



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes Regular Meeting, January 21, 2026

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:01 a.m. on Wednesday, January 21, 2026**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Curtis Schafer
Rich Fountain
Dana VanLeuven - absent
Linda Hanks - absent

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for December 17, 2025: Board Member Fountain motioned to accept meeting minutes as presented, seconded by Board Member Schafer, all in favor.

6. Reports:

A. Fire Administration Report: Battalion Chief Stanec reports the following;

- Technologies has been a busy month.
 - The Microsoft 365 roll-out went smoothly. A nice thing about this platform, there is other applications that came with it. We've looked into Microsoft Forms for our online forms, we currently use JotForm. BC Bunn has been using the booking application for fire prevention. There seems to be a lot of application for us to use to keep us streamlined and on track.
 - United States wide we have been required to use the reporting platform National Fire Incident Reporting System (NFIRS). This is to report our information to the Federal Government. The United States has now transitioned to a system called National Emergency Response Information System (NERIS). As of the end of January every department will be required to switch to this platform. Yesterday we went to this new platform. Myself and Capt. Glomboski attended the seminar on NERIS at the AFDA Conference. This platform collects a lot of information and that information is easily assessable when we need to run reports. It's a lot more arduous; there's a lot of fields and information to enter into the reports. Somethings are not integrating from our current platform; we are hoping to get more training in the coming weeks.
 - Our Lexipol policy is transitioning to a new platform. We need to get users up to date, our policies in our draft manual, making sure they are unlocked. That way when the transition happens we can

capture all the information to be transferred to the new system. There will be policy updates to push out but we will wait till the transfer is complete.

- AFDA Conference; this year was attended by Myself, Admin Harrison, Captain's Glomboski, Erickson and Sayre. It was a smaller crowd this year. As always great information to help us be a better department.
- Dispatching coms; we have transitioned from the trunking project to where are we going to get dispatched from. The tech side of the team met last week with the IT department to make sure what we are doing is possible through their system. I have a meeting in Mohave Valley with Kingman Fire to go over finance to join them, we have not ruled out Colorado City, but we are leaning towards Kingman. We are still waiting on some FCC stuff.

- **Fire Operation Report:** Battalion Chief Bunn reports the following;
 - Call stat finished last year at 740 calls for service. This calendar year we are at 32 calls.
The breakdown for last year is:
 - 33 fire incidents
 - 420 rescue & medical services
 - 6 hazardous conditions
 - 128 service calls
 - 98 good intents
 - 55 false alarms
 - Training update; spring semester started at the college. Myself and Captain Reeder, Captain Erickson and Firefighter Terriquez are taking classes. The academy I'm teaching is going well, week 3 just started. Live fire training for all personnel will take place in February. UTV, trailer and drivers training is scheduled over the next few weeks, along with our annual breath down training. Engineer Lawrence has been conducting rope rescue refresher training to ensure our REMS team members stay up to date and familiar with the skills.
 - The Prevention Office; I have started annual inspection. Through Microsoft 365 I was able to create a booking platform. I will give my card to business they can scan the QR code and go straight into the booking platform and pick their date and time for fire inspections.
 - Update on the new engine; it is scheduled to be completed by March. I will be going there for a final inspection before it ships
 - I sent out an email informing you Engineer Lawrence was deployed with NAFD's water tender to the Havasu Fire in Topock.

- **Auxiliary Report:** Auxiliary President Rich Fountain reports: We served 522 pancake breakfast this month. We reached a donation of 54 boxes of Hungry Jack pancake mix. I was leery of the quality so I cooked some at home and liked it better than what we use. The only problem with it is it comes in 7-ounce packets, that's a lot of opening of bags. We anticipate over 600 for the next pancake breakfast and we have our spaghetti dinner coming up on February 21st. We received a \$1000 donation from the Red Iron Motorcycle Group.

7. **New Business:**

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$3,093.24, Payroll Account \$6,516.06, Special Revenue Checking Account \$32,182.52, Special Revenue Savings Account \$267,455.22, Warrant Account \$2,793,126.76, Petty Cash \$127.57, with a total balance of \$3,102,501.37. Motioned by Board Member Schafer to approve the financial report as presented, seconded by Board Member Fountain, all in favor.

8. **Board Member Comments:**

- a) New Business to be considered on future agendas: None
b) Comments: BM Roger comments that he really enjoys that staff members when they are and not on a call, they actually take the time to attend the meetings to learn and understand.

9. **Adjourn:** Motion to adjourn at 9:19am by Board Member Fountain, second by Board Member Schafer, all in favor.