



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes Regular Meeting, January 15, 2025

1. Call to order

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, January 15, 2025**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Roger

3. Roll Call

The following Board Members were present:

Tom Roger
Curtis Schafer - absent
Linda Hanks
Rich Fountain
Dana VanLeuven

Also, in attendance:

Battalion Chief Stanec
Battalion Chief Bunn
Administrative Specialist Harrison

4. Call to the Public:

5. Approval of Regular Meeting Minutes for December 18, 2024: Board Member Fountain motioned to accept meeting minutes as presented, seconded by Board Member VanLeuven, all in favor.

6. Acceptance of Board Member Beltran's letter of resignation and swearing in the new Board Member Linda Hanks. BC Stanec swore in new Board Member Hanks.

7. Reports:

- a) **Fire Administration Report:** Battalion Chief Stanec reports;

I have an update on Senate Bill 1720, which was the \$300,000 that we were awarded from the state to purchase a wildland engine. We created a sub-committee to spec out the different kinds of engines available. We met last month and they came up with the specs they prefer. We are active soliciting bids. I'm hoping by the end of the month we've selected the apparatus. We did receive a formal letter from the state that it's Ok to start purchasing.

The communication project, is going slower than I want. For BM Hanks being new, we're updating communication equipment, moving to Crossman and Goat Mountain. Both sights have to be complete for the system to work. We hope to have it wrapped up soon. BM Fountain ask BC Stanec explains the history on the current communication site in Havasu Heights. He states we have no legal access to the site, the property owner around the mountain closed off access. We could no long gain access to maintain our equipment. It was time to come up with a new plan.

- b) **Fire Operation Report:** Battalion Chief Bunn reports;

Call Stat - We finished up the year with 829 calls, nothing significant to report. In the last month they ran 42

calls. Next month I'll have a break down on all the call categories.

Training Update - I came back from Maryland. I took the Special Operation Program Management class. I pulled a lot of good information for myself and BC Stanec to broaden our wildland program and REMS team. I got to sit with people from all over and talked about their programs compared to our programs. BC Stanec and I will be going back March 8th – 15th. We are hosting an on-site NFA course (Incident Safety Officer) in February. We have people coming from all over the state. From Nevada, Las Vegas fire, Boulder Fire, it's a first for us. The instructor is coming from Missouri. We're looking forward to have them see our little station.

AFG update - All the air packs have been placed into service. All crews are done with compliance training. The air packs are on the rigs and are being used right now. Crews have been participating in MAYDAY training with LHCFD, getting familiar with the packs in their burn tower. Next month live fire training with them too. I talked a few months ago about opening doors for training with the city, those doors are wide open for us to train with them. Our crews are performing very well with them.

From the Operations side, on the yearend report it was a great year for us. Together we accomplished a lot, we got a lot of grants done, we also got a new engine. I want to thank you guys for all the opportunities you've given me and the abilities to do my job.

The crew is back for the wildland fire. Paramedic Lawrence was able to act as a commander, a ITC 5 trainer. He did exceptionally well.

c) **Auxiliary Report:** Auxiliary President Rich Fountain reports;

We served 509 breakfasts which is about normal. It looks like we will meet our goal for donations this year.

8. New Business:

- a.) Discussion and possible action re: Approval of monthly Financial Report. Administrative Specialist Harrison states that the Grant Savings Account is \$40,867.19, Payroll Account \$2,971.79, Special Revenue Checking Account \$3,285.27, Special Revenue Savings Account \$437,622.63, Warrant Account \$2,006,547.93, Petty Cash \$100.00, with a total balance of \$2,491,394.81. Motioned by Board Member Fountain to approve the financial report as presented, seconded by Board Member Hanks, all in favor.
- b.) Discussion and possible action re: Adopt Resolution 2025-01, Surplus of MSA Firehawk Air Packs, Masks and Bottles. BC Bunn reports; Thank you Chief Stanec for preparing this while I was gone. With the new AFG Grant we have equipment left over. Oatman Fire and Pine Lake Fire showed interest in our old equipment, they can get 5 more years out of them. What we're asking is the ability for us to surplus them to Pine Lake Fire and Oatman Fire. I will have them sign a liability waiver. There is no legal liability on our part. Motioned by Board Member Roger to surplus MSA Firehawk Air Packs, Masks and, bottles and accessories, seconded by Board Member VanLeuven, all in favor.
- c.) Discussion and possible action re: Adopt Resolution 2025-02, Appendix O. Fire Hydrant Installation. Chief Stanec reports: Working with our Fire Preventions Specialist Stancil we had adopted this Appendix O back in 2022 when we adopted the 2018 Fire Code. As he's worked with contractors, developers he's noticed redundancies and some contradictive language in that Appendix. Currently we're requiring that wet barrel hydrants be installed in new communities, we found that they last longer and are better for the district. There is no change to this other than the way we operate and just some clarifications. Chief Stanec refers to attached draft of the Appendix O and clarifies, the blue words are additions and the red words are deletes. Board Member VanLeuven motioned to adopt Resolution 2025-02 Appendix O, Fire Hydrant Installation, second by Board Member Roger, all in favor.

9. Board Member Comments:

- a) New Business to be considered on future agendas: Board Member Roger has concerns with mixing our staff with LHCF for training and our current pay scale. Where are we going this year budget wise with our current wage scale and do we address the wages again this year. Chief Stanec responds that we're waiting for the assessed evaluation from county. BC Bunn states on the training with LHCF. He feels very comfortable training with LHCF. It's a great opportunity for our firefighters and he feels we will not lose anyone because of training.
- b) Comments: None

10. Adjourn: Motion to adjourn at 9:31 by Board Member Roger, seconded by Board Member Fountain, all in favor.