Birch & All Events

**Wedding Dj / Packages - Booking Terms and Conditions:**

This contract reflects the verbal agreement between Birch & All Events and the hirer/booking party. It shall include any terms agreed prior to its issue. No alterations may be made to this contract by hirer without prior approval consent from Birch & All Events

1. **Booking Secured:** Booking is secured for the date requested when payment of deposit has been received. Bookings are only provisional until receipt of the deposit/reservation fee. The deposit/reservation fee is non-refundable, but is transferable to another available date, should you need to make a date change. Only when we are available for the new date requested, will the deposit be transferred. Should our service not be available, the deposit/reservation fee is non-refundable.

**2. Reservation Deposit:** Our deposit/reservation fee is payable in advance to secure entertainment. Your booking is not confirmed unless we receive a reservation fee. Once a deposit has been received, this is confirmation of your booking and that our full terms and conditions are accepted by the booker/hirer. Deposits/reservation fees are non-refundable. A deposit/reservation fee refund may be approved from, ourselves, Birch & All Events, but this is strictly discretionary.

1. **Payments:** Full payment is due a minimum of 7 days before the event.
2. **Cancellation:** The Client shall have the right to cancel the booking by contacting Birch & All Events via telephone and/ or confirming via email. If the hirer cancels the booking less than 60 days before the booking date, full payment will be required. In the event of the client wishing to cancel their booking for any reason other than Act of God or National Disaster, full payment will be required. All other cancellation reasons are to be discussed and a cancellation discretion may be approved from, ourselves, Birch & All Events.
3. **Emergency Cancellation:**  In the unlikely event that Birch & All Events is unable to attend your event, Birch & All Events shall endeavour to provide a suitable substitute offering a similar service at no additional charge to the client. Should we not be able to attend/fulfil the booking, all monies already paid, including deposits, shall be returned up-to 7 days after the event date.
4. **Setup and Take Down Times:** The hirer will appreciate that suitable time for venue access, safe installation and dismantling and safe removal of equipment from venue is required in addition to performance time. Therefore, the hirer and venue will allow suitable time for the installation and dismantling and removal of disco equipment (up to 60 minutes each side of the booking times unless otherwise stated).
5. **Social media:** We do from time to time take photos and videos of the night. This includes the dancefloor and various aspects of the day such as items provided by other suppliers and the venue. Your guests will feature in some of these images. This is for our social media pages and to be included in your photograph link, whenever a booking a selfie pod from us. We use our footage on our Facebook, Instagram and TikTok pages. Please contact us for more clarity or information.
6. **Sound Limiter:** The hirer will inform Birch & All Events prior to performance date confirmation of venue sound limiter installation. Please note: Birch & All Events reserve the right to decline entertainment at venues with sound limiter installed.

**8. Safe Venue Power Supply:** The hirer ensures that they have verified venue power sources are electrically safe and conform to the HSE EAW Act 1989, and amendments thereafter. Copies of venue Electrical Installation Safety Certificate (Periodic Inspection Report to NIC EIC standards) must be made available upon request by the venue under LAW.

**9. Public Liability Insurance:** Birch & All Events agrees to provide proof of Public Liability Insurance and certifications as required by the venue. We can also provide a copy of our PAT Test Electrical Safety Certificate, which covers all our electronic equipment we provide for the event.

**10. Safety & Security:** The hirer agrees to provide adequate supervision of guests and will ensure that venue management adequately supervises customers and or staff on site premises. Please note: Where the function may include guests under the age of 16 years, the client, (or parent) is responsible for the behaviour and safety of any minors attending the venue.

1. **Unwarranted Abuse or threatening behaviour:** Threatening behaviour from the hirer’s guests, venue management or venue staff will not be tolerated and will result in the performance being terminated with no loss to the DJ or Birch & All Events

**12. Damage Compensation:** The hirer agrees that compensation for any loss of or damage to performing DJ’s equipment, vehicle(s) or personal belongings caused by hirer’s guests, venue customers and or venue staff may be sought including any additional costs.

1. **Start and Finish Times:** The hirer agrees that the confirmed entertainment start and finish times as specified in the contract are accurate and correct. Any extension beyond the confirmed finish time is at the discretion of Birch & All Events and the management of the venue.

**14. Playlists and Requests:**  Birch & All Events will accept music lists and requests in advance of functions and will endeavour to play a reasonable number of the clients’ chosen requests, provided such requests are submitted in writing before the event.

1. **Equipment Damages** It is the responsibility of the booking party to ensure that all P.A, lighting and any other hire equipment Birch & All Events provide is treated with respect. Any damages caused by misuse from the guests in attendance, will be billed directly to the booking party and must be paid within 7 days after the event.
2. **Late access:** Birch & All Events will not be liable for any refund, in part or whole, where ‘we’ are late accessing the venue and setting up purely because of earlier events over-running, or where ‘we’ are prevented from accessing, setting up or providing our professional services by the venue management.
3. **Access and Parking:** Where the venue does not have its own parking facilities, Birch & All Events reserves the right to pass on any additional parking fees for refund by the hirer.
4. **Space and Power Sharing:** Where Birch & All Events is engaged to work alongside a band, (or other entertainer) it is the client’s responsibility to ensure that adequate space exists within the venue for both entertainers to set up their equipment and that separate power outlets exist
5. **Marquee and Outside Venues:** Where the event is being held in a marquee, the hirer will ensure that the work area is dry and that a minimum of 2x 13A power sockets are located within 15 Metres of this area. Please note: Bad Weather or impending bad weather on the day will not allow Birch & All Events to commence entertainment out-doors under any circumstances.

To summarise - Our deposit/reservation fee is payable in advance to secure entertainment. Your booking is not confirmed unless we receive a reservation fee. **Once a deposit has been received, this is confirmation of your booking and that our full terms and conditions are accepted by the booker/hirer.** Deposits/reservation fees are non-refundable. A deposit/reservation fee refund may be approved from, ourselves, Birch & All Events, but this is strictly discretionary.

***We look forward to being a part of your event.***

Birch & All Events

07932 514069

Alibirchy@Hotmail.co.uk

Birchandallevents.co.uk