



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes Regular Meeting, January 15, 2020

1. Call to order

Board Member Hayes called to order the Desert Hills Fire District Board meeting at **9:01 a.m. on Wednesday, January 15, 2020**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Hayes

3. Roll Call

The following Board Members were present:

John Hayes
Curtis Schafer
Brad Shelton
Char Beltran
Tom Rogers

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public:

5. Approval of Regular Meeting Minutes for December 18, 2019: Motioned by Board Member Roger to accept December 15, 2019 Regular Meeting Minutes, seconded by Board Member Schafer; Board Member Shelton abstained, all in favor.

6. Reports:

a) Fire Administration Report:

- BC Stanec reflects on the previous year's stats. In 2019 we finished with 737 calls for service which equal \$3,965.00 every time we take out an engine and 2018 was 727 calls.
- Target Solution training hours captured for 2019 was 4560 hours at an average of 218 hours per employee. In 2018 was 3126 hours.
- End of Year, BC Stanec reaches out to the Captains to ask what is the 3 biggest accomplishments.
 - Creation of the BC ranks.
 - SXS donation from local 4543 and poker run.
 - Relationships we built with outside organizations, WACEMS, LHCFD, Red Cross, Search and Rescue, MSCO, PIO committee and HRMC.
 - Rollout of Lexipol
 - Advancement of EMS program.
 - Purchase of the 4" fire hose.
 - TAHPI for workers comp assistance program.
- End of Year improvements – work to improve on

- TRT and REMS training
 - Purchase compliment of equipment for back-up engines.
 - Employee benefits: short/long term disability, health insurance allowance increases for family, tuition reimbursement.
- We posted engine 1521R on Fire Trucks Unlimited web site.
 - Last week I attended the Community Development Block Grant hearing in Kingman which is a countywide grant. We have never applied for this grant. The minimum grant amount to apply for is \$50,000 the maximum is \$750,000. It's a very pollical grant, but as fire department we can apply for new engines, a new fire station and new firefighting equipment.
 - Lastly, I leave Saturday for the National Fire Academy, in Emmitsburg, Maryland and will be out of state until February 1st.

b) **Fire Operation Report:**

- BC Bunn reports the engineer academy continues and should finish in early February.
- We had a REMS (Rapid Extraction Module Support Team) committee meeting, it was held on January 7th. I will keep you updated as we move forward.
- We received the skid unit yesterday for the Ranger. Thank to Walmart grant of \$3,000.00 which paid for the purchase. BC Bunn's goal is to contact Walmart from Fort Mohave, Parker and Lake Havasu where the donations came from, to get pictures and send out a press release. We want to show that Walmart gives back to the community and for Walmart to see where their money was spent.
- BC Stanec and BC Bunn will attend the AFDA conference Thursday and Friday.
- The Annual Breath down training has been completed by all crews last week.
- I attended the monthly auxiliary meeting yesterday and all's going well with the new president.
- I spoke with the Havasu Landing, San Bernardino Co Fire Department, they wanted us to know they're upgrading to a 3-man medic engine at all the times. We agreed to help them from station 2, which is the closes station to them.
- We can expect delivery of the fire hose we purchased next week.
- Board Member Roger asked questions regarding the Ranger. BC Stanec and BC Bunn answered the following questions. How many crew members does it hold; it will hold 4-man crew, the skid unit will carry one patient comfortably. How it's going to be used; it will be used for desert rescues. How is it going to be transported; by trailer. What type of insurance we will have on it; it will be insured as equipment and registered to operate on the highway. It will only be for off road rescues. What station will it be housed; it will be housed at whichever station will benefit most.

c) **Correspondence:** None

7. **New Business:**

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$15,011.24, Payroll Account \$27,067.64, Petty Cash \$100.00, Special Revenue Checking Account 4,502.67, Special Revenue Savings Account \$12,661.66, Warrant Account \$733,754.95, with a total balance of \$793,098.16. Approval of Financial Report motioned by Board Member Beltran, seconded by Board Member Shelton, all in favor.

8. **Board Member Comments:**

- a) New Business to be considered on future agendas: BC Bunn speaks about needing a trailer for Ranger and will have all the information for next Board Meeting.
- b) Comments: Board Member Shelton speaks on grants and the hidden costs. To be cogent on the additional cost associated with items purchased with a grant.

9. **Adjourn:** Motion to adjourn at 9:27 a.m. by Board Member Roger, seconded by Board Member Beltran, all in favor.