forbis seconded the motion. All in favor, the motion carries 11-0.

3. Consider and take appropriate action establishing the investment policies of West Fork Public Utility Agency

The investment policies were presented without changes. The chair noted they were straightforward and consistent with standard public funds practices that board members were accustomed to. Director McDonald made a motion to take appropriate action on the investment policy for the West Fork Public Utility Agency. The motion was seconded by Director Murray. All in favor, the motion carries 11-0.

4. Consider and take appropriate action regarding Website and Google Workspace Management Proposal

A proposal was received by Cave Consulting for comprehensive services including website, drive management, and email services. The first-year startup cost would be \$8,600 with \$6,100 annually thereafter, with potential variations based on additional users in the future. Director McDonald motioned to approve the website and Google Workspace Management proposal option number 2. Director Pincoffs seconded the motion. All in favor, the motion carries 11-0.

5. Consider and take appropriate action regarding proposals for Depository Services

Requests were sent to area banks, with only three responses received from Investar Bank, Legend Bank, and First Financial Bank. Both Legend Bank and Investar Bank provided rate information, while First Financial had not yet provided rates. After reviewing the proposals, the board identified Legend Bank as the preferred option. A motion was made by Director Forbis to select Legend Bank for depository services. Director Pincoffs seconded the motion. All in favor, the motion carries 11-0.

6. Consider and take appropriate action regarding future workshops relating to the water planning process for Region C and TWDB

The chair suggested establishing a committee of directors to reach out to Planning Committee members and TWDB to discuss the water planning process. Board Member Pincoffs supported this approach and noted that Steve Starnes and Doug Shaw, both present at the meeting and serving on the Region C board, had expressed willingness to explain how the process works and how to get on the planning agenda. The board appointed Directors Pincoffs, Pilato and McDonald to serve on this committee to organize workshops and gather information about next steps.

7. Consider and take appropriate action to establish the regular meeting date(s) for April 2026

The board confirmed that 6:00 PM evening meetings work for all members. They discussed April meeting dates and selected April 22nd at 6:00 PM at the Boyd Community Center. Director McDonald made a motion to establish April 22nd at 6:00 PM at Boyd Community

Center as the April PUA meeting. Director Pincoffs seconded the motion. All in favor, the motion carries 11-0.

VII. Adjournment

Director McDonald made a motion to adjourn the meeting. Director Pilato seconded the motion. All in favor, the motion passed 11-0. Meeting adjourned at 6:37 p.m.

PASSED AND APPROVED this 22nd day of April 2026.



**Jenni Moore, Secretary
Board of Directors**