

# **Pawtucket Youth Soccer Association**

## **Bylaws**

### Preface

That Pawtucket Youth Soccer Association, herein after referred to as the PYSA, formerly known as Pawtucket Youth Soccer Organization and Pawtucket Youth Soccer League, and was founded in 1977.

The primary purpose of PYSA shall be to promote, encourage, direct, operate and develop instructional soccer programs to the youth of the City of Pawtucket and surrounding communities without regard to race, creed, sex, or ability. PYSA shall also strive to promote ideals of good citizenship, exercise and health, fun, as well as good sportsmanship through its soccer programs and activities for the benefit of the community.

The articles set forth herein have evolved over the years and will serve as guidelines for future officers and members of PYSA. The competitive branch of the above named association shall be "Storm".

### Article I

#### **Purpose and Powers**

Section 2. PYSA shall be affiliated with Rhode Island Youth Super Liga, Soccer Rhode Island, United States Youth Soccer Association (USYSA), and the Federation Internationale de Football Association (FIFA).

Section 3. The purposes of the corporation are directed exclusively for charitable and educational activities, as follows:

- a. To develop and promote a soccer program for the youth of City of Pawtucket and surrounding communities through a medium of supervised soccer programs guided and governed by these Bylaws, Rules of Play, Coaching Curriculum and Policy Manual, , except where superseded by Soccer Rhode Island and USYSA.
- b. To implant in the youth of the community the ideals of good sportsmanship, fair play, and honesty for the betterment of their physical and social well-being.

Section 4. In furtherance of its purposes, the Corporation shall have the powers specified in Section 7-6-5 of Chapter 7-6 of the State of Rhode Island General Assembly, the power to carry on any activities in connection with any of its purposes, and all other powers conferred by the State of Rhode Island General Assembly upon nonprofit corporations or business corporations formed under the Rhode Island General Laws as amended from time to time, except for such powers as are prohibited by law to nonprofit corporations. The Corporation may receive or acquire from any source whatsoever in trust or otherwise, by gift or will or otherwise, and hold cash, secretaries and real and personal property to the extent from time to time authorized by law; but no such cash, securities on property shall be acquired, received or accepted by gift, devise, bequest or otherwise if the acquisition, receipt or acceptance thereof is conditioned or limited in any manner that would require the disposition of the income or principal thereof in a manner inconsistent with purposes of the corporation.

Section 5. The corporation may make contributions, in such amounts as the directors determine to be reasonable for the welfare of the Pawtucket Youth Soccer Association community or for charitable, educational, scientific, civic, or other similar purpose.

Section 6. No part of the net earnings of the Corporation shall inure to the benefit of any member, director, officer of the corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the corporation), and no member, officer shall be entitled to share in the distribution of any of the corporate assets upon dissolution of the corporation.

Section 7. The Corporation may, subject to applicable provision of law, be dissolved by the affirmative vote of a majority of the members. Upon such a vote, a petition for dissolution may be filed in the Rhode Island Supreme Judicial Court or the Superior Court applying for authority to dissolve the Corporation and to distribute its funds. Upon liquidation or dissolution of the Corporation, all properties and assets remaining, after providing for all debts and obligations, shall be distributed to one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code or corresponding section of any future Federal Tax Code, or such other funds, foundation, or organization formed and operated primarily for the charitable, educational, scientific, civic, or similar purposes in the public interest; or shall be distributed to the federal Government, or to state or local government for public purpose.

Section 8. No substantial part of the activities of the Corporation shall be carrying on propaganda or otherwise attempting to influence legislation (except as otherwise provided by Internal Revenue Code Section 501(h)), or participating in, or intervening in (including the publication or distribution of statement), any political campaign on behalf of any candidate for public office.

Section 9. Notwithstanding any other provision of these articles, the Corporation is organized exclusively for one or more of the following purposes: religious, charitable, scientific, testing for public safety, literary, or educational purposes, or to foster national or international amateur sports competition, as specified in Section 501(c)(3) of the internal Revenue Code of 1954, and shall not carry on any activities not permitted to be carried on by a corporation exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code of 1954.

## ARTICLE II Membership

Section 1. Membership is open to any parent or legal guardian who has a child registered in the soccer program within the preceding 12 months, and any coach, assistant coach, any elected officer, any individual appointed by the President to serve as director, or league official regardless of whether he or she has a child in the program. All members shall adhere to the principals of the corporation. The membership has the right to cast one vote as long as they have performed a minimum of (20) twenty hours of service to the league with in the preceding 12 months.

Section 2. The Board of Directors may determine from time to time the amount and terms of any annual dues or other assessment payable to the corporation by Members.

Section 3. Each member shall be entitled to one vote on all matters brought before any meeting of members. All votes shall be in person and not by proxy.

Section 4. A member may be suspended for a period or expelled for cause, such as violation of any of the Bylaws or rules for the Corporation, or for conduct prejudicial to the best interest of the Corporation, by majority vote of the Board of Directors, provided that a statement of the charges shall have been mailed by Certified Mail to said member at his/her last recorded address assured at least fifteen (15) days before action is taken thereon. The member shall be given an opportunity to present a defense to the proposed suspension or expulsion.

Section 5. Members must remain in good standing with regard to payment of fees and dues.

Section 6. Rules of Conduct.

- a) No member shall physically or verbally abuse another member.

Section 7. Players wearing articles which may constitute a danger to other players shall not be eligible to participate in games.

### ARTICLE III Meetings

Section 1. Annual Meeting of Members. The members of the Corporation shall meet once each year prior to completion of the fall instructional session, or at such other hour or place as may from time to time be designated by the Board of Directors, for the purpose of electing officers and appointing directors of the Board of Directors and transacting such other business as may properly be brought before such meeting, including review of IRS tax returns filed for the current year-to-date.

At the Annual Meeting any business may be transacted whether or not the notice of such meeting shall have contained a reference thereto, except where such a reference is required by law, or these bylaws. If the Annual Meeting is not held as herein provided, a special meeting of the members in lieu of the Annual Meeting date may be held with all the force and effect of an Annual Meeting.

Section 2. Special Meetings. Special general meetings of the members may be called by the President, Vice President of Recreation, Board of Directors, or upon written application of twenty (20) percent or more of the membership. At any special meeting, only business to which a reference shall have been contained in the notice of such meeting may be transacted. The President, when so directed, shall schedule said meeting.

Section 3. Notice of Meetings.

- a. Meetings of the Board of Directors, hereinafter referred to as the Board meeting, shall be announced at the previous Board meeting, with respect to time, place and date, and followed by no further notice of regular meetings. Board meetings shall occur monthly.
- b. Special meetings shall be held by giving fourteen (14) days written, telephone, electronic (including posting on the website) or newspaper notice. Said newspaper shall be the Times and/or such others local publications and may be read by the members of the corporation.

In all cases, notice, when required, shall be given whether by the President, Vice President of Recreation, or Registrar or their authorized representative. Written notice, when required, shall be only to those members who have furnished to the Secretary of the corporation his/her current post office address and telephone, unless unlisted, both home and business.

Section 4. Quorum. At all meetings of the membership, ten (10) percent of the membership shall constitute a quorum. The announcement of a quorum by the officer presiding at the meeting shall continue a conclusive determination that a quorum is present. At all meetings of the Board of Directors, six (6) members shall constitute a quorum. The announcement of a quorum by the officer presiding at the meeting shall continue a conclusive determination that a quorum is present.

### ARTICLE IV Board of Directors

Section 1. Powers. The activities, affairs, and property of the Corporation shall be managed, directed and controlled, and its powers exercised by and vested in, compensation, monetary or otherwise by the Board of Directors. The Board of Directors shall act as the appeals board should anyone's right to participate in the Corporation are terminated for one or more reasons and other matters relevant to the operation of the

Corporation. Board of Directors shall approve all contracts pertaining to the association entered into by any member of the Corporation, shall make a final decision regarding any changes in sport affiliation, and implement and enforce the policies of the Corporation.

Section 2. Composition. The Executive Directors shall consist of a President, Vice President of Recreation, Treasurer, Secretary and Director of Competitive branch “Storm”, (together, the Executive Directors), and the Fundraising Coordinator, Referee Coordinator, Webmaster, Field Manager, Concession Coordinator, Public Relations Coordinator, Sponsorship Coordinator, Assistant to Director of Competitive branch “Storm”, Coaching Education & Training Coordinator, Registrar and Equipment Manager (together, the Directors). The aforementioned individuals shall constitute the Board of Directors. Vice President of Recreation, Director of Competitive branch “Storm” and Secretary Executive Directors shall be elected upon even-numbered years and President and Treasurer Executive Directors shall be elected upon odd-numbered years. The Executive Directors shall concur and thereafter appoint the remaining members of the Directors. These positions may be chosen from fall program coordinators, referee assignors and coordinators, and other such members who provide a necessary service to the operations of the Corporation. Additional nominations may be made from the floor for any director position, provided that person nominated accepts the nomination either in person or in writing. No elected Executive Director or appointed director shall be under the age of twenty one (21). Two or more members of the same immediate family may not serve as Executive Directors at the same time.

Section 3. Vacancy. Whenever a vacancy occurs for any reason, the vacancy may be filled by utilization of the same process for appointing the Directors for the remainder of the term of directorship so vacated. Whenever a vacancy occurs for any reason for the remainder of the term of Registrar so vacated, the remaining Executive Directors shall appoint a Registrar and the vacancy may be filled for the remainder of the term of office so vacated.

Section 4. Term. Except as otherwise provided by law or by these Bylaws, the officers and directors of the Corporation shall hold office until the next Annual Meeting of the members and until their respective successors are chosen and qualified. Nominations for Board of Directors positions available for election must be prepared and endorsed by the current Executive Directors in order to be placed on the ballot for consideration at the Annual Meeting of the members.

Section 5. Resignations. Any officer or director may resign by delivering his/her verbal resignation to the Board of Directors at the following Board meeting. Such resignation shall be effective at the time or upon the happening of the condition, if any, specified therein, or if no such time or condition is specified, upon its receipt.

Section 6. Removal. Any director or Executive director may be removed from office with cause after a reasonable notice and opportunity to be heard before the Executive Directors, then with the following process:

a) Initial Offense: The Executive Directors will state a verbal warning to the offending director or Executive Director. At the following Board meeting, the Executive Directors will summarize the conversation with the director.

b) Final Offense: The member will be removed from his/her position on the Board with verbal notification of removal by vote of a majority of two-thirds of the Board of Directors then in office.

Other grounds for removal of a director shall be the following:

- a) Continued, gross, or willful neglect of the duties of the office
- b) Failure or refusal to disclose necessary information on matters of organization business
- c) Unauthorized expenditures, unauthorized signing of checks, or misuse of organization funds
- d) Misrepresentation of the organization and its officers to outside persons
- e) Conviction to a felony or multiple misdemeanors pertaining to simple assault and battery, police elusion, DWI, DUI, and resisting arrest.

Section 7. Certain Duties and Powers. The Executive Directors and directors, designated below, subject at all times to these Bylaws and to the direction and control of the Executive Directors, shall have and exercise the respective duties and powers set forth below:

- a) President. The President shall be the chief executive officer of the corporation and shall have general operating charge of its operations. Unless otherwise prescribed by the Executive Directors, he/she shall, when present, preside at all meetings of the members and at all meetings of the Executive Directors. With the approval of the Board of Directors, the President may appoint members to standing and special committees. The President-elect must be a current or former member of the Board of Directors with at least three years of service on the Board and shall have completed a minimum of two hundred fifty (250) hours of service during the previous 12 months.
- b) Vice President of Recreation. In the absence or inability of the President, his/her duties shall be performed by the Vice President of Recreation. The Vice President of Recreation-elect shall have such duties as may be delegated by law, these Bylaws, the Executive Directors and the members. The Vice President of Recreation shall have general responsibilities for the spring and fall instructional seasons. He/she shall assemble and direct the age group coordinators and shall plan and evaluate the season's activities with other coordinators. The Vice President of Recreation shall have completed a minimum of one hundred (100) hours of service during each year. Whenever a vacancy occurs for any reason for the remainder of the term of the President so vacated, the vacancy may be filled for the remainder of the term office by the Vice President of Recreation.
- c) Vice President of Competitive "Storm". Vice President of Competitive "Storm" shall represent Pawtucket Youth Soccer Association at Rhode Island Youth Super Liga or any alternate league with which the Pawtucket Youth Soccer Association affiliates. He/she shall coordinate communications between the Rhode Island Youth Super Liga and the Pawtucket Youth Soccer Association. He/she must have extensive knowledge of the game and have the ability to work with the Coaching Education & Training Coordinator. He/she will also serve as liaison with other competitive programs, such as Olympic Development Program and the regional tournaments. He/she shall be responsible for supervising the Competitive "Storm" coaches and shall have completed a minimum one hundred (100) hours of service during each year.
- d) Treasurer. The Treasurer shall be the principal financial officer of the Corporation. He or she shall have custody and control over all funds of the Corporation, maintain and file accounts of all monies received and paid by him or her in account of the corporation and, subject to the control of the members, discharge all duties incident to the office, the Treasurer. He or she shall keep accurate and complete records of all financial transactions and report the state of finances at any meeting. In the absence of the President or the Vice President of Recreation from any meeting, the Treasurer shall preside. The Treasurer shall have authority, in connection with the normal business of the Corporation to sign checks, drafts, contracts, bids, bonds, powers of attorney and other documents. All checks, drafts, notes, drawn

on the Corporation shall be signed by the Treasurer, or his/her designee, jointly with the President, or his/her designee, or such other signatories as shall be designed by the Executive Directors. The Treasurer-elect shall have completed a minimum of one hundred (100) hours of service during each year. Whenever a vacancy occurs for any reason for the remainder of the term of the Vice President of Recreation so vacated, the vacancy may be filled for the remainder of the term of office by the Treasurer.

- e) Secretary. The Secretary shall be the principal recording officer of the Corporation. He/she shall record all proceedings of the members, discharge all duties incident to the office of Secretary, gather all correspondence received by the Corporation, keep a complete list of the membership, keep a complete log of equipment (Including cost and location), all meeting minutes and Rules of Play and Policy manual. He/she shall bring all information listed previously to all meetings. He/she shall be responsible for the counting and certification of ballots cast by the membership. The Secretary shall record; send reports, notices and agendas of all proceedings of the Executive Directors, Board of Directors and meetings. In the absence of the Secretary from any meeting of members, the Executive Directors or any committee appointed by the Executive Directors, a temporary Secretary designated by a person presiding at the meeting shall perform the duties of the Secretary. The Secretary-elect shall have completed a minimum of one hundred (100) hours of service during each year. Whenever a vacancy occurs for any reason for the remainder of the term of the Treasurer so vacated, the vacancy may be filled for the remainder of the term of office by the Secretary.
- f) Registrar (Player Agent). The Registrar shall be responsible for registration of players and coaches. Responsible for formation of teams and assignment of team colors. He/she will see that all games are played according to schedule and that proper fields and equipment are available for said games. The Registrar shall be chairperson of the Registration Committee and be a member of the Board of Directors and shall have completed a minimum of one hundred (100) hours of service during the term of appointment.
- g) Fundraising Coordinator. The Fundraising Coordinator shall be responsible for representing the Corporation on all matters pertaining fundraising, proposing fundraising opportunities to the Board of Directors, coordinate and manage profitable fundraising events, coordination of volunteers to assist with collecting and processing orders and the liaison with outside fundraising vendors. The Fundraising Coordinator shall be a member of the Board of Directors and shall have completed a minimum of one hundred (100) hours of service during the term of appointment.
- h) Referee Coordinator. The Referee Coordinator shall be responsible for recruiting referees, assigns referees for instructional sessions and Super Liga sessions, responsible for scheduling a minimum of one certification and re-certification course each year, submits pay roster to the Treasurer on a per session basis and mentor referees in proper referee duties. He/she shall provide suggestions for referee fees for instructional sessions and obtain information on referee fees for Super Liga sessions. The Referee Coordinator shall be a member of the Board of Directors and shall have completed a minimum of one hundred (100) hours of service during the term of appointment.
- i) Webmaster. The webmaster shall be responsible for development, maintenance and operations of the website known as [www.pawtucketsoccer.org](http://www.pawtucketsoccer.org). The webmaster shall be a member of the Board of Directors and shall have completed a minimum of one hundred (100) hours of service during the term appointment.
- j) Field Manager. The Field Manager shall be responsible for scheduling all maintenance required, responsible for scheduling field markings on a regular basis, maintain field equipment, and coordinate setup of fields for instructional and Super Liga sessions. The Field Manager shall be a member of the Board of Directors and shall have completed a minimum of one hundred (100) hours of service during the term of appointment.
- k) Concession Coordinator. The Concession Coordinator shall be responsible for representing the Corporation on all matters pertaining to concessions activities as well as operate and coordinate the operation of the Concession stand, including scheduling, purchasing of goods, maintenance and cleaning help. The Concession Coordinator shall be a

member of the Board of Directors and shall have completed a minimum of one hundred (100) hours of service during the term of appointment.

- l) Public Relations Coordinator. The Public Relations Coordinator shall be responsible for providing publicity for all functions of the Corporation, such as instructional sessions, tryouts, and become an interface to community, newsgathering organizations in support of the Corporation. The Public Relations Coordinator shall be a member of the Board of Directors and shall have completed one hundred (100) hours of service during the term of appointment.
- m) Sponsorship Coordinator. The Sponsorship Coordinator shall be responsible for representing the Corporation on all matters pertaining to sponsorship activities, including local business in support of the Corporation. He/she shall recruit sponsors, maintain an accurate register of sponsors, and organizes a seasonal sponsorship recognition event. The Sponsorship Coordinator shall be a member of the Board of Directors and shall have completed a minimum of one hundred (100) hours of service during the term of appointment.
- n) Assistant to Vice President of Competitive “Storm”. The Assistant to Vice President of Competitive “Storm” shall assist the Vice President of Competitive “Storm” in fulfilling their duties and responsibilities and shall have completed a minimum of one hundred (100) hours of service during the term of appointment.
- o) Equipment Manager. The Equipment Manager shall be responsible for coordination all equipment and uniform purchases or contracts. He/she shall also be responsible for maintaining an inventory of supplies and obtaining quotes for consideration of league purchases. The Equipment Manager shall be a member of the Board of Directors and shall have completed a minimum of one hundred (100) hours of service during the term of appointment.
- p) Coaching Education & Training Coordinator. The Coaching Education & Training Coordinator shall be responsible for providing assistance to the fall and spring instructional sessions and Competitive branch “Storm: coaches. He/she shall insure that league rules are adhered to. He/she shall also coordinate all coach development courses and programs. He/she must have extensive knowledge of the game and understanding of the philosophy of the Pawtucket Youth Soccer Association. The Director of Coaching shall be a member of the Registration Committee and the Board of Directors and shall have completed a minimum of one hundred (100) hours of service during the term of appointment.
- q) Volunteer Coordinator. The Volunteer Coordinator shall be responsible for coordination and scheduling of all volunteers, adherence of volunteer time commitments, maintain logs with volunteer names, phone numbers and hours.

#### Section 8. Board Attendance

All members of the Board of Directors are expected to be in attendance at all meetings. If a member of the Board of Directors cannot attend a meeting, he/she must notify the Executive Directors at least eight (8) hours before the meeting begins. Failure to notify the above people, and/or failure to attend three meetings, and/or failure to attend meetings in such a manner as to consistently cause a quorum to not be established, will be handled by the Board of Directors as follows:

- a) Initial Offense: The member must state his/her reason for absence to the Board in person at the next scheduled Board meeting, intentions on where he/she stands with serving as a Board Member and request permission to remain on the Board.
- b) Final Offense: The member will be removed from his/her position on the Board with verbal notification of removal.

It will be required that after removal from office, all correspondence, material, receipts, financial data, equipment, monies due, etc. with respect to the Corporation must be returned to the association within seven (7) days. All returns must be made to a member of the Board of Directors.

Section 9. Compensation. Directors may receive compensation for fulfillment of duties and responsibilities of position of the Corporation, only in the form of registration fees of their children within PYSA instructional leagues, SuperLiga leagues, and “Storm” indoor leagues; not including tournaments; and articles of clothing containing the corporation name and/or logo. No member shall receive any other form of compensation for services rendered as director of the Corporation. Directors shall be entitled to receive reimbursement for reasonable expenses incurred in the performance of their duties. An officer or director may not serve as a paid employee of the Corporation, with exception to the Registrar. This does not include fees paid to licensed referees.

Head and Assistant coaches, licensed for their team age group, may receive compensation for fulfillment of hours of service indicated for position of the Corporation, only in the form of registration fees of their children within PYSA Instructional leagues and articles of clothing containing the corporation name and/or logo, with exception if coaches are approved for Hardship Clause.

- a) A contract for services rendered does not violate the Section on Compensation, provided that the costs of services rendered is equal to or less than that of outside vendors and the quality of services rendered is equal to or greater than that offered by an outside vendor.
- b) A vendor who has been a sponsor or advertiser or whom has participated in or assisted the Corporation in any way and meets the requirements of the Section on Compensation must be given preference over all other vendors.
- c) Participation awards may be given, either on an individual or team basis, providing there is sufficient funding in the Corporation budget. Gifts, mementos or articles of clothing other than regulation uniforms may not be given on an entire league basis so long as no individual or team is singled out for special recognition.
- d) Coaches may only solicit funds to cover expenses of actual play (the cost per indoor sessions, tournaments, spring fees and uniforms) no accessories.
- e) While the Corporation purposes are intended for instructional soccer programs, sponsorship of teams in competitive leagues may occur upon demonstration of benefits to the team players and approval by majority vote by the Board of Directors. Sponsorship of teams in competitive leagues will be reviewed annually by the Board of Directors.

## ARTICLE V Committees

Section 1. Standing Committees. Committees other than the Registration committee may be appointed as needed by the President with advice and consent of the Executive Directors for an active life to be specified in the appointment.

- a) Registration Committee: Shall have shall be responsible for all matters concerning player registrations and team placement of said players, and determine, evaluate and approve coach requests and coaches for teams. The Registration Committee shall solicit volunteers to fill vacant coach assignments. Registration fee will be set by the Executive Directors before the beginning of each season.
  - i. For instructional sessions, all new registrations will be placed on a team by arbitrary selection by the registration committee.
  - ii. Prior to competitive sessions, tryouts will be held and each coach will nominate those children for their team.



- iii. No player may register after the second scheduled game has been played, unless there are insufficient players to field a team.

## ARTICLE VI Coaches

Section 1. Nature and Purpose. The purpose of the coaches of the Corporation will be to promote soccer activities, to simulate interest in the game of soccer, enforce the rules and policies of the Corporation, provides players with a rewarding soccer experience, instructs players on the rules of the game, maintain equipment, display appropriate sportsmanship, acts as a liaison between parents, players, and the Corporation.

Section 1. Qualifications and election of Coaches.

- a) All Head Coaches must be over eighteen (18) years of age.
- b) Shall pass the Soccer Rhode Island criminal background check and have not been convicted of a felony or multiple misdemeanors pertaining to simple assault and battery, police elusion, DWI, DUI, and resisting arrest.
- c) Assistant coaches may be suggested by head coach and/or assigned by the Board of Directors and are subject to board approval and meet all necessary qualifications

### Section 2. Rules of Conduct

No coach or official shall instruct a player to perform a task on or off the playing field that could result in injury to that player or any other person.

### Section 3. Removal

All coaches and or Assistant coaches may be removed after justifiable complaints and is decided by the Board of Directors that removal is in the best interest of the Corporation or in violation of the Qualifications and election of Coaches.

### Section 4. Licensing

All coaches are encouraged to pursue licensing for coaching their age group. The Coaching Education & Training Coordinator will provide information on necessary licensing. The Corporation will provide reimbursement on licensing course cost after receipt of a copy of successful completion of license course.

## ARTICLE VII Hours of Service

All members of the Board of Directors are expected to complete a designated amount of hours of service as designated within the Certain Duties and Powers section of the Board of Directors Article. Hours of service were derived with the following guideline and an understanding of the minimum hours necessary to fulfill the duties and responsibilities of each position. For any member to be considered for any director position they must have completed a minimum amount of hours of service as indicated within the following guideline. The following is a guideline for determining the amount of hours of service:

Guideline for determining minimum amount of hours of service:

1) Active Directors:

- a) Board meetings – (2) two hours a month for twelve (12) months = twenty-four (24) hours.

- b) Coach (Head or Assistant) – (3) three hours a week for forty (40) weeks = one hundred twenty (120) hours.
- c) Concession stand and/or instructional league games administration – two (2) hours a week for six (6) weeks of Spring instructional league and two (2) hours a week for nine (9) weeks of Fall instructional league = thirty (30) hours.

2) Members for consideration as Directors:

- a) Coach (Head or Assistant) – (3) three hours a week for forty (40) weeks = one hundred twenty (120) hours.
- b) Concession stand and/or instructional league games administration – two (2) hours a week for six (6) weeks of Spring instructional league and two (2) hours a week for nine (9) weeks of Fall instructional league = thirty (30) hours.

3) Hardship Clause:

- a) Concession stand and/or instructional league games administration – two (2) hours a week for six (6) weeks of Spring instructional league and two (2) hours a week for nine (9) weeks of Fall instructional league = thirty (30) hours.
- b) For youth ages over 13, as assistant coach
  - i) For instructional leagues (Upon approval of first application for hardship) – (3) three hours a week for six (6) weeks of Spring instructional league and (3) three hours a week for nine (9) weeks of Fall instructional league = forty-five (45) hours.
  - ii) For competitive teams (Upon subsequent approval of application for hardship) - (3) three hours a week for six (40) weeks = one hundred twenty (120) hours.

ARTICLE VIII  
Use of Facilities and Property

Section 1. All field equipment owned and operated by the Corporation shall be locked, logged and remain on premise unless otherwise authorized by the Board of Directors.

Section 2. Concession stand functions, not benefiting the Corporation, will not be allowed.

ARTICLE IX  
Hardship clause

Financial hardships may be available as deemed appropriate by the Board of Directors. All financial hardships must be submitted to the Board of Directors for approval. Persons applying for hardship are required to perform either of the following:

- a) Work minimum hours of service per child of concession duty as indicated within the Hours of Service section of the Board of Directors Article and directed by the Board of Directors, or
- b) For youth ages over 13, become assistant coach for instructional leagues and competitive teams, or
- c) Other suggestions of the Board of Directors.

Failure to complete assigned hours of service will prohibit approval of financial hardship.

ARTICLE X

## Fiscal year

Section 1. Fiscal Year. The fiscal year of the Corporation shall be the fiscal year ending December 31, or such other fiscal year as the Board shall from time to time determine.

## ARTICLE XI

### Use of name and logo and colors

Section 1. No one may use the name or initials of this Corporation, any of its trade names including Storm and PYSA, or any of its logos except as provided under these bylaws or except with the express written consent of the President, with the approval of the Board of Directors.

## ARTICLE XII

### Maintenance and inspection of records

Section 1. Records. The Corporation shall maintain the original or attested copies of its Bylaws and records of all meetings of incorporators, the Executive Directors and members, as well as its membership records which shall contain the names and addresses of all members of the Corporation. Such copies and records shall be maintained at the principal office of the Corporation or the office of the Clerk or the office of the Corporations' Attorneys and shall be open at all reasonable times to the inspection of any member for a proper cause. The Directors may from time to time make reasonable regulations as to the time, place and manner of inspection by the members of the records and documents of the Corporation as aforesaid within this Article. All records of the Corporation shall be open to inspection by any member of the Board at all times during the usual hours of business.

## ARTICLE XII

### Budgets

Section 1.

- a) The Board of Directors shall submit a proposed annual budget to the membership for approval at the Annual Meetings of Members.
- b) Expenditures must remain within the budget guidelines approved by the Board of Directors and the membership. Expenditures exceeding this must be approved by the Board of Directors, which will be based on the present overall financial position of the Corporation.
- c) Each Director, in conjunction with the Treasurer, will prepare a detailed annual budget to accomplish their duties and responsibilities within 60 days upon the completion of the sport, for approval by the Board of Directors.
- d) The Board of Directors must approve all capital expenditures in excess of approved annual budget.
- e) Any purchase less than \$500 may be carried out by any board member subject to their approved budget and authorization by the Board of Directors.

## ARTICLE XIII

### Deposits, check, loans, contracts, etc.

Section 1. Deposit of Funds. All funds of the Corporation, not otherwise employed, shall be deposited in such banks, trust companies or other reliable depositories as the Board of Directors from time to time may determine.

Section 2. Checks, Etc. All checks, drafts, endorsements, notes and evidences of indebtedness of the Corporation, and all endorsements for deposits to the credit of the Corporation shall be signed by such officer or officers, agent or agents of the Executive Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer or Assistant Treasurer and countersigned by the President and or Vice President of Recreation of the corporation. Designees for such purpose may be appointed by the President and Vice President of Recreation and Treasure/Assistant Treasurer, but only upon approval first having been given by the Board of Directors.

Section 3. Expenditures. All expenditures exceeding \$500.00 shall require prior approval of the Executive Directors or the Board of Directors. All contracts or expenditures exceeding \$500.00 shall require a minimum of two quotes be solicited for selection and approval by the Board of Directors when such contract or expenditure is so amenable to such consideration.

Section 4. Loans. No loans or advances shall be contracted on behalf of the Corporation, and no note or other evidence of indebtedness shall be issued in its name, unless and except as authorized by the Board of Directors. Any such authorization to, may be general or confined to specific instances, and may include authorization to pledge, as security for loans or advances so authorized, any and all securities and other personal property at any time held by the Corporation.

Section 5. Contracts. The President and Treasurer, or any other officer specifically authorized a majority of two-thirds of the Board of Directors then in office, in the name of and on behalf of the Corporation enter onto those contracts or execute and deliver those instruments that are specifically authorized by the Board of Directors. No officer or other agent of the Corporation may enter into any contract or execute or deliver any instrument in the name of and on behalf of the corporation prior to such authorization.

Section 6. Fundraising.

- a. All fund raising activities involving Pawtucket Youth Soccer Association members or done in the name of the Pawtucket Youth Soccer Association must have the prior approval of the Board of directors. Fundraising must be made under the supervision of an adult. No door to door fundraising allowed.
- b. Sponsors. Historically, the league has not encouraged sponsorship of individual Pawtucket Youth Soccer Association teams. All team uniforms have been of similar quality and design, with the idea of maintaining equality among all teams. Any sponsorship proposal must be brought to the Board of Directors for prior approval before seeking funds or sponsored clothing for use by a team.

Section 7. Concession stand revenue.

- a. All fund raising activities involving Pawtucket Youth Soccer Association members or done in the name of the Pawtucket Youth Soccer Association must have the prior approval of the Board of directors. Fundraising must be made under the supervision of an adult. No door to door fundraising allowed.
- b. Sponsors. Historically, the league has not encouraged sponsorship of individual Pawtucket Youth Soccer Association teams. All team uniforms have been of similar quality and design, with the idea of maintaining equality among all teams. Any sponsorship proposal must be brought to the Board of Directors for prior approval before seeking funds or sponsored clothing for use by a team.

Section 1. Property Members. The private property of the members shall not be subject to the payment of corporate debts to any extent whatsoever.

Section 2. Indemnity of Directors and Officers. Any person (and the heirs, executors and administrators of such person) made or threatened to be made a party to any action, suit or proceedings by reason of the fact that he or she is or was a director or officer of the Corporation shall be indemnified by the attorney's fees and disbursements, incurred by him or her (or by his/her heirs, executors or administrators) in connection with the defense or settlement of such action, suit or proceeding that such director or officer is liable for negligence of misconduct in the performance of his/her duties. Such right of indemnification shall not be deemed exclusive of any other rights to which such director or officer (or such heirs, executors or administrators) may be entitled apart from this Article.

Section 3. Reliance in Good Faith. Each director and officer of the Corporation shall, in the performance of his/her duties, be fully protected in relying in good faith upon the books of account of the Corporation, written reports made to the Corporation by any of its officers or employees or by counsel, accountants, appraisers, or other experts, or consultants selected with reasonable care by the directors, or upon other records of the Corporation.

Section 4. Liability Insurance. Premise Liability Insurance in an amount not less than \$1 million shall be maintained by the Corporation. Building & Contents coverage as well as Participant coverage shall be maintained also.

## ARTICLE XV Amendments

Section 1. All Articles of these Bylaws, with exception to the Article pertaining to Amendments, may be amended in part, no greater than 15 percent of the total amount of words since the last amendment, by a two thirds vote of the eligible members present and voting at any Annual Meeting of the Members. A copy of the present Bylaws and a copy of the proposed change thereto shall accompany the notice of such meeting.

Section 2. Recording of Amendments. The bylaws shall retain the original bylaw and amendment, followed by date of amendment approval. When a bylaw is amended, the date of the original bylaw shall be followed by the approval date of the original bylaw.

## ARTICLE XVI Rules of Play and Policy manual

Section 1. Rules of Play and Policy manual will be adopted by a vote of the Board of Directors at the following meeting and reviewed annually.

Section 2. Recording of Amendments. The Rules of Play and Policy manual may be amended in whole or in part by a proposition by any board of director and then a two thirds vote of the Board of Directors at a Board meeting. The Rules of Play and Policy Manual shall retain the original rule and amendment, followed by date of amendment approval.

## ARTICLE XVII Miscellaneous provisions

Section 1. Capital Stock. The Corporation shall have no capital stock.

Section 2. Conflicting Laws. If any term or provision of these Bylaws is contrary to law or otherwise invalid or unenforceable, it shall be deemed stricken there from and the remaining terms and provisions shall not be affected thereby but each such remaining term and provision shall be given effect to the fullest extent permitted by law.

ARTICLE XVIII  
Parliamentary Authority

Section 1. Parliamentary Authority. The rules contained in the current edition of "Robert's Rule of Order" shall be the parliamentary authority for all matters of procedure not specifically covered by and do not conflict with these Bylaws.

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Amended on October 10, 2013