



Desert Hills Fire District

3983 London Bridge Road
Lake Havasu City, AZ 86404
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Desert Hills Fire District Board Meeting Minutes Regular Meeting, September 18, 2019

1. Call to order

Board Member Hayes called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, September 18, 2019**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Hayes

3. Roll Call

The following Board Members were present:

John Hayes
Curtis Schafer
Brad Shelton
Char Beltran
Tom Rogers - Absent

Also, in attendance:

Battalion Chief Stanec - Absent
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public: Mat Espinoza talks about the passing of Ethel Porter a long-time member of the Auxiliary and supporter of Desert Hills Fire District.

5. Approval of Regular Meeting Minutes for August 21, 2019: Motioned by Board Member Beltran to accept August 21, 2019 Regular Meeting Minutes, seconded by Board Member Shelton; all in favor.

6. Reports:

a) **Fire Finance and Administration/Fire Operation Reports:** Battalion Chief Bunn reports;

- BC Stanec is on vacation.
- BC Bunn states that testing for new hires was completed at the beginning for the month. We hired EMT David Nelson and offered positions to two POC employees. David will start to work on the September 24, on A shift under BC Stanec. BC Bunn, BC Stanec and Engineer Reeder sat on the interview panel. There were eleven applicants.
- BC Bunn, BC Stanec, Captain Spencer and Engineer Reeder went to Fire School the being of the month. BC Bunn and BC Stanec to the New Chief Seminar. Captain Spencer took the CIST (Critical Stress Management) class and Engineer Reeder took Leadership in Supervision, parts 1 and 2. Desert Hills Fire District Advisor, Pat Dennen was a speaker at the New Fire Chief Seminar.
- We will be hosting an Arizona State Driver/Operator class the end of October. We received a \$3000.00 donation from the Auxiliary to cover the costs of the class.
- BC Bunn attended the September Auxiliary meeting. The Auxiliary is ready for pancake breakfasts to start up.
- BC Bunn and BC Stanec attended the 9/11 Ceremony and sent an engine. Really great experience.
- Operationally we have been relatively quiet.

- c.) **Wildland Report:** We received a payment for the two fires we went too in the amount of \$56,833.07.
- d.) **DHFD Local 4543 Report:** Engineer Reeder is Vice President of the Local 4543 and gives an explanation on why we're holding a Poker Run to be held November 2nd. Permits, insurance, safety team are in place. There will be an IAP for the event and it will not disrupt fire service to the community. Please contact me if you have questions.
- e.) **Auxiliary Report:** Administrative Specialist states the first Pancake Breakfast is October 5th.
- f.) **Correspondence:** None

7. New Business:

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison stated that the Grant Savings Account is \$60,008.48, Payroll Account \$35,290.12, Petty Cash \$100.00, Special Revenue Checking Account 7,670.03, Special Revenue Savings Account \$16,078.51, Warrant Account \$168,088.89, with a total balance of \$287,236.03. Approval of Financial Report motioned by Board Member Schafer, seconded by Board Member Shelton, all in favor.

8. Board Member Comments:

- a) New Business to be considered on future agendas: Lexipol workshop, October 16th after Board Meeting at approximately 9:30am.
- b) Comments: None

9. Adjourn: Motion to adjourn at 9:12 a.m. by Board Member Beltran, seconded by Board Member Hayes, all in favor.