



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes Regular Meeting August 21, 2024

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, August 21, 2024**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Curtis Schafer
Char Beltran
Jimmy Wilson- Absent
Rich Fountain

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for July 17, 2024: Board Member Schafer motioned to accept meeting minutes as presented, seconded by Board Member Fountain, all in favor.

6. Reports:

a) **Fire Administration Report:** Battalion Chief Stanec reports;

- Chief Stanec announces a new hire, Brandon Spitz started on August 10th. We have one more position open, BC Bunn and I have an interview on Thursday. FF Broadbent had taken some personal time off and decided to walk away from the fire service was best for her and her family.
- We have applied for the Congressional District Spending, for a Fire Engine and EMS equipment. We have not heard anything on the engine but we got notice from Senator Kelly that our EMS equipment for \$224,000 was approved by the senate appropriation committee. The house and the senate still need to approve the funding.
- The JPA study was emailed to the board. It was about \$2,000,000 upside down and progressively got worst over the five-year projection. It wasn't a successful project but it let us all know how we stood coming together.

b) **Fire Operation Report:** Battalion Chief Bunn reports;

- We are at 523 calls with a difference of 88 calls from last month. Nothing significant to report minus two wildland deployments.
- I have been working with Training Chief Macklem, with Lake Havasu City Fire on training opportunities for our people. We are sending two of our personnel into a Pump Academy that the city is hosting. Jessica Holcombe and Michael Terriquez will be taking part in the class. This is a huge opportunity for our district. A big thank you to Chief Macklem.

- BC Stanec and I met with Supervisor Gould last week and working on a new project with him for new command vehicles through the ARPA funding. When I learn more, I will let you know.
- The SxS had the full service is done. When it gets back from the wildfire it will going in for new shocks.

7. **New Business:**

- a.) **Discussion and possible action re: Approval of monthly Financial Report.** Administrative Specialist Harrison states that the Grant Savings Account is \$25,689.82, Payroll Account \$18,908.03, Special Revenue Checking Account \$23,729.97, Special Revenue Savings Account \$483,012.37, Warrant Account \$1,188,645.33, Petty Cash \$100.00, with a total balance of \$1,740,085.52. Motioned by Board Member Schafer to approve the financial report as presented, seconded by Board Member Beltran, all in favor.
- b.) **Discussion and possible action re: Adopt Resolution 2024-02, Public Safety Personnel Retirement System Funding Policy.** Administrative Specialist Harrison states this policy explains how the district is going to pay-down our pension unfunded liabilities. It has to be adopted every year along with our annual budget. Board Member Beltran motions to adopt Policy PSPRS Funding Policy 2024-2 as stated, seconded by Board Member Schafer, all in favor.
- c.) **Discussion and possible action re: Approval of Cyber Security.** BC Stanec states that at the County Chiefs meeting, the IT for the county spoke about Cyber Security. He informed us that there were funding opportunities through Homeland Security for Cyber Security. Admin Harrison, our IT person, Keith and I sat in a webinar with the Project Manager for the program. It was recommended that we apply for all five of them. Every year the state allocates \$80,000,000 for state government, local government and districts to receive this funding for Cyber Security. The only thing we would have to pay for is an IT person to install what is necessary and training for us at a cost of \$1,800. Board Member Roger motions to approve the application for Cyber Security software and associated installation not to exceed \$1,800, seconded by Board Member Schafer, all in favor.
- d.) **Discussion and possible action re: Approval of Paramedic School.** BC Stanec states we have five employees interested in Paramedic School. Traditionally, Mohave Community College has provided paramedic classes, however MCC is has not been putting on enough classes to put up with the demand for local districts. Fort Mohave Fire found The School of EMS in Texas, it's a nation-wide institution. Fort Mohave Fire has three (3) employees enrolled and has to go to Texas for on hand training. Lake Havasu Fire is working with The School of EMS and has been approved to be the EMS training center through The School of Texas. The tuition cost is \$8,550, it is an online platform and an accelerated program at nine months. The employees interested are Chris Glombowski, Parker Guzzetta, Kaleb Mann, Jay Robinson, and Michael Terriquez. We have \$20,000 in our training budget, but I reached out to our Auxiliary President and the auxiliary is comfortable using auxiliary donations to help sponsor our employees through paramedic school. Board Member Beltran motions to support five (5) employees through Paramedic School, seconded by Board Member Roger, all in favor
- e.) **Discussion and possible action re: Approval to accept the AFG Grant for SCB Equipment.** BC Bunn received a AFG Grant for SCBA Air Packs in the amount of \$209,000. The federal share is \$199,047.51 and our 5% share is \$9952.39. Board Member Fountain motions to accept AFG Grant, seconded by Board Member Roger, all in favor

8. **Board Member Comments:**

- a) New Business to be considered on future agendas: None
- b) Comments: None

9. **Adjourn:** Motion to adjourn at 9:41am by Board Member Beltran, seconded by Board Member Fountain, all in favor.