



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes Regular Meeting, December 15, 2021

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, December 15, 2021**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Brad Shelton
Curtis Schafer
Char Beltran
Jimmy Wilson

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn - Absent
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for November 17, 2021: Board Member Beltran motioned to accept the meeting minutes as written; seconded by Board Member Wilson, all in favor.

6. Reports:

Fire Administration Report and Operation Report: Battalion Chief Stanec is reporting;

As you all know we're in Christmas mode. We did a charity event at the Bunker Bar which Care Flight participated in. Care Flight flew Santa in, took pictures with the kids and handed out candy. We collected quite a few toys. At the same time the Janecek Group was doing a toy/funds drive on McCulloch in which BC Bunn attended that event.

The Christmas Party is December 16th tomorrow night and hopefully you can attend with us.

Confined training has wrapped up, that's where we pair up with Lake Havasu to do confined space training, if anyone falls down a shaft, etc. Our REMS guys were involved in this training, they ran through scenarios and got a lot of good feedback on that. Also, our annual drivers training was completed last week, that's where everyone takes a class room portion of how to drive the engine on how to be safe, then we go to the mall and actually drive the course and navigate thru the cones. Captain Young, Captain Reeder and myself attended Exercising Leadership in Ethic's in Kingman. It teaches how to make the right decision when you're faced with something, more on the ethical side. The last two days I attended an online National Fire Academy Class, a Safety Officer course.

Calls for the year is at 816.

The two donated apparatuses are almost in service. One came with a mobile radio and we had to order one for the other apparatus. Currently the radios are with Sandy our communications tech. Once they are programed and in, we'll do a in service training on the entire equipment before we put them in service, maybe around the first of the year. Title and insurance are done.

The Battery Powered Combi Cutter we got from the Fire House Subs Grant arrived, we're still waiting on block cribbing. Captain Erickson will put everyone thru the evolutions of how to properly use that tool.

Being the end of the year BC Bunn and I sat down and tried to pick our top 5 accomplishments of 2021. We came up the AFG Safer Grant, the implementation of the REMS team, that was a huge accomplishment, the donation of San Bernardino County apparatuses, the smaller grants (WACEMS, Firehouse Subs and 100 Club), and retaining our work force, every fire department in the county cannot keep people and we actually gained three.

Fowler update, he is due back January 7th, it will be nice to have him back so every shift will have seven on it.

The last thing is I leave for Glamis for eleven days.

Correspondence: None

7. New Business:

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Chase Bank Accounts are all closed and the moneys deposited into Foothill Bank. The Grant Savings Account has \$17,024.72, Payroll Account \$155,492.34, Special Revenue Checking Account \$52,636.52, Special Revenue Savings Account \$123,636.32, Warrant Account \$991,736.49, Petty Cash \$100.00, with a total balance of \$1,340,626.39. Admin Specialist Harrison speaks on the convenience of transferring funds online to the different accounts. She also brings up Amazon, and the problems that has caused in the reconciliation of the detail. She states that all employees use their own accounts to get free shipping. She proposes to add Prime to our Amazon account for 119.00 annually and have everyone use our account. This will make it easier to keep track of purchases. Motioned by Board Member Shelton to approve the financial report as presented, seconded by Board Member Beltran, all in favor.
- b.) Discussion and possible action re: Approval of 1521 Emergency repair. BC Stanec explains the auto lube system on 1521 which greases the entire chassis, had a mechanical failure. We had it scheduled for its annual inspection and maintenance at Canyon Country. When Canyon Country inspected it, they said it needed to be fixed. BC Bunn reached out to Tom to make that emergency decision; the cost of that repair is about \$3700. Also, while that engine was there the sim card had issues with the head lights again. With auto lube and electrical communication systems the quote is between \$5000 to \$7000. The auto lube has already been repaired but are still waiting on the sims card. Motion by Board Member Shelton to approve as presented, second by Board Member Schafer, all in favor.
- c.) Discussion and possible action re: Approval to submit the AFG Water Tender Grant. BC Stanec states the deadline to submit the application is this Friday, December 17th. I focused on the water tender because that was my main focus on last year grants so I retooled the narratives include the main key words recommended. We are asking to submit the grant for \$354,303.85, out of that our share would be \$16,871.61, leaving FEMA with \$337,432.24. The motion would be for us to spend \$16,871.61 if awarded the Water Tender Grant. The specks are the exact same in that grant so you know the cost of what's going on, that went up about \$75,000.00 from calendar year to calendar year on the same exact apparatus, I didn't change anything. Admin Specialist Harrison asks when the grant will it be awarded and BC Stanec replied early to midsummer is when we find out, which would be next fiscal year. Motion by Board Member Roger to submit the AFG grant, seconded by Board Member Beltran, all in favor.

d.) Discussion and possible action re: Approval to submit the AFG Communication Grant. BC Stanec explains looking at the notice of funding opportunity, communications was one of those high award items. Our hand-held radios are about 15 years old from The Phoenix Fire Department. They have no digital screens, which doesn't show the channel you're on. They are outdated. BC Bunn has been working with Mohave Valley, they are writing for the same thing. He has been teaming up with BC McShay gathering quotes, talking about narratives, etc. BC Bunn wrote the grant for 25 hand held radios and 6 mobile radios, which are more of a wildland radio, with all the accessories. The total of his grant is \$97,212, our share would be \$4,632, leaving FEMA with \$92,580. Motion by Board Member Wilson to accept AFG Communication Grant, seconded by Board Member Schafer, all in favor.

8. Board Member Comments:

- a) New Business to be considered on future agendas: BC Stanec announces that the State and County adopted 2018 International Fire Code, that will be on next month's agenda.
- b) Comments: Patrick Dennen speaks on information item, over the last several months we talked about refurbished fire engines and potentially new fire engines. Last night agenda at Lake Havasu Fire Department for a new engine cost was about \$830,000. When we were talking a couple months ago it was around \$500,000 and that was not completely equipped.

9. Adjourn: Motion to adjourn at 9:29am by Board Member Roger, seconded by Board Member Beltran, all in favor.