



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes Regular Meeting, January 17, 2024

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, January 17, 2024** at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Curtis Schafer
Char Beltran
Jimmy Wilson
Rich Fountain

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for December 20, 2023: Board Member Schafer motioned to accept meeting minutes as presented, seconded by Board Member Wilson, all in favor.

6. Reports:

Fire Administration Report: Battalion Chief Stanec reports;

- a. Captain Jeff Spencer who has been with us about ten years, accepted a position with LHCFD as an entry level Fire Fighter. His last day is February 13th. That opens up internal promotions, so we posted the captain eligibility testing. We have six qualified engineers that meet the requirements to be a Captain. They have until February 2nd to turn in their applications. We're working on dates for the testing which will probably be mid-February. This will open up an engineer position. As of our last engineering testing David Nelson will be promoted. He is on the eligibility list. We will be hiring a firefighter position and at this time we have four applicants.
- b. AFDA conference was good with a lot of information. Myself, BC Bunn, Admin Harrison, Captain Erickson, Captain Young, BM Schafer and BM Fountain attended the conference. The two captains attended the statutory class. We would like all our captains to start taking these statutory classes to get better understanding of the business side of the fire department. One of the classes I took was on Grievances and Discipline Class. Pretty eye opening, I will be reviewing our policy to make sure we are in compliance.
- c. Sign Board update. Talked to Mack Signs and the sign is in transit snowed in, in Minnesota. BC Bunn and I attended the two-hour online training to program sign. Its going to be tough to program until we learn the program.

- d. Incident Command Software Grant update. The State accepted our amendment to upgrade AMR's CAD equipment in order to get the ADASHI's equipment to talk to Dispatch. I have a meeting Thursday with ADASHI and AMR to work out the details.
- e. Captain's meetings are changing to Monthly and will be on 1st Wednesday each month.
- f. Executive Fire Officers (EFO) class in Maryland, it is a 2-year program. Myself and BC Bunn have applied for that class. If one of us is accepted into that program it would start at the end of summer or beginning of fall.
- g. WACEMS Grant, Captain Reeder applies for this funding every year. We were awarded \$7,100 to support our image trend charting.

b) Fire Operation Report: Battalion Chief Bunn reports:

- a. We finished 2023 with 827 calls. 35 from the last Board Meeting. 2024 we have 36 so far.
- b. New Engine update, we approved the final graphic and are just waiting on a few minor installations of equipment. Velocity is anticipating the engine to be done the beginning of February.
- c. ARPA funding, we are expecting the radios by the end of the month.
- d. Santas run went great for both areas. BC Stanec went to Havasu Heights on the 23rd. Myself, Lawrence and his girlfriend Sara went out on the 24th in Desert Hills. Lacy Buckley from the Bunker Bar helped and dressed as an elf. We got rid of 90% of the toys. BC Stanec interjects that we donated our leftover toys to the schools.
- e. The rear garage opener that the Board approved was replaced by Parker Doors & More and is working great.
- f. I will be heading back to Maryland next week to the National Fire Academy from 1/27 to 2/3. The last class for the community risk series. I appreciate your support.
- g. BC Bunn shows Power Point on call stats for the year. 490 Medical Assist calls, 440 EMS calls, 27 motor vehicle accidents, 9 without injury, 1 extrication. 32 Fire calls, 4 buildings, homes or dwellings, 5 road freight or transport trucks, 3 passenger vehicles, 8 brush or vegetation, and 1 out of district wildland. Service of good intent, move up, stand by for LHCFD 15 times. We requested cover, stand by 2 times and 3 times for invalid assist. We had a lot of fall victims in the middle of the night, we were called out 69 times. Public Service Assistance, that's assisting police or other government agencies 29 times. Good Intent 58 times they cancelled prior to your arrival. False alarms, false fire alarms, smoke alarm activation, alarms systems issues, CO2 detectors, sprinkler systems and any systems issues encountered were 31 calls. Response time means from tones goes out to the guys getting on scene were 3 to 6 minutes. Good job to all the crews.

- c) **Auxiliary Report:** Rich Fountain reports the December pancake breakfast served 535 breakfasts. Great turn out. February and March are usually our busiest months.

7. New Business:

- a.) **Discussion and possible action re: Approval of monthly Financial Report.** Administrative Specialist Harrison states that the Grant Savings Account is \$10,812.5, Payroll Account \$10,843.39, Special Revenue Checking Account \$4,813.31, Special Revenue Savings Account \$271,128.67, Warrant Account \$1,569,652.40
- b.) Petty Cash \$100.00, with a total balance of \$1,867,350.27. Motioned by Board Member Roger to approve the financial report as presented, seconded by Board Member Beltran, all in favor.

c.) Board Member Comments:

- a) New Business to be considered on future agendas: Board Member Schafer asks, when will the budget be put together? Admin Specialist Harrison answers February or March.
- b) Comments: None

- 8. Adjourn:** Motion to adjourn at 9:26 by Board Member Beltran, seconded by Board Member Wilson, all in favor.