



Desert Hills Fire District

3983 London Bridge Road
Lake Havasu City, AZ 86404
928 764-3333 (FAX) 928 764-2397

Desert Hills Fire District Board Meeting Minutes Regular Meeting, August 20, 2025

1. **Call to order**

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, August 20, 2025**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. **Pledge of Allegiance**

Pledge of Allegiance commenced by Board Member Roger

3. **Roll Call**

The following Board Members were present:

Tom Roger
Curtis Schafer
Rich Fountain
Dana VanLeuven - absent
Linda Hanks

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. **Call to the Public:** None

5. **Approval of Regular Meeting Minutes for July 16, 2025:** Board Member Schafer motioned to accept meeting minutes as presented, seconded by Board Member Fountain, all in favor.

6. **Reports:**

a) **Fire Administration Report:** Battalion Chief Stanec reports the following:

- Staffing Update: We were fully staffed until a week ago, Brandon Spitz gave his two weeks' notice. He is returning to his previous job with Polaris in Texas, so were recruiting again.
- Medic Class, as you remember we supported two paramedic students this year, Jay Robinson and Michael Terriquez. They have completed their class. Jay Robinson is taking his National Registry this morning. Michael Terriquez will be taking his National Registry August 28th.

- Mohave Community College just opened a Fire Officers Certification Program, with six college-based classes. It's a starter to an Associate's Degree. With that they have started the first responder scholarship. They are giving every fire department in the county 16 credit hours per semester to send our people through at no cost. Captain Erickson jumped on the opportunity and has already signed up. Chief Bunn, Captain Reeder and myself already have degrees but we have reached out to the school to see what it looks like for us to get that certification. Captain Sayre is interested also in the winter.
- Communications Update: Our new system is up and running, still running into some hiccups. When moving from an old analog system to a digital system there is a lot of moving parts. There's some buffering issue, a lot of it is internet based that we're running into now. We had fiber as the main point of contact and then mobile routers as the back-up. The fiber system worked for weeks, then something went wrong, we reversed thing and it got better till last night there was a blip with the internet. We're actively working with them to find the problem. Chief Bunn and I met with Mohave Valley FD yesterday, they're playing a very integral part in this project. We're working in tandem with them; we're a lot further ahead than they are because they're putting new sites in. Ultimately we will have to come up a plan in the future to work together to integrate the systems, so that way gaps we have in our system are picked up by their system and vice versa. Right now, the big problem is the I40 – Pilot area. Our mobile radios are getting in and out good. The handheld is receiving but the transmit side is not getting out. They are doing some studies in the area to see what's interfering.
- Grants Appropriations: At last meeting I reported that we were tentatively approved for a Water Tender and the EMS equipment it went back to sub-committee, they voted yes, to put us on the spending bill for the EMS project for \$210,000. The Water Tender was not on that bill. We're waiting until December or January, once congress gets together and vote on how they're going to spend federal money and distribute to the states. If that passes, we are on that bill for the \$210,000.
- Brush Engine we picked it up after the last Board Meeting, it's at Station 2 and has already responded to two brush fires.

b) **Fire Operation Report:** Battalion Chief Bunn reports the following;

- Call stats: Currently at 598 calls for service, an increase of 77 calls since last meeting. It has been unusually busy in the I40 corridor.
- Visual Preplan update: Thank you for approving to purchase this. Captain Erickson and I have been working with Image Trend to get the program up and running. We are now uploading data. It should take about a month to get everything inputted.
- Training Update: I successfully completed my Fire Instructor 2, I won't know about the testing until late October. I leave Friday to go the National Fire Academy for Managing Effective Fire Prevention Class.
- New Engine update: The chassis is due next month at the factory. They are hoping they will have the engine ready in December.
- Inspectors Office update: Myself and Engineer Lawrence have been taking care of inspections. I decide that I will be taking over this office, add it to my daily routine. It will not affect my operations job. Engineer Lawrence will still be helping as needed. I'm not asking for any more money, without an Inspector salary we will be saving about \$90K.

7. **New Business:**

- a.) **Discussion and possible action re: Approval of monthly Financial Report.** Administrative Specialist Harrison states that the Grant Savings Account is \$4,123.11, Payroll Account \$4,223.66, Special Revenue Checking Account \$16,461.75, Special Revenue Savings Account

\$460,147.07, Warrant Account \$1,724,593.6, Petty Cash \$127.57, with a total balance of \$2,209,676.76. Motioned by Board Member Schafer to approve the financial report as presented, seconded by Board Member Hanks, all in favor.

- b.) Discussion and possible action re: Approve to surplus the 2002 Ford Rescue, 1503, Resolution 2025-05.** BC Stanec states this is the old ford truck we purchased in 2002. We are asking to donate it Pinion Pines FD, they are at the base of the Hualapai's. They reached out to purchase the Colorado we posted for sale. But it was too late. I let them know we were going to surplus our 2002 Ford, which is a better vehicle for wildland fire station. They are a small district and it will show good faith to donate to them. Board Member Roger motioned to surplus the 2002 Ford Resue, 1503, Resolution 2025-05, seconded by Board Member Fountain, all in favor.
- c.) Discussion and possible action re: Approval to surplus the 2000 KME Brush Engine, 1523, Resolution 2025-06.** BC Bunn reports; we received this engine donated from San Bernadino County. It's only been utilized a few times and being it was a donation we can not sale it so we would like to donate it to Pine Lake FD, they are in the Hualapai's. They are an all-volunteer department. Board Member Fountain motioned to surplus the 2000 KME Brush Engine, 1523, Resolution 2025-06, seconded by Board Member Hanks, all in favor.

8. Board Member Comments:

- a) New Business to be considered on future agendas: None
- b) Comments: Board Member Roger states it's a really cool day to be able to donate a couple pieces of equipment. We are blessed to be in that position. I was driving through View Point and there are 20 more-million-dollar homes being built. Our future budget looks strong.

- 9. Adjourn:** Motion to adjourn at 9:27 by Board Member Fountain, seconded by Board Member Schafer, all in favor.