



# Desert Hills Fire District

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## Desert Hills Fire District Board Meeting Minutes Regular Meeting, June 11, 2025

### 1. **Call to order**

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:01 a.m. on Wednesday, June 11, 2025**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

### 2. **Pledge of Allegiance**

Pledge of Allegiance commenced by Board Member Roger

### 3. **Roll Call**

The following Board Members were present:

Tom Roger  
Curtis Schafer  
Rich Fountain  
Dana VanLeuven-Absent  
Linda Hanks

Also, in attendance:

Battalion Chief Stanec  
Battalion Chief Bunn  
Administrative Specialist Harrison

### 4. **Call to the Public:** None

### 5. **Approval of Regular Meeting Minutes for May 21, 2025:** Board Member Schafer motioned to accept meeting minutes as presented, seconded by Board Member Roger, all in favor.

### 6. Swearing in and badge pinning for Captain Barragan. Battalion Chief Bunn swore in Captain Barragan. Pinning by Marcela Quiles.

### 7. **Reports:**

#### a) **Fire Administration Report:** Battalion Chief Stanec reports the following;

- We have two Vacancies on B shift and C shift. Proactively we've flown the position in hopes that the Budget gets adopted today. We received seven applicants and six of the applicants are qualified. I'll start scheduling interviews with the candidates today.

- **Communication Update:** They were still running into some internet connectivity issues. The last three days they have been working on it diligently. Word late last night they've solved all the problems and will be test the system today and tomorrow, making sure that connectivity doesn't drop. We're shooting to go live next week.
- **Grants:** At last Board Meeting I mentioned that the SAFER Grant opened up, and we were going to look into it this year. Once I dove into the notice of funding opportunity. Its' a 25% annual match over three years. Spitball number is would cost the district about \$175,000 for us to take part. After speaking with Chief Bunn on our current staff levels, I think we invest \$175,000 in other avenues. Next year when the SAFER Grant opens, we can always check into it to see if they change the match.
- **Vector Scheduling:** The Board adopted the software last month. Captain Erickson and Administrative Specialist Harrison have been working on getting the schedule up and running and is in Beta testing.

b) **Fire Operation Report:** Battalion Chief Bunn reports the following;

- **Call stats:** Currently at 361 calls for service, an increase of 50 calls since last meeting. All shifts have been relatively busy running calls with nothing significant to report.
- **Inspectors Office:** FF Lawrence and I have been working diligently to get the inspection office cleaned up, clean up the paperwork and files. Get everything arranged to run the office smoothly for us. The goal is to start July 1st with new office, new faces, new attitude and repair our relationship with the public. FF Lawrence and I will be handling all the inspections.

## 8. **New Business:**

- a.) **Discussion and possible action re: Approval of monthly Financial Report.** Administrative Specialist Harrison states that the Grant Savings Account is \$30,122.92, Payroll Account \$38,023.57, Special Revenue Checking Account \$24,098.55, Special Revenue Savings Account \$283,032.04, Warrant Account \$2,177,209.99, Petty Cash \$127.57, with a total balance of \$2,552,614.64. Motioned by Board Member Schafer to approve the financial report as presented, seconded by Board Member Fountain, all in favor.
- b.) **Discussion and possible action re: Adoption of the FY2025-2026 Budget.** BC Stanec states; BM Hanks was absent at the last Board Meeting. At the last meeting the board approved the proposed budget and we posted it for the twenty days. This meeting we formally adopt the budget. BC Stanec asked BM Hanks if she had any question from the minutes from last board meeting. She stated no. Motioned by Board Member Hank to formally approve the 2025/2026 Budget, seconded by Board Member Schafer, all in favor
- c.) **Discussion and possible action re: New Hire paramedic trainee.** BC Stanec reports; With us actively hiring two new employees. There is an opportunity we may be able to hire someone that is currently in a paramedic class at another organization. We've lost employees that have been in paramedic classes to other organizations and that organization reimbursed us for the costs we incurred. I'm not sure if we're hiring any paramedic trainees but I don't want to miss out on the opportunity. The cost would be about \$5500 with MCC or \$8500 with the online class. The funds are allocated in our budget. Board Member Roger motions to allocate funds to pay for paramedic school in the event a person is hired that has a contract with a current fire department, seconded by Board Member Schafer, all in favor.

**d.) Discussion and possible action re: Approval to surplus Extrication Equipment, Resolution 2025-03.** BC Bunn presents a list of equipment that is gas-powered with hydraulic powered lines, that we don't use anymore. We switched both our engines to battery powered equipment with the help of the auxiliary. We are asking approval to surplus this equipment. It will get listed "as is" on Govdeals.com website. Board Member Fountain motions to approve the surplus Extrication Equipment, Resolution 2025-03, seconded by Board Member Roger, all in favor.

**e.) Discussion and possible action re: Approval to surplus 1506, 2008 Chevrolet Colorado, Resolution 2025-04:** BC Bunn states the 2008 Chevrolet Colorado needs some expensive repairs. The truck is 17 years old with 145,150 miles on it and we don't have a need for it. I'm asking for approval to surplus the 2008 Chevrolet Colorado. Board Member Roger motions approval to surplus 1506, 2008 Chevrolet Colorado, Resolution 2025-03 seconded by Board Member Schafer, all in favor.

**9. Board Member Comments:**

- a) New Business to be considered on future agendas: Admin Harrison states that herself and BC Bunn will be at the AFCA/AFDA Conference for the next Board Meeting.
- b) Comments: None

**10. Adjourn:** Motion to adjourn at 9:23 by Board Member Fountain, seconded by Board Member Schafer, all in favor.