



Desert Hills Fire District

3983 London Bridge Road
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Desert Hills Fire District Board Meeting Minutes Regular Meeting, November 15, 2023

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, November 15, 2023**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Curtis Schafer
Char Beltran
Jimmy Wilson
Rich Fountain

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for October 18, 2023: Board Member Schafer motioned to accept meeting minutes as presented, seconded by Board Member Beltran, all in favor.

6. Reports:

- a) Auditors Report: Jennifer Frank with Hinton/Burdick Auditor summarizes our audit. The Independent Auditors Report is unmodified or clean opinion. The Report on Internal Control over Financial Reporting and on Compliance has no material weaknesses or significant deficiencies noted. The Report on State Legal Compliance, the District is in compliance. The Government Wide total net position was \$1,202,005 at June 30, 2023. This tells you the health of the district. The net position increased by \$565,969 during fiscal year 2023. The Governmental capital assets increased by \$691,913. The total Governmental long-term debt was \$1,422,654 as follows; Notes payable - \$744,326, Compensated Absences - \$103,593, and Net Pension Liability - \$574,735. The General Fund Balance Sheet increased by \$161,335, this is a positive trend. There are no restricted cash balances reported in the General Fund. Revenue was up about \$225,000. Total expenses were up approximately \$400,000. Jennifer would like to thank Admin Harrison and the BC's; I know how much work they put into the audit and maintain everything during the year. We appreciate how gracious they are getting everything we need so quickly. Jennifer stated her contact information is attached to the presentation, if any board member ever needs to reach out to me.
- b) Fire Administration Report: BC Stanec reports;
We hired a young man, Colton Morris. He grew up in Lake Havasu, graduating from LHC Highschool. After graduation he joined the Marines and spent 4 years in the service. After the marines he started a soda blasting company and worked on his Fire Academy and EMT. He completed his new hire orientation last week and started on A shift this week.

December 2nd is the Bunker Bar toy drive December 4th is Desert Hills Christmas Party at Hanger 24, from 5 to 9pm.

The Arizona Fire District Association Conference is scheduled for January 10-12, 2024

- c) Fire Operation Report: BC Bunn reports;
Call stats are at 712 calls, up 45 calls from last month.
Captain Joseph Spencer completed the Battalion Chief Academy sponsored by the Arizona Fire Chiefs Association. Congratulation Captain Spencer.
Annual drivers training is taking place for all crews this week. Instructed by Engineer Lawrence. Confined space training will take place with LHCFD at the end of the month on Sweetwater.
We went to South Dakota for the final inspection on the new engine and to tour the factory. It is a beautiful Truck. There were only minor paint issues, nothing major. They are anticipated to have it in Phoenix late November and it should be ready to pick up late January.
We completed our annual hose testing. We will discuss in more detail in new business.
I applied for a grant from Wal-Mart and was awarded \$2,000. It will be used for new engine equipment.
I'd like to thank everyone who attended my graduation party.
- d) DHFD Auxiliary Report: Auxiliary President Fountain reported they served 437 last pancake breakfast. He commented that donations in this community is amazing. His neighborhood had their Halloween block party and he raised \$515 by having the fire departments boot there. I received a request from a young lady getting married in town. She wanted to be escorted to the alter in a classic car. I offered to be her escort and they offered to pay me. I request that they donate the money to the Desert Hills Fire Auxiliary. This Saturday is the spaghetti dinner.

7. New Business:

- a.) Discussion and possible action re: Approval of monthly Financial Report; Administrative Specialist Harrison states that the Grant Savings Account is \$32,348.00, Payroll Account \$4,274.14, Petty Cash \$100.00, Special Revenue Checking Account \$11,729.90, Special Revenue Savings Account \$191,889.98, Warrant Account \$1,183,438.23, with a total balance of \$1,1423,780.25. Motioned by Board Member Beltran to approve the financial report as presented, seconded by Board Member Wilson, all in favor.
- b.) Discussion and possible action re: Approval to purchase 2 ½" fire hose; BC Bunn reports we had our fire hose testing done. We lost 1500 feet of hose this year that we need to replace. I attached the quote to the packet. The cost is \$8157.60. Board Member Fountain asked what the expected life expectancy? BC Bunn replied a minimum of 10 years. Board Member Roger asked how much hose is on an engine? BC Bunn replied our supply beds hold about 2000'. Board Member Beltran motions to approval the purchase of 1500' of 2 ½" fire hose, seconded by Board Member Wilson, all in favor.

8. Board Member Comments:

- a) New Business to be considered on future agendas: None
b) Comments: BC Stanec commented he will start incorporating board action forms into the packets, also included in the board emailed.

9. Adjourn: Motion to adjourn at 9:36 by Board Member Beltran, seconded by Board Member Wilson, all in favor.