



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes Regular Meeting, July 21, 2021

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, July 21, 2021** at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Brad Shelton
Curtis Schafer
Char Beltran - Absent
Jimmy Wilson

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for June 16, 2021: Board Member Schafer motioned to accept meeting minutes as written, seconded by Board Member Shelton, all in favor.

6. Reports:

a) **Fire Administration Report:** BC Stanec states;

- BC Bunn and Administrator Harrison and I attended AFDA Conference in Glendale. It was great to see everyone in person and the speakers were great.
- We assisted with the efforts for the two fallen firefighters who passed away in an aircraft emergency near Wikieup, AZ. Fire Chief Jeff Piechura and Pilot Matthew Miller passed away last Saturday. We had personnel volunteer as Honor Watch to relieve the US Forrest Service Honor Watch. On Sunday, Desert Hills Fire and a few other fire departments in the county participated in a procession from Bradbury Funeral Home to the Airport where they were flown to Tucson.
- We had a Company Officers Meeting yesterday; it is always nice to get the team in one room to get every one's feedback on things going on around the station.

- b) **Fire Operation Report:** BC Bunn states;
- We are currently at 501 for the year.
 - Our Type 6 was requested to respond to the Divide Complex near Helena, Mt. It was staffed with Engine Boss Sayre, Engineer Barragan and Firefighter/Medic Johnson.
 - We have been working with the area departments to expand our communications capabilities – more channels and better communication between departments. Once completed, we will advise further.
 - Captain Young attended the National Fire Academy class – Shaping the Future – hosted by LHCFD last week.
 - We were awarded a grant for battery powered extrication equipment from Firehouse Subs in the amount of \$20,000.
 - We submitted a grant to the 100 Club of Arizona for six (6) sets of turnout gear for about \$16,500.00. We should hear back after their next quarterly meeting.
- c) **Correspondence:** Board Member Shelton passes on that Mohave Community College reached out to him that they're looking to sponsor a Paramedic program in mid-October and wanted to make sure to include area fire departments.

7. **Old Business:**

- a) Discussion and possible action Re: Approval to change banks and authorized bank signers. Board Member Roger states that himself and Administrator Harrison got together with Foothill Bank, formally Mohave State Bank, to discuss transferring Chase bank accounts. He reports Foothill Bank does not have fees, they do require minutes stating the transfer/opening of accounts and who the signers on the account will be. BM Roger asks for feedback from board members. Board Member Schafer asks if we were comfortable with what Foothill Bank had to offer. Administrator Harrison responds 'yes she felt that they would treat us as important clients. BM Roger and Admin Harrison are both comfortable using Foothill Bank. Administrator Harrison explains how she'll transition to the new bank which she feels will take about a month. The signers on the new accounts will be Tom Roger, Brad Shelton, Curtis Schafer, Char Beltran and Jimmy Wilson. She also states the cost of the checks will be about \$300.00. Board Member Shelton motions to transfer all financial accounts from Chase Bank to Foothill Bank over the period of 120 days with the exception of Grant Savings which will take longer based on open Grants applications, seconded by Board Member Wilson. Chairman Roger motions to include all Board Members; Tom Roger, Brad Shelton, Curtis Schafer, Char Beltran and Jimmy Wilson as signers on the account, requiring two (2) signatures for Foothill Bank, seconded by Board Member Wilson, all in favor.

8. **New Business:**

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$81,708.35, Payroll Account \$95,935.22, Petty Cash \$100.00, Special Revenue Checking Account \$82,250.00, Special Revenue Savings Account \$52,718.09, Warrant Account \$456,249.74, with a total balance of \$768,961.40. Administrator Harrison continues with, we ended our fiscal year with \$148,000.00 in the bank more than the prior year and we have \$168,000.00 in wildland receivables. In addition, our income came in at 102% of our budget and our expenses were at 66% for the year. Also, the district's audit is next month. Motioned by Board Member Schafer to approve the financial report as presented, seconded by Board Member Shelton, all in favor.
- b.) Discussion and possible action re: Approval of monthly Fire House Sub Grant. BC Bunn states we've applied a couple time to Fire House Subs and this one got approved. It is for battery powered extrication equipment. The company came here a few months ago and did a demonstration for us. Captain Erickson is our extrication expert, he fell in love with it, so BC Bunn responded that he would write up a grant for it. I was able to talk to the vendor at the down in Phoenix and it's a no cost grant to us. The grant is for \$19,832.94 and there is no cost to us. Fire House Sub will contact Extrication Concepts, purchase the equipment and ship it directly to us. It includes a battery powered combination extrication tool, two batteries, a charger, charging cords, main power connector and an accessory package with step chocks and wedges. This equipment is an addition to our tool inventory and will go out to Havasu Heights which is where most of the extrications take place. Board Member Roger motions to approve the Fire House Grant, seconded by Board Shelton, all in favor.

9. Board Member Comments:

- a) New Business to be considered on future agendas: Board Member Roger speaks about allocating funds and how we have nothing allocated for land acquisitions, sometimes land is donated or an estate is gracious enough to give us land. Because our budget is strong this year should we be targeting this? The response is we have allocated \$200,000 capital expenses. This could be for land, vehicles, etc. BC Stanec also responds that he has been working with the County Assessor trying acquire BLM land. Also talking with the State Trust Land as well. State Trust is starting to sell land. BC Stanec will continue to work on acquiring land.
- b) Comments: None

10. Adjourn: Motion to adjourn at 9:35 by Board Member Wilson, seconded by Board Member Schafer, all in favor.