



GRAND HARBOUR

– MARINA –

Where Exceptional Boating Begins

Authorized Users Designation

House Account Charge Authorization for Family, Partners & Designated Guests

A. ACCOUNT HOLDER INFORMATION

Account Holder Name: _____

Membership ID #: _____ House Account #: _____

Slip / Mooring #: _____ Vessel Name: _____

Mobile Phone: _____ Email: _____

Purpose of This Form

This form designates additional individuals — such as a spouse, partner, adult children, or other family members and guests — who are permitted to charge purchases to the Account Holder's house account at Grand Harbour Marina, the Marina Ship Store, Gas Docks, Canvas Shop, The Dockyard & Grill, and all affiliated services. Each authorized user must present valid photo identification at the time of every charge and, where issued, their Grand Harbour Marina companion ID card. The Account Holder remains solely and fully responsible for all charges placed on the house account by every authorized user named below, including any applicable taxes, gratuities, fees, and finance charges.

B. DESIGNATED AUTHORIZED USERS

Authorized User #1

Full Legal Name: _____

Relationship to Account Holder (check one):

Spouse Partner Child (18+) Child (Minor) Family Member Captain / Crew Other

If Other, specify: _____

Date of Birth: _____ Photo ID Type / # (for office): _____

Phone: _____ Email: _____

Charge Privileges (check all that apply):

All Services Marina Store The Docks Bar & Grill Fuel Boat Yard / Service Canvas / Upholstery

Per-Transaction Limit (\$): _____ Effective Date: _____

Companion ID Card Issued (Y/N): _____ Account Holder Initials: _____

Authorized User #2

Full Legal Name: _____

Relationship to Account Holder (check one):

Spouse Partner Child (18+) Child (Minor) Family Member Captain / Crew Other

If Other, specify: _____

Date of Birth: _____ Photo ID Type / # (for office): _____

Phone: _____ Email: _____

Charge Privileges (check all that apply):

All Services Marina Store The Docks Bar & Grill Fuel Boat Yard / Service Canvas / Upholstery

Per-Transaction Limit (\$): _____ Effective Date: _____

Companion ID Card Issued (Y/N): _____ Account Holder Initials: _____

Authorized User #3

Full Legal Name: _____

Relationship to Account Holder (check one):

Spouse Partner Child (18+) Child (Minor) Family Member Captain / Crew Other

If Other, specify: _____

Date of Birth: _____ Photo ID Type / # (for office): _____

Phone: _____ Email: _____

Charge Privileges (check all that apply):

All Services Marina Store The Docks Bar & Grill Fuel Boat Yard / Service Canvas / Upholstery

Per-Transaction Limit (\$): _____ Effective Date: _____

Companion ID Card Issued (Y/N): _____ Account Holder Initials: _____

Authorized User #4

Full Legal Name: _____

Relationship to Account Holder (check one):

Spouse Partner Child (18+) Child (Minor) Family Member Captain / Crew Other

If Other, specify: _____

Date of Birth: _____ Photo ID Type / # (for office): _____

Phone: _____ Email: _____

Charge Privileges (check all that apply):

All Services Marina Store The Docks Bar & Grill Fuel Boat Yard / Service Canvas / Upholstery

Per-Transaction Limit (\$): _____ Effective Date: _____

Companion ID Card Issued (Y/N): _____ Account Holder Initials: _____

C. TERMS & CONDITIONS

By signing this form, the Account Holder acknowledges and agrees to the following terms governing the designation of authorized users on the house account:

1. **Sole Financial Responsibility.** The Account Holder remains fully and solely responsible for any and all charges placed on the house account by each authorized user named on this form, regardless of whether the Account Holder was present at the time of the charge or aware of it.
2. **Identification Required.** Each authorized user must present valid government-issued photo identification, together with their Grand Harbour Marina companion ID card where issued, at the time of every charge. The Marina reserves the right to refuse any charge if proper identification is not produced.
3. **Companion ID Cards.** The Marina may, at its discretion, issue a companion Membership ID card to each authorized user. Companion cards must be obtained in person at the Marina Office and remain the property of Grand Harbour Marina. Lost or stolen cards must be reported immediately.
4. **Minors.** The Account Holder expressly authorizes any minor child named on this form to charge to the house account, and assumes full legal and financial responsibility for those charges. Authorization for minors does not extend to alcohol, tobacco, cannabis, or any other age-restricted product or service.
5. **Charge Privileges & Limits.** The Account Holder may restrict each authorized user's privileges to specific services and may impose a per-transaction dollar limit. The Marina will use reasonable efforts to honour these restrictions but cannot guarantee enforcement at every point of sale; the Account Holder remains liable for charges that exceed designated limits.
6. **Adding or Revoking Users.** To add additional authorized users, the Account Holder must submit a new Authorized Users Designation form. To revoke an authorization, the Account Holder must complete the Revocation section below or provide written notice to the Marina Office. Revocations take effect upon receipt and acknowledgement by the Marina.
7. **Right of Refusal.** Grand Harbour Marina reserves the right, at its sole discretion, to refuse, suspend, or revoke charge privileges for any authorized user at any time, with or without cause and without prior notice.
8. **Privacy.** Information provided about authorized users is collected and retained solely for the purpose of administering the house account and verifying identity at the point of sale. It will not be shared with any third party except as required by law.

- Survival of Terms. This designation remains in effect until revoked in writing or until the underlying house account is closed. All terms of the original House Account Application and Pre-Authorized Payment Agreement continue to apply to all charges placed by authorized users.

D. REVOCATION

Revocation of Authorization

Complete this section to revoke charge privileges for one or more previously authorized users. Revocation takes effect upon receipt by the Marina Office.

Name(s) of User(s) to Revoke: _____

Effective Revocation Date: _____ Account Holder Initials: _____

E. AUTHORIZATION & SIGNATURE

I, the undersigned Account Holder, certify that the information provided in this form is true and complete. I authorize each individual named above to charge purchases to my Grand Harbour Marina house account, subject to the terms and conditions set out herein, and I accept full and sole financial responsibility for all such charges. I understand that this authorization remains in effect until revoked by me in writing or until my house account is closed.

Account Holder Signature

Date

FOR MARINA OFFICE USE ONLY

Date Received: _____

Companion Cards
Issued: _____

Entered By: _____

Date Activated: _____

Approved By: _____

Notes: _____