



Desert Hills Fire District

3983 London Bridge Road
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Desert Hills Fire District Board Meeting Minutes Regular Meeting, January 20, 2021

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, January 20, 2021**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Brad Shelton
Curtis Schafer - Absent
Char Beltran
Jimmy Wilson

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn - Absent
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for December 16,2020: Board Member Shelton motioned to accept meeting minutes, seconded by Board Member Roger.

6. Swearing in a new Captain and Engineer: Battalion Chief Stanec stated we had one of our captains leave the department which opened up two (2) vacancies, a captain position and an engineer. BC Stanec read the oath of office and swore in Joey Spencer for the position of Captain and Kane Wijngaarden for the position of Engineer. Erica Spencer Pinned Joey Spencer and Alexis Severson Pinned Kane Wijngaarden

7. Reports:

a) Fire Administration Report:

- Battalion Chief Stanec stated we had our Captain Chris Vanderjagt resign and take a position in Kingman. He was a 20-year employee. We are actively looking to hire a firefighter-paramedic.
- AFG Grant has opened, we submitted the water tender grant and are still working on the exhaust system grant.
- Wildland VFA Grant is also open, we submitted a grant for a mobile radio for our Brush Engine and then for sending four (4) firefighters to the 2022 Wildland Academy.
- We have been working with the Board of Supervisors with the County on the Cares Project. None of this money has been awarded the fire districts. The Cares Project is only giving PPE reimbursement, but we are working on getting reimbursed for personnel cost for COVID sick pay and backfill coverage.

- b) **Fire Operation Report:** Battalion Chief Stanec stated Battalion Chief Bunn has been out with a sick family member for the last two (2) weeks, so he will report on the fire operations.
- Our call stats ending 2020 at 750 calls, which was up from 2019 at 656 calls.
 - Target Solution training hours for 2020 was at 4,356 hours amongst everyone in the department. A lot of training still going on.
 - Hose testing is scheduled for January 25th with Water Works.
 - January 5th we had a captains meeting.

c) **Correspondence:** None

8. New Business:

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$21,454.34, Payroll Account \$25,170.13, Petty Cash \$100.00, Special Revenue Checking Account \$16,260.05, Special Revenue Savings Account \$18,216.01, Warrant Account \$879,816.65, with a total balance of \$961,017.18. Administrative Specialist Harrison reported we are half way through the year and our income to date is at 65.77% and the expenses are at 34.85%. Motioned by Board Member Shelton to approve the financial report as presented, seconded by Board Member Beltran, all in favor.
- b.) Discussion and possible action re: Approval for the cost of repair to Engine 1521. Battalion Chief Stanec stated the SIMS Communication 4 Unit is acting out, which is causing the lights go out on 1521. He is asking the board to approve the cost to replace the unit at \$1055.79. Board Member Shelton approved the cost of \$1055.79 for the SIMS Communication for Engine 1521, seconded by Board Member Beltran, all in favor.

9. Board Member Comments:

- a) New Business to be considered on future agendas: Discussion of Battalion Chiefs employee evaluations.
- b) Comments: Board Member Shelton commented on how well it is working out with two (2) Battalion Chiefs running department.

10. Adjourn: Motion to adjourn at 9:29 by Board Member Shelton, seconded by Board Member Beltran, all in favor.