



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes Regular Meeting, August 18, 2021

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, August 18, 2021** at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Brad Shelton
Curtis Schafer
Char Beltran - Absent
Jimmy Wilson

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for July 21, 2021: Board Member Curtis motioned to accept meeting minutes as written, seconded by Board Member Shelton, all in favor.

6. Reports:

a) **Fire Administration Report:** BC Stanec states;

- Our Auditor was here last Wednesday and Thursday collecting data. Everything went smoothly. We should hear back from them in a couple of months.
- We applied for ADEQ hazmat grant, which is for buckets of foam.
- We received \$160,134 from Wildland billings. We still have three outstanding fires owed for Diana, she's been working in the Washington and Oregon areas. We still need to submit the Montana fire billing.

• **Fire Operation Report:** BC Bunn states;

- We are currently at 558 calls for the year. We ran a mutual aid residential with LHCFD, and also a mutual aid semi-fire with Golden Shores.
- Our Wildland crew returned home on August 11th after a 3-week deployment on the Divide Complex fire in Montana. Awesome work by all three crew members.
- Captain Joey Spencer attended MAG 300 a leadership training class in Kingman last week.
- BC Stanec will be attending a class in Kingman called Taking Care of Our Own (leadership training). It gives us ways on 'line of duty deaths.
- I will not be at the next Board Meeting as I will be attending the National Fire Academy in Maryland for a Safety Operations course, six days, 09/11-09/18.

b) **Correspondence:** None

7. New Business:

a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$241,844.69, Payroll Account \$20,056.18, Petty Cash \$100.00, Special Revenue Checking Account \$3,608.51, Special Revenue Savings Account \$12,718.73, Warrant Account \$474,306.58, with a total balance of \$752,634.69. BM Roger asks what of the Chase bank accounts are we closing? Admin Spec Harrison responds the Special Revenue Savings account is being closed. Once I know the payroll account is all transferred over then we can close the payroll account. We are leaving the Grant Savings account open with a small balance for now. We just need to make sure all the checks clear the checking account before we can close that account. Motioned by Board Member Shelton to approve the financial report as presented, seconded by Board Member Schafer, all in favor.

b.) Discussion and possible action re: Approval for wildland uniform/equipment. BC Stanec states, every employee receives \$350 for uniform allowance at the start of every fiscal year to buy t-shirts, polo shirts, pants, boots, hats, sweat shirts, whatever they need for their daily fire fighter uniform. Some of our guys are using their uniform allowance towards wildland pants and wildland boots. So, guys who are going to wildland fires we wanted to create a program where they got an extra incentive for being out for 7, 14 or 21 days to have something similar to the uniform allowance for when they need pants, boots, tents, cots, etc. Our thoughts being, for every 7 days out on assignment they receive \$50 credit for wildland uniform/equipment. It's a small number considering the pants are up to \$500 and boots over \$300. BM Roger feels it's low target, but it's a starting point. BM Shelton asked "aren't we providing these uniforms?" BC Stanec answers that we provide all our employees an IA Pack, which is a pack with a shelter, one pair of pants, one yellow shirt, a helmet, and gloves but when you're out for 2 to 3 weeks and you only have 1 pair of pants it's rough. Not all of the guys want to go to wildland fires, so we don't want to have excess wildland gear. We felt it was more responsible to give a little incentive for the guys who do go to wildland fires. BM Shelton asks if there is a pay increase while they're out on a wildland assignment. Admin Spec Harrison answers yes, an increase of 5%. BC Bunn suggests that we start with the \$50 for each 7 days on a wildland fire and see how it works out. Board Member Wilson motions to approve the \$50 allowance for each 7 days on a wildland fire and the purchase of cots and tents for wildland fires, seconded by Board Member Schafer, all in favor.

8. Board Member Comments:

- a) New Business to be considered on future agendas: None
- b) Comments: None

9. Adjourn: Motion to adjourn at 9:31 by Board Member Schafer, seconded by Board Member Wilson, all in favor.