



Desert Hills Fire District

3983 London Bridge Road
Lake Havasu City, AZ 86404
(928) 764-3333 (FAX) 764-2397

Desert Hills Fire District Board Meeting Minutes Regular Meeting, October 16, 2019

1. Call to order

Board Member Hayes called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, October 16, 2019**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Hayes

3. Roll Call

The following Board Members were present:

John Hayes
Curtis Schafer
Brad Shelton
Char Beltran
Tom Rogers

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public:

5. Approval of Regular Meeting Minutes for September 18, 2019: Motioned by Board Member Beltran to accept September 18, 2019 Regular Meeting Minutes, seconded by Board Member Shelton; all in favor.

6. Reports:

a) **Fire Finance and Administration:**

- District Audit was completed in one long day on October 8, 2019.
- We held a company officer meeting at the beginning of the month
- We rolled out the Lexipol Policy, Chapters 1-6. We're in the process of getting the employees up to date on how to log in and understand the system. Our company officers sat through a refresher on Lexipol.
- Jeff Stencil is off on Medical Leave for a non-job injury for 4-6 weeks.

b) **Fire Operation Report:**

- We started our in-house Engineer class. We contracted with an outside agency and it beginning October 14 and goes through January. We have 5 candidates enrolled in the class from our district. In addition, the auxiliary donated to cover the costs of the class.
- Drivers training will be completed tomorrow for the entire department with Engineer Joey Spencer being the instructor. Thank you, Joey.
- Steve Reeder attended MAG300 Leadership training in Kingman.

c.) **Wildland Report:**

- No official report on Wildland.
- We are transitioning Captain Sayre into the Wildland Coordinator position.

d.) **Auxiliary Report:** None

e.) **Correspondence:** None

7. **New Business:**

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$15,010.11, Payroll Account \$10,342.40, Petty Cash \$100.00, Special Revenue Checking Account 27,494.78, Special Revenue Savings Account \$19,014.10, Warrant Account \$122,513.01, with a total balance of \$194,474.40. Approval of Financial Report motioned by Board Member Roger, seconded by Board Member Shelton, all in favor.

8. **Board Member Comments:**

- a) New Business to be considered on future agendas:
b) Comments: BC Stanec states that he and BC Bunn are considering consigning or selling the reserve engine 1521R that has not been in service for a while. It will be brought to the Board later at a later date.

9. **Adjourn:** Motion to adjourn at 9:08 p.m. by Board Member Roger, seconded by Board Member Beltran, all in favor.