



GRAND HARBOUR

– MARINA –

HOUSE ACCOUNT APPLICATION

Member Charge Privileges & Pre-Authorized Payment Agreement

Slip No. _____

A. MEMBER INFORMATION

Full Legal Name: _____

Membership ID: _____ Date of Application: _____

Mailing Address: _____

City: _____ Province / State: _____

Postal / Zip Code: _____ Country: _____

Mobile Phone: _____ Alternate Phone: _____

Email Address: _____

Emergency Contact: _____ Emergency Phone: _____

To receive a Grand Harbour Marina Membership ID number, members must attend the Marina Office in person to have their official Membership ID Card issued. Photo identification will be required at the time of issuance. Once the Membership ID Card has been produced and the corresponding Membership ID number assigned, the member becomes eligible to apply for a house account. House accounts cannot be established, activated, or used prior to the issuance of the Membership ID Card, as the card and its associated ID number serve as the required means of authorization for all charge privileges across the Marina, the Ships Store, Gas Docks, Canvas Shop, The Dockyards Grill, and all affiliated services.

B. VESSEL & MEMBERSHIP DETAILS

Vessel Name: _____ Slip / Mooring #: _____

Make / Model: _____ Length (ft): _____

Membership Type: _____ Season / Year: _____

C. PRE-AUTHORIZED CREDIT CARD AUTHORIZATION

PRE-AUTHORIZED CREDIT CARD ON FILE

A valid credit card must be kept on file as security against the house account. The card on file will be automatically charged for the full balance of the monthly statement on the payment due date unless paid in full by other means prior to that date.

Card Type:

Visa Mastercard American Express Discover

Cardholder Name (as shown on card): _____

Card Number: _____

Expiry (MM/YY): _____ **CVV / Security Code:** _____

Billing Address (if different from above): _____

City: _____ **Postal / Zip:** _____

D. TERMS & CONDITIONS

By signing this application, the Member acknowledges, agrees to, and is bound by the following terms and conditions:

1. **Membership ID Card Required.** A valid Grand Harbour Marina Membership ID card must be presented at the time of every purchase in order to charge to a house account. Charges will not be processed without presentation of the Member's ID card.
2. **Authorized Use Only.** The house account may only be used by the Member named on this application. The Member is responsible for any and all charges placed on the account, including those incurred by guests, crew, or family members authorized in writing on file with the Marina.
3. **Monthly Billing.** The house account will be billed on a monthly cycle. A statement of all charges, taxes, and applicable fees will be issued and delivered to the Member by email (and by mail upon request) within the first five (5) business days of each month.
4. **Pre-Authorized Payment.** The Member authorizes Grand Harbour Marina to charge the credit card kept on file for the full outstanding balance of each monthly statement on or after the 15th day of the month in which the statement is issued, unless paid in full by other means before that date.
5. **Card on File Maintenance.** The Member is responsible for ensuring the credit card on file is current, valid, and has sufficient available credit. The Member agrees to notify the Marina immediately of any change to the card number, expiry date, or billing address.
6. **Declined or Returned Payments.** Declined transactions or returned payments will result in a \$65.00 administrative fee per occurrence and may result in immediate suspension of house account privileges until the balance and fees are paid in full.
7. **Disputed Charges.** The Member agrees to review each monthly statement promptly and to notify the Marina in writing of any disputed charge within fifteen (15) days of the statement date. Charges not disputed within this period are deemed accepted.

8. **Credit Limit.** Grand Harbour Marina reserves the right, at its sole discretion, to set, adjust, or revoke house account credit limits at any time without prior notice.
9. **Suspension or Termination.** The Marina may suspend or terminate house account privileges at any time, with or without cause. The Member may cancel this account in writing at any time, provided that all outstanding balances are paid in full at the time of cancellation.
10. **Privacy & Data Security.** Credit card information is stored using PCI-compliant systems and is used solely for the purpose of processing house account charges. The Marina will not share Member financial information with any third party except as required to process payments or as required by law.
11. **Governing Law.** This agreement is governed by the laws of the Province of Ontario, Canada.

E. AUTHORIZATION & SIGNATURES

I, the undersigned, certify that the information provided in this application is true and complete. I authorize Grand Harbour Marina to establish a house account in my name, to charge purchases to that account upon presentation of my Membership ID card, and to charge the credit card noted above for the monthly statement balance in accordance with the terms and conditions set out herein.

Member Signature	Date
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Member Signature	Date
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Cardholder Signature (if different from Member)	Date
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FOR MARINA OFFICE USE ONLY

Account #: _____	Credit Limit Approved: _____
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ID Card Issued (Y/N): _____	Date Activated: _____
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Approved By: _____

Notes: _____