



# Desert Hills Fire District

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## Desert Hills Fire District Board Meeting Minutes Regular Meeting, June 17, 2020

### 1. Call to order

Board Member Hayes called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, June 17, 2020**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

### 2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Hayes

### 3. Roll Call

The following Board Members were present:

John Hayes  
Curtis Schafer  
Brad Shelton  
Char Beltran - Absent  
Tom Rogers

Also, in attendance:

Battalion Chief Stanec  
Battalion Chief Bunn  
Administrative Specialist Harrison  
Consultant Pat Dennen

### 4. Call to the Public: None

### 5. Approval of Regular Meeting Minutes for May 20, 2020: Motioned by Board Member Roger to accept May 20, 2020 Regular Meeting Minutes, seconded by Board Member Shelton; all in favor.

### 6. Reports:

#### a) **Fire Administration Report: BC Bunn reports on behalf of BC Stanec as he is on a wildland fire assignment**

- BC Stanec was out of state for funeral services at the beginning of June, while he was out BC Bunn handling business.
- Before he left, we had a meeting with the new Havasu Fire Chief, Pete Pilfas. We're looking forward to build a working relationship with him as well as Havasu City Fire.
- We opened the application period for internal promotional eligibility for Captains and Engineers. There is two (2) Captains and one (1) Engineer spot open. Applications period opened June 15<sup>th</sup> and closes July 1<sup>st</sup>. Testing starts July 6<sup>th</sup> through the 10<sup>th</sup>. We will know who will be promoted by the July Board Meeting.
- We held a Company Officers meeting this month, and it's the first face to face meeting with the Captains since COVID-19 began.

b) **Fire Operation Report: BC Bunn reports;**

- CB Stanec and Guy Lawrence are at camp, checked in and awaiting assignment with Unit 1518, at the Mangum Fire on the North Rim of the Grand Canyon.
- Captain Sayre and Paramedic Young got demobbed from the Blue River Fire and reassigned to the Bush Fire in the Tonto National Forest.

c) **Correspondence:** None

7. **New Business:**

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$18,182.43, Payroll Account \$19,130.48, Petty Cash \$100.42, Special Revenue Checking Account \$5,664.57, Special Revenue Savings Account \$45,637.07, Warrant Account \$611,296.39, with a total balance of \$700,011.36. Board Member Shelton motioned to accept the financial statements as presented, seconded by Board Member Schafer, all in favor.
- b.) Discussion and possible action re: Approval of the FY2021 Budget. Member Shelton motioned to accept the FY2010 Budget as proposed, seconded by Board Member Roger, all in favor
- c.) Discussion and possible action re: Approval of the cost to repair our 2005 Engine 1511R. BC Bunn explains issues with the backup engine which included steering, pimp, radiator issues. We took it to Canyon Country and learned of additional issues, steering linkage is bad, oil leaks, hole in radiator, a pump issue and water tank is cracked. Due to COVID there is a delay in getting parts. The estimate to get everything repaired is between \$6,000.00 and \$10,000.00. BC Bunn believes the engine is good and just needs to be repaired. Dennen agrees that it's a good engine. Board Member Shelton asked BC Bunn to look into the cost for a new engine. Dennen recommends finding out the value of the engine and looking into have it refurbished. Board Member Roger motioned to approval repairs up to the \$10,000 for Engine 1511R, seconded by Board Member Shelton, all in favor.

8. **Board Member Comments:**

- a) New Business to be considered on future agendas: None
- b) Comments: None

9. **Adjourn:** Motion to adjourn at 9:27 a.m. by Board Member Roger, seconded by Board Member Hayes, all in favor.