



# Desert Hills Fire District

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## Desert Hills Fire District Board Meeting Minutes Regular Meeting, December 20, 2023

### 1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, December 20, 2023**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

### 2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

### 3. Roll Call

The following Board Members were present:

Tom Roger  
Curtis Schafer  
Char Beltran  
Jimmy Wilson  
Rich Fountain

Also, in attendance:

Battalion Chief Stanec  
Battalion Chief Bunn  
Administrative Specialist Harrison

### 4. Call to the Public: None

### 5. Approval of Regular Meeting Minutes for November 15, 2023: Board Member Beltran motioned to accept meeting minutes as presented, seconded by Board Member Fountain, all in favor.

### 6. Reports:

- a) **Fire Administration Report:** Battalion Chief Stanec reports; he would like to do a yearend review and to thank the fire board, admin and staff. It's been a good year.
- The new engine, BC Bunn put hours and hours into making it happen. All the research and finding the perfect engine. It's in Phoenix and we just reviewed the graphics.
  - The ARPA funding through Mohave County for handheld radios. We are awaiting delivery. This will be a huge improvement to the department.
  - The Fire Prevention Grant for the electric digital sign on the building. The electrician has prewired for the sign and the sign has been ordered. Mack Signs should be installing by the end of the month.
  - The Incident Command Software Grant, this the tablets we received. It's been challenging, we are having some issues with the tablets talking to our dispatch center. I am working with the state to update our CAD system at dispatch.
  - JPA feasibility study is a big step for us and the county.
  - The Retention Committee, lot of good open discussion with the board, chiefs, and staff. The outcome of the meetings was the 7.5% pay increase, the PTO buyback and holiday PTO hours increased.
  - The extrication equipment purchase will be an improvement in the future.

We are currently working on the State Bill 1720 Fire Equipment Grant. It is for new wildland equipment. We will be writing the grant for a new wildland water tender. A new water tender is \$345,000 and we are being very conservative.

The NFA class we were hosting in February has been cancelled by NFA, due to lack of instructors. If they can find instructors to come out here, they will put the class back on later in the year.

- b) **Fire Operation Report:** Battalion Chief Bunn reports: Call stats are at 798 calls, up 86 calls from last month. The equipment for the new engine is coming in.

I would like to thank the auxiliary. Without their hard work and generosity, we wouldn't be able to do a lot of the stuff we do and get the equipment we have.

The Christmas toy runs will be BC Stanec on December 23 in Havasu Heights, I will be doing the Christmas Eve run in Desert Hills.

I would like to thank all the board members, BC Stanec, Admin Harrison and all our employees, 2023 was a great year. Here's to 2024 just as good.

- c) **Auxiliary Report:** Rich Fountain reports the December pancake breakfast was a record number. We served 502 breakfasts. We would like to release \$10,000 to the fire district. Our new firefighter Colton Morris was selling raffle tickets and it all time high sells.

## 7. New Business:

- a.) **Discussion and possible action re: Approval of monthly Financial Report.** Administrative Specialist Harrison states that the Grant Savings Account is \$10,812.41, Payroll Account \$13,644.98, Special Revenue Checking Account \$36,775.63, Special Revenue Savings Account \$263,634.54, Warrant Account \$1,473,478.24, Petty Cash \$100.00, with a total balance of \$1,798,445.80. Motioned by Board Member Schafer to approve the financial report as presented, seconded by Board Member Wilson, all in favor.
- b.) **Discussion and possible action re: Approval to accept DHFD Auxiliary's donation.** Board Member Wilson motioned to accept the DHFD Auxiliary's donation of \$10,000, seconded by Board Member Fountain, all in favor.
- c.) **Discussion and possible action re: Approval to repair Garage door.** Board Member Roger motions to approve the repair to the garage door opener by Parker Doors & More for \$2400, seconded by Board Member Beltran, all in favor.

## 8. Board Member Comments:

- a) New Business to be considered on future agendas: Retention Committee meeting in February. Present JPA information.
- b) Comments: None

- 9. **Adjourn:** Motion to adjourn at 9:26 by Board Member Beltran, seconded by Board Member Wilson, all in favor.