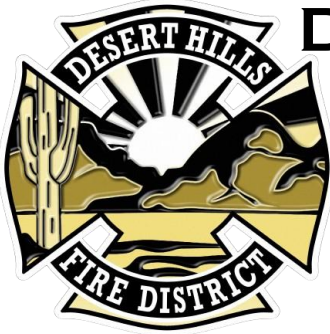




DESERT HILLS FIRE DISTRICT

3983 London Bridge Road
Lake Havasu City, Az 86404
(928)-764-3333
www.Deserthillsfire.org

Board Meeting Minutes Regular Meeting, July 22, 2026

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, July 22, 2026**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Curtis Schafer
Rich Fountain
Dana VanLeuven
Linda Hanks

Also, in attendance:

Chief Stanec
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for June 17, 2026: Board Member Schafer motioned to accept meeting minutes as presented, seconded by Board Member Fountain, all in favor.

6. Reports:

a) **Fire Chief Report:** Chief Stanec reports the following;

- Promotional testing: We began the process with the captains who will go through their process on Monday and then on Tuesday the Battalion Chiefs will go through their process with an outside panel. All the evaluators are from outside the area, from Phoenix, LA county, Boston, Canada. Wednesday and Thursday have been slated for the chief's interview with the Captains and BCs. The captains also have a written test. Engineer orientation started yesterday. Fort Mohave came

in and did their orientation process with the candidates. Testing is scheduled for the week of August 24th. All BC and Captains will be here at Desert Hills; the engineers testing will be in Fort Mohave. They will be doing a multi-department testing process.

- New Hires: We did testing for new hires a couple of weeks ago. We filled the vacancies with some very qualified people. FPS Kartinen coordinated all the interviews and sat through the panel. We're picking up three full-time and two part-time employees.
- New Fire Engine: last week we were at a conference, and the vendor brought the engine to us so we could put eyes on it. It's ready to go minus the decals. I'd like to say that we might have it by next board meeting, but we'll get it eventually.
- Dispatch and Coms: Chief states that it's going well, a few little bugs here and there. When an issue arises our team Mark Lowry, Horizon, and the dispatch team jump on it issues.
- James and I have a meeting with John Gall, Andrew Oxley and I believe Angelo, tomorrow to work out the details of the donated land.

7. New Business:

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$3,093.39, Payroll Account \$43,698.74, Special Revenue Checking Account \$223,970.46, Special Revenue Savings Account \$116,503.37, Warrant Account \$2,494,860.21, Petty Cash \$127.85, with a total balance of \$2,882,254.02. The final budget for FY2526, the income was budgeted at \$4,842,157 and actual was \$3,936,485, which is 81.30% of the income budget. The expense was budgeted at \$6,735,943 and actual was \$3,333,643 which is 49.49% of the expense budgeted. Motioned by Board Member Schafer to approve the financial report as presented, seconded by Board Member VanLeuven, all in favor.
- b.) Discussion and possible action re: Approval of Resolution 2026-05 Surplus twelve (12) Motorola Analog Pagers to be donated to Pine Lake Fire District. Chief Stanec states as our technology improves, we had outdated technology. We now have digital pagers. Our analog pagers are of no use to us. We have been working with Pine Lake FD, which is in the Kingman FD area, they are on the analog system. Captain Erickson programed them, so they are ready to go. Board Member VanLeuven motioned to approval of Resolution 2026-05 declaring twelve (12) Motorola Analog Pagers as surplus and authorizing their donation to Pine Lake Fire District seconded by Board Member Fountain, all in favor.
- c.) Discussion and possible action re: Appointment of a Consortium Board Member Representative. Chief Stanec states that part of the agreement with the communication consortium was that the Fire Board from each respective agency to appoint a board representative. There will be budget and operational costs that the consortium board will determine. Chief Stanec recommends the Desert Hills Fire Chief, or the Chief's designee in the Chief's absence to be the representative for the consortium. Board Member VanLeuven motioned to appoint the Desert Hills Fire Chief as the District's representative to the Consortium Board, or the Fire Chief's designee in the Chief's absence, seconded by Board Member Schafer, all in favor.

- d.) Discussion and possible action re: Approval of the IGA with Golden Shores Fire District and Administrative Service: Chief Stanec reports he has been working with Interim Chief Robinson from Golden Shores Fire District. Their administrative specialist has been working remotely and has resigned but is still helping as needed. They need an administrative specialist. Admin Harrison has been a key player in these conversations. We ran projections for the cost. There will be subscriptions training and scheduling software, clerical and office supplies, plus the admins compensation for taking on the time and burden. The price we came up with was \$1776 a month, with an annual cost of \$21,312. BM VanLeuven asked if it included ambulance billing. IC Robinson replied they use a company for ambulance billing. BM Roger asked if the admin would be part of their board meeting, IC Robinson stated he would continue to do the board meetings. Admin Harrison stated she would prepare the financial statements for board meetings. The position will begin on August 1st. BM Fountain asked if admin would work an extra day. Admin Harrison replied that she would not add days but will put in extra hours if needed. Chief Stanec stated it will not cost our district, but it will be a cost savings for Golden Shores FD. Board Member VanLeuven motioned to approve the intergovernmental agreement between Desert Hills Fire District and Golden Shores Fire District for administrative services at a rate of \$1,776 per month and authorize the Board chair to execute the agreement, seconded by Board Member Schafer, all in favor.
- e.) Discussion and possible action re: Approval for IMD Medical direction. Chief Stanec states Buckskin FD used a company called IMD. They are standalone medical direction. They do the administrative side of medical direction and the online medical direction. They have physicians 24/7 on call. They provide continuing education, to keep our employees up to date on their CE's and more. They provide DEA oversight, DEA Form 222 management, audits and monthly DEA reporting and medication reconciliation. We will have to purchase the drugs just above their cost. Captain Reeder states just the oversight alone for them to handle all this stuff, so we can focus on providing great service to our community. Filing the form incorrectly could result in a \$20,000 fine. We are getting the Phoenix Fire rates, so the cost is lower than in a small department. The education alone will be great. We are still a strategic community partner with the hospital, but the hospital will not be in control of our medications. Chief Stanec states the cost for this year is \$14,948.50, this includes to initially stock the five controlled-substance boxes. After the initial cost it will be about \$14,400 a year. We did include \$20,000 additional cost to our budget for this year to cover DEA expenses. Board Member VanLeuven motioned to approve the agreement with IMD for medical direction, ALS DEA management and monthly DEA reporting services at a first-year cost of \$14,948.50 and authorize the Board Chair and Fire Chief to execute the agreement, seconded by Board Member Shafer, all in favor.
- f.) Discussion and possible action re: Approval to hire a PSPRS Attorney: Chief Stanec states per state statute our Public Safety Personnel Retirement System requires the PSPRS board to have a separate attorney for the fire district. We reached out to a few area departments to see who they used. Golden Valley and Kingman Fire recommend Pierce Coleman. Admin Harrison reached out to the firm, they stated one of their available attorneys would get back to me. Jon M. Paladini sent a reply. The fees are Partners/Of Counsel - \$350, Associates - \$250, Paralegals and law clerks - \$150. There will be a

formal engagement letter to sign when it's approved. Board Member VanLeuven motions to approve the retention of Pierce Coleman, Jon Paladini, as independent legal counsel for the Desert Hills Fire District PSPRS Local Board, seconded by Board Member Schafer, all in favor.

8. Board Member Comments:

- a) New Business to be considered on future agendas: None
- b) Comments: None

9. Adjourn: Motion to adjourn at 9:39 by Board Member Roger seconded by Board Member Fountain, all in favor.

