



# Desert Hills Fire District

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## Desert Hills Fire District Board Meeting Minutes Regular Meeting, December 17, 2025

### 1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, December 17, 2025**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

### 2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

### 3. Roll Call

The following Board Members were present:

Tom Roger  
Curtis Schafer  
Rich Fountain  
Dana VanLeuven  
Linda Hanks

Also, in attendance:

Battalion Chief Stanec  
Battalion Chief Bunn  
Administrative Specialist Harrison

### 4. Call to the Public: None

### 5. Approval of Regular Meeting Minutes for November 19, 2025: Board Member VanLeuven motioned to accept meeting minutes as presented, seconded by Board Member Hanks, all in favor.

### 6. Reports:

- **Fire Administration Report:** Battalion Chief Stanec reports the following;
  - The toy drive has been a huge success, from the Bunker Bar, pancake breakfast and our local RV parks as you can see by all the toys. We had a good turnout at the Bunker Bar from volunteers and auxiliary members, Jim, Bev, Kim Hanky, and a lot of our fire guys showed up. A big thank you to Lacey, Matt and the crew at the Bunker Bar. Families have started coming in to pick up toys.
  - We were approached by a cell tower company to install a cell tower out in Havasu Heights. They were looking at our property as being a potential site, being on BLM leased land I'm not 100% sure if that can happen. I reached out to Maria from BLM for more information. I did express if there is a tower near us if we could have some space on it for our communication project. I have a meeting with the cell tower company the first of the year.
  - Last board meeting we talked about Colorado City dispatch, since then Kingman has thrown their name in to be a dispatch center for us and also Fort Mohave, Mohave Valley, Golden Shore, and Oatman. I have a meeting with that group to see what they have to offer. They are accredited the same as Colorado City, they are also an ISO dispatch center and a fire-based dispatch center. Our current dispatch center AMR I reported was going to move to Phoenix in the next 6 months, they are in Phoenix already.

- Desert Hills Fire District was not accepted as an AFG Grant recipient this year. This was the first year in a long time we did not receive one. Mohave County got the snuff for the county. I believe Hualapai received one and maybe Fort Mohave Mesa.
- Our email: We were approved to switch email to Microsoft 365, We are in the front-loading stages with Network Solution, they are working behind the scenes on the migration. We are probably going to wait till after the holidays to complete the migration. We need to be strategic on that to not disrupt daily operations. We are hoping to do it by shift and train everyone as it happens.
- Have a Merry Christmas!
- **Fire Operation Report:** Battalion Chief Bunn reports the following;
  - Call stat is currently at 717 calls, a difference of 46 calls since last meeting. B-shift responded to an RV fire next to a home and due to their quick action, they kept all surrounding homes from sustaining any damage.
  - Training update: I was in Maryland for a couple of weeks for Fire Service Financial Management training. The class was amazing; I brought back a lot of good information. Thank you for allowing me to go. All the crews did confined space training with LHCDFD. I had mentioned I was trying to get into the NFA as an instructor. I had an interview while I was there and I was accepted. The plan is for me to go back to Maryland next fall to do some teaching at the fire academy.
  - I'm happy to report that all the CAD systems are now working and talking to each other (EDispatch, AMR and the Visual Pre-plan). The computers are working properly, it seems the human element is having issues.
  - New Engine update: I have a call scheduled today to get a more concrete timeline for delivery.
- **Auxiliary Report:** Auxiliary President Rich Fountain reports: that
  - BC Stanec delivered a donation from the Fire Hogs for a \$1000.
  - We had 405 for pancake breakfast in December. That up about 50 breakfasts over last year.
  - We had our board meeting Tuesday and we are ahead of last year's donations. The events are going good.

**7. New Business:**

a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$3,093.21, Payroll Account \$44,930.26, Special Revenue Checking Account \$47,063.48, Special Revenue Savings Account \$209,001.05, Warrant Account \$2,555,768.91, Petty Cash \$127.57, with a total balance of \$2,859,984.48. Motioned by Board Member Roger to approve the financial report as presented, seconded by Board Member Fountain, all in favor.

**8. Board Member Comments:**

a) New Business to be considered on future agendas: None  
 b) Comments: BM Fountain comments on how amazed he is by Desert Hills Community and their generosity.

**9. Adjourn:** Motion to adjourn at 9:15am by Board Member Schafer, second by Board Member VanLeuven, all in favor.