



# Newberry Main Street Fall Festival

Vendor Application and Information

When: **Saturday November 19, 2022 9am – 4:00pm**  
Where: Downtown Newberry, along Seaboard Drive (Larry Keane Drive) Just off of Newberry Road / S.R. 26  
Setup: 6:30am - 8am (All vehicles out of festival area by 8:30AM)  
Vending: Start 9am – End 4:00pm TEAR DOWN: After 4:00PM

**Applications received after November 10th, 2022 will be subject to space availability and may not be accepted.**  
**Returning Vendors take precedence if applications are received prior to July 15th, 2022. After that it is First Come First Serve!**

Vendors may include food, crafts, services, family activities and entertainment

Name of Business or Agent: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Sales Tax # (for businesses) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Type of Product or Display: (services, food, arts, crafts, wearing apparel, other.)

Circle a category and write specifics \_\_\_\_\_

Available spaces are 10'x10'. If you need additional spaces, please specify Number of spaces and Type of vendor space needed.

I would like (number) \_\_\_\_\_ space (s)

Fees: (Please check off all that apply, total, and enclose a check accordingly)

\_\_\_\_\_ \$ 100.00 – Food Vendor (food court trucks) (Size of place needed \_\_\_\_\_) (Liability Insurance needed)

\_\_\_\_\_ \$ 65.00 – Regular Space (Arts, Craft, services, apparel, carnival vendors etc)

\_\_\_\_\_ \$ 45.00 – **Current** Newberry Main Street Member

\_\_\_\_\_ \$ 35.00 – Non-profit Groups (Must please include Non-Profit Documentation)

\_\_\_\_\_ \$ 0.00 – Newberry Non-profit Groups (Must please include Non-Profit Documentation)

**Fees are per space. If requiring more than one space, multiply total by number of spaces.**

## Total due with Application \_\_\_\_\_

**To mail application/check:** Make check payable to Newberry Main Street Organization SEND check, application and proof of Liability Insurance for Food and Carnival vendor to 25435 West Newberry Rd, Newberry, FL. 32669.

**To send electronically:** email application and liability insurance if applicable to [nmsinfo@gmail.com](mailto:nmsinfo@gmail.com) and send payment through paypal to [nmsinfo@gmail.com](mailto:nmsinfo@gmail.com).

First come, first serve basis, locations assigned according to size and type. No electric service will be available. Plan to bring your own quiet generator if needed.

You will receive confirmation by email that we received/accepted your application – **Please provide us with a valid email address on your Registration form.**

To become a Member of Newberry Main Street Organization and receive vendor discounts - Please visit our Website at [NewberryMainStreet.com](http://NewberryMainStreet.com) and select Members > Membership Application

**GENERAL RELEASE:**

The Vendor as undersigned below agrees to the rules stated in this agreement between myself and Newberry Main Street Organization, Inc. (NMSO). The vendor agrees to indemnify, defend and hold harmless Newberry Main Street Organization, Inc. the City of Newberry any and all sponsors and any and all members or agents from all claims, injuries, damages or actions caused or suffered by the vendor arising out of the activity or participation of the vendor in connection with this event. Vendor also agrees to save and hold harmless Newberry Main Street Organization, Inc., the City of Newberry and, any and all sponsors and any and all members or agents for the damage of or loss of personal property and or effects of the vendors stored, used or sold during this event.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Questions? Please write to [nmsinfo@gmail.com](mailto:nmsinfo@gmail.com) or call (352) 472-2112 or (309)-251-8700  
Texts can be sent to 309-251-8700.

**Newberry Main Street FALL Festival**  
**Saturday November 19, 2022 9am-4:00pm**

**Important Information before sending your check and signing up:**

**Payments and Liability Insurance not received by Registration deadline will result in canceled booth space(s).**

Fees are non-refundable. Event will occur rain or shine. If there is a bigger storm it will be canceled. Vendors are responsible for securing tents to the ground.

**No electric service will be available. Plan to bring your own quiet generator if needed.**

**Food vendors need proof of State of Florida Health Certificates and liability Insurance**

If you bring a dog, make sure it stays on a leash and you provide a bowl and plenty of water.

Vendors will not be registered before 6:30am.

Vehicles shall be cleared away from the festival area by 8:30am, no exceptions, so plan ahead.

**YOU CANNOT DRIVE IN FESTIVAL AREA UNTIL AFTER TEAR DOWN TIME.**

If it is an Emergency, you can leave but you have to walk your items out. Tear down cannot begin before 4:00pm.

Vendors are responsible to remove all trash from their area and placing in dumpsters provided.

Vendors are responsible to pay all Florida Sales Tax incurred by sales at the festival.

Tables, chairs and tents will not be provided. Bring your own as needed.

**These rules will be followed. Anyone not following them, will be asked to leave and will be REMOVED from any future vendor list.**

**NOTE: If we cancel the festival your registration money will be returned.**

**ALL VENDORS are asked to encourage social distancing and mask use as necessary. Additionally, please bring hand sanitizer to have in your booth.**