



# Residential Sale Listing Form



**\*\* This printable profile form is not compatible with our integration functionality (such as being able to upload data from the form to the MLS or auto-filling fields in the form from the MLS or public record databases). \*\***

**\*Required**

\*List Date \_\_\_\_\_

\*Expiration Date \_\_\_\_\_

\*Property Sub Type (Select at most 1)

Condominium

Single Family Residence

Stock Cooperative

## Agent/ Office Info

\*List Agent Name \_\_\_\_\_ \*List Agent MLS ID. \_\_\_\_\_ \*List Agent Phone \_\_\_\_\_

\*Office ID \_\_\_\_\_ \*List Office Name \_\_\_\_\_

\*Contact Name \_\_\_\_\_ \*Contact Phone \_\_\_\_\_ \*Contact Phone Ext. Only \_\_\_\_\_

## Co-Agent Info

\*Co-List Agent Name \_\_\_\_\_ \*Co-List Agent MLS ID. \_\_\_\_\_ \*Co-List Agent Phone \_\_\_\_\_

\*Co-List Office ID \_\_\_\_\_ \*Co-List Office Name \_\_\_\_\_

## Address

\*County \_\_\_\_\_ \*Property ID \_\_\_\_\_

\*Street # \_\_\_\_\_ Unit/ Suite # \_\_\_\_\_ Building # \_\_\_\_\_ Pre Direction \_\_\_\_\_

\*Street Name \_\_\_\_\_ \*Street Type \_\_\_\_\_ Post Direction \_\_\_\_\_

\*City/ Village/ Twp \_\_\_\_\_ \*Municipality Name \_\_\_\_\_

\*Mailing City Name \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip Code \_\_\_\_\_ Zip +4 \_\_\_\_\_

## Listing

\*Price \_\_\_\_\_

### \*Access

Maximum 1 choice

- Appointment
- Appointment/ Key
- Appointment/ Lockbox
- Key In Office
- Lockbox
- See Remarks

### Lockbox Location

Maximum 1 choice

- Call Listing Agent
- Call Listing Office
- Front Door
- Front Gate
- Garage Door
- Gas Meter
- No Key Safe
- Rear Door
- See Remarks
- Side Door
- Side Gate
- Sign Post
- Vault
- Water Pipe

### Home Warranty Offered?

Maximum 1 choice

- Yes
- No

### \*Occupant Type (Select at most 1)

- Owner
- Tenant
- Vacant

### \*Ownership Status

Maximum 4 choices; Short Sale Y/N and Ownership required

- Agent Owned
- Auction
- Corporate/ Relocation
- Fannie MAE/ Freddie MAC
- Government Owned
- Real Estate Owned
- Standard
- Short Sale
- Short Sale - No

### \*Possession

- At Close
- Close Plus 1 Day
- Close Plus 2 Days
- Close Plus 3 to 5 Days
- Close Plus 6 to 15 Days
- Close Plus 16 to 29 Days
- Close Plus 30 Days
- Close Plus 31 to 60 Days
- Negotiable
- Rental Agreement
- See Remarks
- Seller Rent Back
- Subject to Tenant Rights

### \*Disclosures

(Homestead Exemption Status Required)

- Exclusion(s) Exist
- Exclusion(s) Do Not Exist
- Restrictions Exist
- No Restrictions
- Taxes Homestead Exempt
- Taxes Not Homestead Exempt

\*Signatures On File  Yes  No  
(Select at most 1)

# Location and Tax

\* Area # \_\_\_\_\_ Side of Street \_\_\_\_\_

\*Cross Streets \_\_\_\_\_ Subdivision \_\_\_\_\_

\*Directions

\* Legal Description

\*Summer Tax \_\_\_\_\_ \*Winter Tax \_\_\_\_\_ Special/Other Assessment Amount \_\_\_\_\_ Special/Other Assessment Reason \_\_\_\_\_

\*SEV \_\_\_\_\_ \*Taxable Value \_\_\_\_\_ \*School District \_\_\_\_\_

# Lot

\* Lot Dimensions (Required for Single Family Res Only) \_\_\_\_\_ \*Road Frontage Feet \_\_\_\_\_ \*Acres \_\_\_\_\_

\*Road (No Maximum)

- Alley
- Cul-De-Sac
- Dirt
- Gravel
- Highway
- Paved
- Private Road
- Other

\*Water (Select at most 2)

- 3rd Party Unknown
- Community
- Public
- Water at Street
- Well
- None
- Other

\* Sewer (Select at most 2)

- Public
- Septic Tank
- Sewer at Street
- Shared Septic
- Unknown

Water Facilities & Features (Select at most 14)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Across the Road Water Frontage | <input type="checkbox"/> Direct Water Frontage | <input type="checkbox"/> Private Water Frontage |
| <input type="checkbox"/> All Sports Lake                | <input type="checkbox"/> Dock Facilities       | <input type="checkbox"/> River Access           |
| <input type="checkbox"/> Beach Access                   | <input type="checkbox"/> Lagoon                | <input type="checkbox"/> River Front            |
| <input type="checkbox"/> Beach Front                    | <input type="checkbox"/> Lake Front            | <input type="checkbox"/> Seawall                |
| <input type="checkbox"/> Boat Facilities                | <input type="checkbox"/> Lake Privileges       | <input type="checkbox"/> Shared Water Frontage  |
| <input type="checkbox"/> Canal Access                   | <input type="checkbox"/> Navigable Water       | <input type="checkbox"/> Stream                 |
| <input type="checkbox"/> Canal Front                    | <input type="checkbox"/> No Motor Lake         | <input type="checkbox"/> Swim Association       |
| <input type="checkbox"/> Creek                          | <input type="checkbox"/> Ocean Front           | <input type="checkbox"/> Waterfront             |
|   | <input type="checkbox"/> Pond                  |   |

Body of Water Name \_\_\_\_\_ Water Frontage Feet \_\_\_\_\_

Property Conditions

- Const. Start Upon Sale
- Model For Sale
- Model Not For Sale
- New Construction
- Permit Ready
- Platted Sub.
- Quick Delivery Home
- Site Condo

Lot Features/ Site Description (Select at most 15)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> 55+ Community                | <input type="checkbox"/> Crop(s) Reserved | <input type="checkbox"/> Native Plants       |
| <input type="checkbox"/> Adjacent to Public Land      | <input type="checkbox"/> Dead End Street  | <input type="checkbox"/> Near Golf Course    |
| <input type="checkbox"/> Brownfield Redevelopment     | <input type="checkbox"/> Easement         | <input type="checkbox"/> North Windbreaks    |
| <input type="checkbox"/> Building Moratorium          | <input type="checkbox"/> Farm             | <input type="checkbox"/> On Golf Course      |
| <input type="checkbox"/> Certified Wildlife Landscape | <input type="checkbox"/> Flag Lot         | <input type="checkbox"/> Part/ Larger Parcel |
| <input type="checkbox"/> Cleared                      | <input type="checkbox"/> Hilly-Ravine     | <input type="checkbox"/> South/West Shading  |
| <input type="checkbox"/> Corner Lot                   | <input type="checkbox"/> Irregular Lot    | <input type="checkbox"/> Split Possible      |
| <input type="checkbox"/> Crop(s)                      | <input type="checkbox"/> Level            | <input type="checkbox"/> Splits Available    |

Community Features

- Clubhouse
- Fitness Center
- Golf
- Sidewalks
- Tennis Court(s)

Fencing

- Backyard
- Fenced
- Fencing Allowed
- Fencing Not Allowed
- Fencing Required with Pool
- Front Yard
- Invisible

Other Structures (i.e. Out Buildings; Single Family Res. Only)

- |  |   |
|--|---|
| <input type="checkbox"/> Arena           | <input type="checkbox"/> Outbuilding(s) Allowed |
| <input type="checkbox"/> Barn(s)         | <input type="checkbox"/> Pole Barn              |
| <input type="checkbox"/> Cabana          | <input type="checkbox"/> Poultry Coop           |
| <input type="checkbox"/> Dairy Barn      | <input type="checkbox"/> Second Garage          |
| <input type="checkbox"/> Gazebo          | <input type="checkbox"/> Shed(s)                |
| <input type="checkbox"/> Grain Storage   | <input type="checkbox"/> Shed(s) Allowed        |
| <input type="checkbox"/> Hay Barn        | <input type="checkbox"/> Stable(s)              |
| <input type="checkbox"/> Kennel/ Dog Run | <input type="checkbox"/> Other                  |

\*Pool Features

- Above Ground
- Community
- In Ground
- Indoor
- Outdoor Pool
- None

% Wooded \_\_\_\_\_

% Drain Tiled \_\_\_\_\_

% Tillable \_\_\_\_\_

Soil Type \_\_\_\_\_

# Exterior Features

\*Year Built \_\_\_\_\_ Year Remodeled \_\_\_\_\_ \*Above Grade Finished SqFt \_\_\_\_\_

**\*Source Bldg Sq Ft**

- Appraiser
- Assessor
- Builder
- Estimated
- Measured
- Owner
- Plans
- Prior Listing
- Public Records
- See Remarks
- Other

**\*Architectural Style (Select at most 15)**

- |  |   |   |  |   |                                       |
|--|---|---|--|---|---------------------------------------|
| <input type="checkbox"/> 1/2 Duplex            | <input type="checkbox"/> Contemporary   | <input type="checkbox"/> Federal                | <input type="checkbox"/> Log Home              | <input type="checkbox"/> Ranch              | <input type="checkbox"/> Townhouse    |
| <input type="checkbox"/> 1/2 Duplex w/Land     | <input type="checkbox"/> Cottage        | <input type="checkbox"/> Free Standing/Detached | <input type="checkbox"/> Manufactured w/Land   | <input type="checkbox"/> Regency            | <input type="checkbox"/> Traditional  |
| <input type="checkbox"/> A-Frame               | <input type="checkbox"/> Country French | <input type="checkbox"/> Garrison Colonial      | <input type="checkbox"/> Manufactured w/o Land | <input type="checkbox"/> Saltbox            | <input type="checkbox"/> Tudor        |
| <input type="checkbox"/> Art Deco              | <input type="checkbox"/> Craftsman      | <input type="checkbox"/> Georgian               | <input type="checkbox"/> Modular Home          | <input type="checkbox"/> Second Empire      | <input type="checkbox"/> Tuscan       |
| <input type="checkbox"/> Brownstone            | <input type="checkbox"/> Creole         | <input type="checkbox"/> Gothic Revival         | <input type="checkbox"/> Monterey              | <input type="checkbox"/> Shingle Style      | <input type="checkbox"/> Victorian    |
| <input type="checkbox"/> Bungalow              | <input type="checkbox"/> Dutch Colonial | <input type="checkbox"/> Greek Revival          | <input type="checkbox"/> Neoclassical          | <input type="checkbox"/> Shipping Container | <input type="checkbox"/> Williamsburg |
| <input type="checkbox"/> Cape Cod              | <input type="checkbox"/> Early American | <input type="checkbox"/> High Rise              | <input type="checkbox"/> Prairie               | <input type="checkbox"/> Shotgun            | <input type="checkbox"/> Other        |
| <input type="checkbox"/> Carriage House        | <input type="checkbox"/> Earth Home     | <input type="checkbox"/> Historic               | <input type="checkbox"/> Pueblo                | <input type="checkbox"/> Split Level        |                                       |
| <input type="checkbox"/> Colonial              | <input type="checkbox"/> End Unit       | <input type="checkbox"/> Italianate             | <input type="checkbox"/> Queen Anne            | <input type="checkbox"/> Stick              |                                       |
| <input type="checkbox"/> Common Entry Building | <input type="checkbox"/> Farmhouse      | <input type="checkbox"/> Loft                   | <input type="checkbox"/> Raised Ranch          | <input type="checkbox"/> Studio             |                                       |

**\*Levels**

- One
- One and One Half
- Two
- Three
- Bi-Level
- Tri-Level
- Quad-Level

**\*Exterior**

- Aluminum Siding
- Asbestos
- Asphalt
- Block
- Brick
- Brick Veneer
- Cedar
- Concrete
- Log
- Metal Siding
- Shingle Siding
- Steel Siding
- Stone
- Stucco
- Vinyl Siding
- Wood Siding
- Other

**Exterior Features**

- Awning(s)
- Balcony
- Barbecue
- Basketball Court
- Chimney Cap(s)
- ES Qualified Skylights
- ES Qualified Solar Light Tubes
- Gate House
- Grounds Maintenance
- Gutter Guard System
- Lighting
- Permeable Paving
- Private Entrance
- Rain Barrel/ Cistern(s)
- Spa/ Hot-tub
- Tennis Court(s)
- Used WaterSense Irrig. Partner
- WaterSense Labeled Irrig. Cntrl.

**Patio and Porch Features**

- Breezeway
- Covered
- Deck
- Enclosed
- Patio
- Porch
- Terrace

**Security Features**

- 24 Hour Security
- Building Security
- Carbon Monoxide Detector(s)
- Closed Circuit Camera(s)
- Exterior Video Surveillance
- Fire Alarm
- Fire Sprinkler System
- Gated Community
- Security Patrol
- Security System Leased
- Security System Owned
- Smoke Detector(s)
- Other

**Electric**

- 100 Amp Service
- 220 Volts
- Circuit Breakers
- Energy Management System
- Fuses
- Generator
- Utility Smart Meter

**\*Garage and Parking Features (Select at most 13; Choose No Garage, or the Garage Size and attached/detached)**

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> 1 Car Garage         | <input type="checkbox"/> Alley Access       | <input type="checkbox"/> Drive Through                        | <input type="checkbox"/> Oversized          |
| <input type="checkbox"/> 1.5 Car Garage       | <input type="checkbox"/> Assigned 1 Space   | <input type="checkbox"/> Driveway                             | <input type="checkbox"/> Parking Lot        |
| <input type="checkbox"/> 2 Car Garage         | <input type="checkbox"/> Assigned 2+ Spaces | <input type="checkbox"/> Electricity in Garage                | <input type="checkbox"/> Parking Pad        |
| <input type="checkbox"/> 2.5 Cars             | <input type="checkbox"/> Attached           | <input type="checkbox"/> Electric Vehicle Charging Station(s) | <input type="checkbox"/> Parking Structure  |
| <input type="checkbox"/> 3 Car Garage         | <input type="checkbox"/> Basement           | <input type="checkbox"/> Garage Door Opener                   | <input type="checkbox"/> Paver Block        |
| <input type="checkbox"/> 3.5 Car Garage       | <input type="checkbox"/> Carport            | <input type="checkbox"/> Garage Faces Front                   | <input type="checkbox"/> Shared Driveway    |
| <input type="checkbox"/> 4 Car Garage         | <input type="checkbox"/> Circular Driveway  | <input type="checkbox"/> Garage Faces Rear                    | <input type="checkbox"/> Side Entrance      |
| <input type="checkbox"/> 5 Car Garage         | <input type="checkbox"/> Covered            | <input type="checkbox"/> Garage Faces Side                    | <input type="checkbox"/> Tandem             |
| <input type="checkbox"/> 6 or More Car Garage | <input type="checkbox"/> Detached           | <input type="checkbox"/> Heated Garage                        | <input type="checkbox"/> Workshop in Garage |
| <input type="checkbox"/> No Garage            | <input type="checkbox"/> Direct Access      | <input type="checkbox"/> Lift                                 |   |

**Garage Dimensions** \_\_\_\_\_

**\*Entry Location**

- Ground Level
- Ground Level w/ Steps
- Lower Level w/ Elevator
- Lower Level w/ Steps
- Mid Level w/ Elevator
- Mid Level w/ Steps
- Upper Level w/ Elevator
- Upper Level w/ Steps

**Roof Material**

- Asphalt
- Built-Up
- Composition
- ENERGY STAR Shingles
- Green Roof
- Metal
- Rubber
- Slate
- Tile
- White Roof
- Wood
- Other

**Utilities**

- Above Ground
- Underground
- Cable Available

# Interior Features

## Accessibility Features (select at most 15)

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Accessible Approach with Ramp      | <input type="checkbox"/> Accessible for Hearing-Impairment | <input type="checkbox"/> Ceiling Track                    | <input type="checkbox"/> Safe Emergency Egress from Home |
| <input type="checkbox"/> Accessible Bedroom                 | <input type="checkbox"/> Accessible Full Bath              | <input type="checkbox"/> Central Living Area              | <input type="checkbox"/> Smart Technology                |
| <input type="checkbox"/> Accessible Central Living Area     | <input type="checkbox"/> Accessible Hallway(s)             | <input type="checkbox"/> Common Area                      | <input type="checkbox"/> Stair Lift                      |
| <input type="checkbox"/> Accessible Closets                 | <input type="checkbox"/> Accessible Kitchen                | <input type="checkbox"/> Customized Wheelchair Accessible | <input type="checkbox"/> Standby Generator               |
| <input type="checkbox"/> Accessible Common Area             | <input type="checkbox"/> Accessible Kitchen Appliances     | <input type="checkbox"/> Elec. Environmental Controls     | <input type="checkbox"/> Therapeutic Whirlpool           |
| <input type="checkbox"/> Accessible Doors                   | <input type="checkbox"/> Accessible Stairway               | <input type="checkbox"/> Enhanced Accessible              | <input type="checkbox"/> Visitable                       |
| <input type="checkbox"/> Accessible Elec. & Enviro. Cntrls. | <input type="checkbox"/> Accessible Washer/Dryer           | <input type="checkbox"/> Exterior Wheelchair Lift         | <input type="checkbox"/> Visitor Bathroom                |
| <input type="checkbox"/> Accessible Elevator Installed      | <input type="checkbox"/> Adaptable Bathroom Walls          | <input type="checkbox"/> Grip-Accessible Features         | <input type="checkbox"/> Walker-Accessible Stairs        |
| <input type="checkbox"/> Accessible Entrance                | <input type="checkbox"/> Adaptable For Elevator            | <input type="checkbox"/> Reinforced Floors                | <input type="checkbox"/> Other Accessibility Features    |

## Appliances

- |  |  |   |   |   |
|--|--|---|---|---|
| <input type="checkbox"/> Bar Fridge              | <input type="checkbox"/> ENERGY STAR Qualified Dryer | <input type="checkbox"/> Built-In Electric Oven       | <input type="checkbox"/> Range Hood                         | <input type="checkbox"/> Washer                       |
| <input type="checkbox"/> Electric Cooktop        | <input type="checkbox"/> Exhaust Fan                 | <input type="checkbox"/> Built-In Gas Oven            | <input type="checkbox"/> Built-In Refrigerator              | <input type="checkbox"/> ENERGY STAR Qualified Washer |
| <input type="checkbox"/> Gas Cooktop             | <input type="checkbox"/> Built-In Freezer            | <input type="checkbox"/> Convection Oven              | <input type="checkbox"/> ENERGY STAR Qualified Refrigerator | <input type="checkbox"/> Washer/Dryer All-in-One      |
| <input type="checkbox"/> Induction Cooktop       | <input type="checkbox"/> ES Qualified Freezer        | <input type="checkbox"/> Double Oven                  | <input type="checkbox"/> Free-Standing Refrigerator         | <input type="checkbox"/> Washer/Dryer Stacked         |
| <input type="checkbox"/> Propane Cooktop         | <input type="checkbox"/> Free-Standing Freezer       | <input type="checkbox"/> Free-Standing Electric Oven  | <input type="checkbox"/> Refrigerator Under Counter/Drawer  | <input type="checkbox"/> Water Purifier Owned         |
| <input type="checkbox"/> Dishwasher              | <input type="checkbox"/> Humidifier                  | <input type="checkbox"/> Free-Standing Gas Oven       | <input type="checkbox"/> Wine Cooler                        | <input type="checkbox"/> Water Purifier Rented        |
| <input type="checkbox"/> ES Qualified Dishwasher | <input type="checkbox"/> Ice Maker                   | <input type="checkbox"/> Self Cleaning Oven           | <input type="checkbox"/> Wine Refrigerator                  | <input type="checkbox"/> Water Softener Owned         |
| <input type="checkbox"/> Portable Dishwasher     | <input type="checkbox"/> Free-Standing Ice Maker     | <input type="checkbox"/> Built-In Electric Range      | <input type="checkbox"/> Stainless Steel Appliance(s)       | <input type="checkbox"/> Water Softener Rented        |
| <input type="checkbox"/> Disposal                | <input type="checkbox"/> Plumbed For Ice Maker       | <input type="checkbox"/> Built-In Gas Range           | <input type="checkbox"/> Trash Compactor                    | <input type="checkbox"/> None                         |
| <input type="checkbox"/> Down Draft              | <input type="checkbox"/> Indoor Grill                | <input type="checkbox"/> Free-Standing Electric Range | <input type="checkbox"/> Vented Exhaust Fan                 | <input type="checkbox"/> Other                        |
| <input type="checkbox"/> Dryer                   | <input type="checkbox"/> Microwave                   | <input type="checkbox"/> Free-Standing Gas Range      | <input type="checkbox"/> Warming Drawer                     |   |

## Water Heater Fuel (select at most 2)

- Common
- Electric
- ES Qualified Water Heater
- Geothermal
- Heat Pump
- High-Efficiency/Sealed Water Heater
- Natural Gas
- Oil
- Propane
- Solar
- Tankless

## Cooling (Select at most 4)

- Attic Fan
- Ceiling Fan(s)
- Central Air
- Chiller Cooling System
- ES Qualified Ceiling Fan(s)
- ES Qualified Equipment
- ES/ACCI RSI Qualified Install.
- Evaporative Cooling
- Heat Pump
- Wall Unit(s)
- Window Unit(s)

## \*Heating (Select at most 4; Choose heating delivery method and fuel type (i.e. Radiant,Propane)

- |  |   |
|--|---|
| <input type="checkbox"/> Baseboard                       | <input type="checkbox"/> Wall Furnace         |
| <input type="checkbox"/> ES/ACCA RSI Qualified Install.  | <input type="checkbox"/> Zoned                |
| <input type="checkbox"/> ES Qualified Furnace Equipment  | <input type="checkbox"/> Other Heating Source |
| <input type="checkbox"/> Forced Air                      | <input type="checkbox"/> Coal                 |
| <input type="checkbox"/> Gravity                         | <input type="checkbox"/> Electric             |
| <input type="checkbox"/> Heat Pump                       | <input type="checkbox"/> Geothermal           |
| <input type="checkbox"/> High Efficiency Sealed Combust. | <input type="checkbox"/> Natural Gas          |
| <input type="checkbox"/> Hot Water                       | <input type="checkbox"/> Oil                  |
| <input type="checkbox"/> Radiant                         | <input type="checkbox"/> Propane              |
| <input type="checkbox"/> Space Heater                    | <input type="checkbox"/> Solar                |
| <input type="checkbox"/> Steam                           | <input type="checkbox"/> Wood                 |

## Fireplace Features

- |   |   |
|---|---|
| <input type="checkbox"/> Basement                 | <input type="checkbox"/> Kitchen            |
| <input type="checkbox"/> Dining Room              | <input type="checkbox"/> Library            |
| <input type="checkbox"/> Double Sided             | <input type="checkbox"/> Living Room        |
| <input type="checkbox"/> Electric                 | <input type="checkbox"/> Primary Bedroom    |
| <input type="checkbox"/> EPA Certified Wood Stove | <input type="checkbox"/> Wood Burning       |
| <input type="checkbox"/> EPA Qualified Fireplace  | <input type="checkbox"/> Wood Burning Stove |
| <input type="checkbox"/> Family Room              | <input type="checkbox"/> Other Fuel(s)      |
| <input type="checkbox"/> Gas                      | <input type="checkbox"/> Other Location(s)  |
| <input type="checkbox"/> Great Room               |   |

## Furnished (Select at most 2)

- Furnished
- Negotiable
- Partially
- Unfurnished

## Interior Features

- |  |   |
|--|---|
| <input type="checkbox"/> Central Vacuum                | <input type="checkbox"/> Programmable Thermostat          |
| <input type="checkbox"/> Dual-Flush Toilet(s)          | <input type="checkbox"/> Sound System                     |
| <input type="checkbox"/> Elevator                      | <input type="checkbox"/> Spa/ Hot-tub                     |
| <input type="checkbox"/> Entrance Foyer                | <input type="checkbox"/> WaterSense Labeled Faucet(s)     |
| <input type="checkbox"/> ES Qualified Door(s)          | <input type="checkbox"/> WaterSense Labeled Showerhead(s) |
| <input type="checkbox"/> ES Qualified Exhaust Fan(s)   | <input type="checkbox"/> WaterSense Labeled Toilet(s)     |
| <input type="checkbox"/> ES Qualified Light Fixture(s) | <input type="checkbox"/> Wet Bar                          |
| <input type="checkbox"/> High Speed Internet           | <input type="checkbox"/> Other                            |
| <input type="checkbox"/> Jetted Tub                    |   |

## Laundry Features

- |  |  |
|--|--|
| <input type="checkbox"/> Common                | <input type="checkbox"/> Laundry Room  |
| <input type="checkbox"/> Electric Dryer Hookup | <input type="checkbox"/> Washer Hookup |
| <input type="checkbox"/> Gas Dryer Hookup      | <input type="checkbox"/> None          |
| <input type="checkbox"/> In-Unit               | <input type="checkbox"/> Other         |

## Pets Allowed (required if condominium)

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Breed Restrictions | <input type="checkbox"/> No           |
| <input type="checkbox"/> Call               | <input type="checkbox"/> Number Limit |
| <input type="checkbox"/> Cats OK            | <input type="checkbox"/> Size Limit   |
| <input type="checkbox"/> Dogs OK            | <input type="checkbox"/> Yes          |

## Other Equipment

- Air Purifier
- Dehumidifier
- Intercom
- Satellite Dish

## Window Features

- Egress Window(s)
- ENERGY STAR Qualified Windows

# Foundation

## \*Foundation Details

(Select the Foundation type and material (i.e. Basement, Poured)

- |  |  |
|--|--|
| <input type="checkbox"/> Basement          | <input type="checkbox"/> Stone                     |
| <input type="checkbox"/> Crawl Space       | <input type="checkbox"/> Wood                      |
| <input type="checkbox"/> Michigan Basement | <input type="checkbox"/> Active Radon Mitigation   |
| <input type="checkbox"/> Pillar/Post/Pier  | <input type="checkbox"/> Drainage System           |
| <input type="checkbox"/> Slab              | <input type="checkbox"/> Insulating Concrete Forms |
| <input type="checkbox"/> Block             | <input type="checkbox"/> Passive Radon Mitigation  |
| <input type="checkbox"/> Brick/Mortar      | <input type="checkbox"/> Sealed Foundation         |
| <input type="checkbox"/> Poured            | <input type="checkbox"/> Sump Pump                 |

## Basement Description (Select at most 7)

(If basement, must select finished, unfinished or part. finished)

- |  |   |
|--|---|
| <input type="checkbox"/> Full            | <input type="checkbox"/> Partially Finished |
| <input type="checkbox"/> Partial         | <input type="checkbox"/> Unfinished         |
| <input type="checkbox"/> Interior Entry  | <input type="checkbox"/> Common             |
| <input type="checkbox"/> Walk-Out Access | <input type="checkbox"/> Daylight           |
| <input type="checkbox"/> Walk-Up Access  | <input type="checkbox"/> Private            |
| <input type="checkbox"/> Finished        | <input type="checkbox"/> Bath/Stubbed       |

Finished Basement Sq Ft \_\_\_\_\_

Total Basement Sq Ft \_\_\_\_\_



# Financial

## Associations

\*Association Fee?  Yes  No Association Fee \$ \_\_\_\_\_

**Association Fee Frequency**  
Maximum 1 choice (Required if Assoc. fee is Yes)  
 Annual  Optional  
 Monthly  Quarterly  
 One Time  Semi-Annual

Assoc. Contact/Website \_\_\_\_\_

Assoc. Phone #/Email \_\_\_\_\_

\$ \_\_\_\_\_  
Working Capital

**Association Fee Includes (No Maximum)**  
 Cable TV  Maintenance Grounds  Snow Removal  
 Electricity  Maintenance Structure  Trash  
 Gas  Pest Control  Utilities  
 Insurance  Security  Water  
 Internet  Sewer  Other

## Lease/Investment

\*Existing Lease?  Yes  No

## Terms

\_\_\_\_\_  
\*Protection Period

**Listing Exemptions**  
 Excluded Parties

**\*Listing Type**  
Maximum 1 choice  
 Exclusive Agency  
 Exclusive Right to Sell

**\*Level of Service**  
Maximum 1 choice  
 Entry Only  
 Full Service  
 Limited Service

**\*Services Offered**  
If Limited Service, check at least one  
 Accept/Present Offers  
 Arrange Appointments  
 Negotiate for Seller  
 Advise on Offers  
 Assist w/ Counteroffers

**\*Terms Offered**  
 Assumable  
 Cash  
 Contract  
 Conv. Blend Rt  
 Conventional  
 Covenant Deed  
 FHA

FHA 203K  
 Owner May Carry  
 Quit Claims Deed  
 Trade/ 1031 Exchange  
 USDA Loan  
 VA Loan  
 Warranty Deed

\_\_\_\_\_  
Land Contract Down Payment

\_\_\_\_\_  
Land Contract Interest Rate

\_\_\_\_\_  
Land Contract Monthly Payment

\_\_\_\_\_  
Land Contract Term (# Mths)

## Remarks

**NOTICE:** In the Remarks fields you **SHALL NOT:** (i) make offers of broker compensation; (ii) disclose broker compensation; (iii) represent brokerage services are free; or (iv) make any concession or other offer limited to or conditioned on the retention of or payment to another broker or representative.

### Public Remarks

### Agent Only Remarks

**Green Energy Efficient**

- Appliances
- Construction
- Doors
- Exposure/Shade
- HVAC
- Incentives
- Insulation
- Lighting
- Roof
- Thermostat
- Water Heater
- Windows

**Green Energy Generation**

- Grid-Tied
- Net-Metering Renewable Energy Credits
- Off-Grid
- Pre-Wired For PV Solar
- Pre-Wired For Wind Turbine(s)
- PV Solar Array(s) 3rd-Party Owned
- PV Solar Array(s) Direct Ownership
- Solar
- Wind

**Green Sustainability (Select 6)**

- Conserving Methods
- Onsite Recycling Center
- Recyclable Materials
- Recycled Materials
- Regionally-Sourced Materials
- Renewable Materials
- Salvaged Materials

**Green Indoor Air Quality**

- Contaminant Control
- Integrated Pest Management
- Moisture Control
- Ventilation

**Green Water Conservation**

- Efficient Hot Water Distribution
- Gray Water System
- Green Infrastructure
- Low-Flow Fixtures
- Water Recycling
- Water-Smart Landscaping

**Verification Type**

- Certified Passive House
- ENERGY STAR® Certified Home
- EnerPHit
- HERS® Index Score
- Home Energy Score
- Home Energy Upgrade Certificate of Energy Efficiency Improvements
- Home Energy Upgrade Certificate of Energy Efficiency Performance
- Home Performance With ENERGY STAR®
- Indoor airPLUS
- LEED For Homes
- Living Building Challenge
- NGBS New Construction
- NGBS Small Projects Remodel
- NGBS Whole-Home Remodel
- PHIUS+
- WaterSense®
- Zero Energy Ready Home

**Verification Body**

- Environmental Protection Agency (EPA)
- Home Innovation Research Lab
- Local /Regional /State Utility Program
- Residential Energy Services Network (RESNET)
- U.S. Department of Energy (DOE)
- U.S. Green Building Council (USGBC)

**Verification Source**

- Administrator
- Assessor
- Builder
- Contractor or Installer
- Green Built Michigan
- Owner
- Program Sponsor
- Program Verifier
- Public Records
- See Remarks
- Other

Verification Type	Verification Status Complete or In-Process	Verification Year	Verification Source	Verification Metric
Verification Body	Verification URL	Verification Rating	Verification Version	
Verification Type	Verification Status Complete or In-Process	Verification Year	Verification Source	Verification Metric
Verification Body	Verification URL	Verification Rating	Verification Version	

## Internet Permissions

- Permit Internet distribution?  Yes  No   
 Permit address display on Internet syndication sites?  Yes  No   
 Permit AVM display on VOWs and IDX sites?  Yes  No  
 Permit public customer commenting on Internet syndication sites?  Yes  No   
 Permit listing display on GLR public facing websites and mobile apps?  Yes  No

## Add Virtual Tour

Virtual Tour Type: 3D Tour, Drone Tour, Floor Plan, Photo Slide Show, Video, Virtual Reality (VR)

Branded Virtual Tour Media URL	Virtual Tour Type
Branded Virtual Tour Media URL	Virtual Tour Type
Unbranded Virtual Tour Media URL	Virtual Tour Type
Unbranded Virtual Tour Media URL	Virtual Tour Type

## Review

Owner(s) agree that the above information is accurate and complete to the best of the Owner's knowledge

AGENT'S SIGNATURE	DATE	SELLER'S SIGNATURE
DATE	DATE	DATE

\* Information above is believed to be accurate but not warranted