

Open Barrel Brewing Company

1930 Main Street
Torrington WY, 82240
(307)401-0107



Bar Catering Info Sheet

Basic Bar Package

The Basic bar package consists of the following alcohol, a well and a top shelf option will be provided; Vodka, Bourbon, Whisky, Tequila, Rum, Gin, Red Wine and White Wine. Any of our in house brewed beer is available by the keg, or Pony Keg. A basic menu of domestic beer will be provided in can form. Basic Mixers; Sweet and Sour, Tonic Water, Soda Water, Regular soda and Diet soda, and a lemon/lime soda will be offered as mixers for drinks. Garnishes of lemons, limes, cherries, and olives will be provided. Cups and drink napkins are provided as a part of the basic bar package. One bartender for every 50 guests will be provided for your event. If extra staff is needed that can be arranged by the Open Barrel. If you have contracted the Open Barrel for your event all staff for bar services must be staff provided by the Open Barrel.

Extended Bottle Service

If alcohol is requested and it is not a part of our Basic Bar package (type of alcohol or brand) it will be required to be purchased through Open Barrel to be served at your function. Any type of alcohol or beer not purchased through Open Barrel is not allowed to be served on the premises of your event during the contracted hours that Open Barrel is serving. Serving alcohol not purchased through the Open Barrel can result in extra fees being charged and/or a cancellation of our bar services at your expense. Champagne and sparkling wines can be purchased through the Open Barrel, if purchased appropriate (plastic) glassware will be provided.

Setup and Teardown of Bar

Open Barrel requires access to the venue of your event at least 24 hours prior to the event. This gives Open Barrel an opportunity to observe the space in which the bar area will be set up. This will allow Open Barrel to know if we need to provide tables to set up a bar area. On the day of your event Open Barrel requires access to the venue 3 hours prior to the start of the event. This allows our staff to get the bar area set up and ready to serve your guests on time. All set-up and teardown of the bar area will be done by Open Barrel staff.

The Open Barrel Brewing Co. LLC.

1930 Main Street, Torrington WY, 82240

Bar (307)401-0107, Clayton (307)532-5640, Sara (307)575-5517

Applicant Information

Business or Personal Name _____

Address _____

Contact Person _____

Contact Phone # _____

Contact EMail _____

Event Information

Type of Event _____ Location of Event _____

Date(s) of Event(s) _____ Multiple Dates _____

- Bar Only Catering
- Bar and Food Catering
- Food Only Catering

Time Of Event Start _____ End _____ Private yes ___ no ___

Estimated # of People Attending _____

- Family Event
- 21 and up only event

 Initials _____

Deposit and Pricing

Deposit of \$100 must be paid to reserve your date.

Deposit(\$100) Check__ Check #____ Cash__

Deposit policy is as follows

- Cancellations made more than 120 days prior to event deposit is fully refundable
- Cancellations made less than 120 days prior to the event results in the deposit being non-refundable.

Gratuity and Payment

- 18% gratuity will be added to your final bill.
- Tip jars will be put up for your guests to tip employees of the Open Barrel during your event.
- Payment for the event is due at the time of the event unless otherwise discussed with the owner or management.

BY SIGNING THE FOLLOWING I AM AGREEING TO THE ABOVE DEPOSIT, FEES, AND CANCELLATION POLICY.

 **DATE:** _____

 **SIGNATURE:** _____