



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes Regular Meeting, June 15, 2022

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, June 15, 2022**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Brad Shelton
Curtis Schafer
Char Beltran
Jimmy Wilson

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for May, 2022: Board Member Schafer motioned to accept the meeting minutes as written; seconded by Board Member Beltran, all in favor.

6. Swearing in and badge pinning for new Engineer – Battalion Chief Stanec swear and pinned Ryan Johnson to the position of Engineer.

7. Reports:

Fire Administration Report and Operation Report: Battalion Chief Stanec is reporting;

- We did hire a new Full time Fire Fighter/EMT and started his new hire orientation June 14th. His name is Jorge Alvarez, he finished his fire academy on May 14th. We're excited to have him.
- Guy Lawrence update is out on his workers comp injury, his next appointment is in early July.
- I leave Friday for vacation for about 3 weeks

Operation Report: Battalion Chief Bunn is reporting;

- We are currently at 410 calls since the last meeting which is 56 calls with nothing significant to report.
- We are meeting with an engine representative tomorrow to talk about new engine specifications.
- We purchased 2 more sets of turnouts.
- AFG grant update – we still waiting for delivery of exhaust system equipment.
- We accepted a medical team to deployment to the Contreras Fire located east of Sells, AZ. 1503, 1517 with Captain Sayre and Paramedic Jason Zirnite.

Correspondence: None

8. New Business:

- a.) **Discussion and possible action re: Approval of monthly Financial Report.** Administrative Specialist Harrison reported the Grant Savings Account has \$55,928.39, Payroll Account \$2,821.31, Special Revenue Checking Account \$13,886.42, Special Revenue Savings Account \$281,996.50, Warrant Account \$985,915.73, Petty Cash \$100.00, with a total balance of \$1,340,648.35. Admin Specialist states we have one more tax payment for June., We've been paid all the fires, we've been paid for the SAFER Grant up till May. She also stated that our Workers Compensation is coming due, we usually pay it in four (4) quarters but if we pay it in full this year, we save \$1,305. Motioned by Board Member Shelton to approve the financial report as presented, seconded by Board Member Wilson, all in favor.
- b.) **Discussion and possible action re: Adopt FY2022/2023.** Administrator Specialist Harrison reports: There were no changes from the proposed budget. She also states that she included a copy of the new formatted the budget. Motioned by Board Member Shelton to approve as presented, seconded by Schafer, all in favor.
- c.) **Discussion and possible action re: Approval for Paramedic School.** Battalion Chief Stanec reports; For the last couple years we've added extra funding to the training budget in hopes that fire fighters/EMT's would step up and want take a paramedic class. We were approached a couple months ago by Fire Fighter Joey Palme that he is interested in taking a class. He found an open class thru MCC and I challenged him to get the price of the class and what's included. What we need to talk about as a Board is one, do we want to support that training is about \$4,600. In talking with BM Shelton, AMR supports members thru class, it's going to be closer to \$5,000 with text books and shirts. The second part is a contract with the employee and what is the precedence we want to set moving forward. AMR provide us with a sample contract and that is what I used to create our proposed contract. AMR stipulation is, if you go through their program, you're committing to a three (3) year contract. I also reached out to Mohave Valley Fire, because they support their personnel through medic class and they do a two (2) year contract with a three-to-five-year pro-rated contract. Our contract stipulates a three (3) year service commitment and supporting them while on duty for classes without taking PTO, with them returning to duty after class. They are on their own time off duty for classes. The next paramedic class that starts October 15th and is for one (1) year. Motioned by Board Member Wilson to approve as presented, seconded by Beltran, all in favor.
- d.) **Discussion and possible action re: Resolution 2022-02, Appendix O, Fire Hydrant Installation.** Battalion Chief Stanec reports; We previously adopted the 2018 fire code. Back in 2016 we adopted Appendix K which talked about fire hydrant installation. Inspector Stancil reviewed the document and found updates. The changes are as followed; neighborhood fire hydrants are limited it to Wet Barrel Hydrants and there is two brands that can be used. The other change is the nut on the shut off valve, it is a different size. That is so contractors cannot turn off water to the hydrants. Motioned by Board Member Roger to approve Resolution 2022-02, Appendix O, Fire Hydrant Installation as presented, seconded by Shelton, all in favor.

9. Board Member Comments:

- a) New Business to be considered on future agendas:
b) Comments: None

10. Adjourn: Motion to adjourn at 9:20 am by Board Member Beltran, seconded by Board Member Wilson, all in favor.