



# Desert Hills Fire District

3983 London Bridge Road  
Lake Havasu City, AZ 86404  
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## Desert Hills Fire District Board Meeting Minutes Regular Meeting, August 19, 2020

### 1. Call to order

Board Member Hayes called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, August 19, 2020**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

### 2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Rogers

### 3. Roll Call

The following Board Members were present:

John Hayes - absent  
Curtis Schafer  
Brad Shelton - absent  
Char Beltran  
Tom Rogers

Also, in attendance:

Battalion Chief Stanec  
Battalion Chief Bunn  
Administrative Specialist Harrison

### 4. Call to the Public: None

### 5. Approval of Regular Meeting Minutes for July 15, 2020: Board Member Beltran motioned to approve the meeting minutes for July 15, 2020, seconded by Board Member Schafer, all in favor.

### 6. Reports:

#### 1) **Fire Administration Report:** Battalion Chief Stanec reports the following:

- a. BC Stanec was on vacation for the last two (2) weeks and BC Bunn kept everything running smoothly
- b. BC Bunn and I found a chaplain for our department, per our Lexipol Policy. His name is Jimmy Wilson. He has lived in Lake Havasu for about 40 years. He is the chaplain for police department. We will try to get him to the next board meeting.
- c. This week, Monday and Tuesday, the auditors came and audited our records. She found not problems and the official report will be out in a few months.

#### 2) **Fire Operation Report:** Battalion Chief Bunn reports the following:

- a. We are currently at 463 calls for the year with only one (1) significant incident to report and that was a fire in NACFD/Kingman area that we responded to as mutual aid along with BHFD, Mohave Valley FD, Yucca FD, LHCFD and Golden Valley FD.
- b. All crews have been conducting inside training due to the high temperatures.

3) **Correspondence:** None

7. **New Business:**

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account has \$79,065.04, Payroll Account \$21,537.02, Petty Cash \$100.00, Special Revenue Checking Account \$15,349.01, Special Revenue Savings Account \$58,987.48, Warrant Account \$307,299.86, with a total balance of \$482,338.41. Motioned by Board Member Rogers to approve the financial report as presented, seconded by Board Member Beltran, all in favor.
- b.) Discussion and possible action re: Approval of the cost to repair Engine 1521. Battalion Chief Bunn stated Engine 1521's alternator went out during the Kingman Fire and it also has a bubble in the front tire. The repair cost for the alternator is \$2,933.47 and for the two (2) new tires is \$1,401.39. Board Member Beltran motioned to approve the cost to repair Engine 1521, seconded by Board Member Schafer, all in favor.

8. **Board Member Comments:**

- a) New Business to be considered on future agendas: None
- b) Comments: None

9. **Adjourn:** Motion to adjourn at 9:17 by Board Member Beltran, seconded by Board Member Schafer, all in favor.