

1. Introduction

We are committed to protecting and respecting your privacy. This policy sets out the basis on which we will process any personal data we collect from you, or that you provide to us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

2. Information We Collect

We may collect and process the following data about you:

- **Name**
- **Email Address**

3. Purpose of Data Collection

We collect your name and email address for the following purposes:

- To provide you with information, products, or services that you request from us.
- To send you marketing communications, where you have consented to receive such communications.
- To notify you about changes to our services.

4. Legal Basis for Processing

We rely on the following legal grounds to process your personal data:

- **Consent:** By providing us with your personal data, you consent to us processing it for the purposes outlined above.
- **Legitimate Interests:** We may also process your data where it is necessary for our legitimate interests, provided that your interests and fundamental rights do not override those interests.

5. Data Retention

We will retain your personal data for up to one year from the date of collection. After this period, we will securely delete or anonymize your data unless we are required to retain it for longer to comply with legal obligations or to protect our legitimate interests.

6. Data Security

We are committed to ensuring that your information is secure. In order to prevent unauthorized access or disclosure, we have put in place suitable physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

7. Your Rights

Under the GDPR, you have the following rights:

- **Access:** You have the right to request a copy of the personal data we hold about you.
- **Rectification:** You have the right to request that we correct any inaccuracies in your personal data.
- **Erasure:** You have the right to request the deletion of your personal data.
- **Restriction of Processing:** You have the right to request that we restrict the processing of your personal data.

- **Data Portability:** You have the right to request that we transfer your personal data to another organization.
- **Objection:** You have the right to object to the processing of your personal data.

To exercise any of these rights, please contact us at creativecoffeeandbar@hotmail.com.

8. Changes to Our Privacy Policy

We may update this privacy policy from time to time. Any changes we make will be posted on this page, and, where appropriate, notified to you by email. Please check back frequently to see any updates or changes to our privacy policy.

9. Contact

Questions, comments, and requests regarding this privacy policy are welcomed and should be addressed to creativecoffeeandbar@hotmail.com.

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