



# Desert Hills Fire District

3983 London Bridge Road  
Lake Havasu City, AZ 86404  
928 764-3333 (FAX) 928 764-2397

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## Desert Hills Fire District Board Meeting Minutes Regular Meeting, July 16, 2025

### 1. **Call to order**

Board Member Roger called to order the Desert Hills Fire District Board meeting at **9:00 a.m. on Wednesday, July 16, 2025**, at the Desert Hills Fire Station Si-Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

### 2. **Pledge of Allegiance**

Pledge of Allegiance commenced by Board Member Roger

### 3. **Roll Call**

The following Board Members were present:

Tom Roger  
Curtis Schafer  
Rich Fountain  
Dana VanLeuven  
Linda Hanks

Also, in attendance:

Battalion Chief Stanec  
Battalion Chief Bunn - Absent  
Administrative Specialist Harrison - Absent

### 4. **Call to the Public:** None

### 5. **Approval of Regular Meeting Minutes for June 11, 2025:** Board Member Fountain motioned to accept meeting minutes as presented, seconded by Board Member Hanks, all in favor.

### 6. **Reports:**

#### a) **Fire Administration Report:** Battalion Chief Stanec reports the following;

- Communications Update: Happy to report it's up and running, we're on the digital simulcast system. It's crystal-clear communications. We do have a few weaker signals near the Pilot area, were working on that. Havasu Heights area is covered. Last Friday we had some sections of tower donated to us. We extended the height from 40 feet to 80 feet and now we're able to pick up some bad areas. We have a study going on in the Pilot are, this area has spotty radio traffic. We are hoping to figure out the problem. We might have to put a microwave at Terribles.

- Grant Update: Administrative Harrison applied for ARPA funding in the amount of \$104,071. That money was approved and deposited into our bank account. Kudos to Admin Harrison for securing that funding.
- Appropriations: We applied for Congressionally Directed Spending this year through Senator Kelly & Senator Galego offices. This is all tentative because it has to go through additional committees.
  - We were approved through the Agriculture and Rural Development for \$430,000 for a new water tender.
  - We were approved through the Labor, Health, & Human services for \$210,000. This is the EMS project for new EKG monitors and CPR devices.
  - Mohave Valley applied for a 1.3 million regional grant for us, Golden Valley, Oatman, and possibly Fort Mohave and Bullhead City. Our funding would be for a new communication tower at Station 2 and trunking repeaters at our sites, also backup generators for both stations.
  - We should know more on these funding in December or January.
- Senate Bill 1720 the new Wildland Apparatus: That truck is almost ready. We were talking with them last week about stickers, sticker design, the truck is built. We're picking it up on Tuesday in Las Vegas.
- Fire Incident Command Software Grant; This month we rolled into year three of the grant, that \$180,000 we received from the state. The state reached out to us and asked us if we wanted to extend into a fourth year and I said yes.
- Surplus Equipment; The Chevy Colorado, 1506, sold for \$5,500 and the extrication equipment sold for \$2,975.

b) **Fire Operation Report:** Battalion Chief Stanec reports the following;

- Call stats: Currently at 474 calls for service, an increase of 63 calls since last meeting. We've had a string of vehicle accidents and vehicle fires mainly around the fourth of July period.
- Training Update: AZ Fire School is the first week of September. We're sending Captain Reeder, Captain Young, FF Nelson, FF Robinson. We were able to get a \$1,200 scholarship to help cover costs. Chief Bunn and Engineer Johnson are attending Instructor 2 class at the end of this month in Mohave Valley. Chief Bunn be will attending the National Fire Academy at the end of August.
- Donation update; Alberson donated another pallet of water last month. Thank you to them.

7. **New Business:**

a.) **Discussion and possible action re: Approval of monthly Financial Report.** BC Stanec states that the Grant Savings Account is \$10,123.04, Payroll Account \$18,456.55, Special Revenue Checking Account \$49,179.88, Special Revenue Savings Account \$267,980.74, Warrant Account \$2,039,504.01, Petty Cash \$127.57, with a total balance of \$2,385,371.79. Motioned by Board Member Roger to approve the financial report as presented, seconded by Board Member Schafer, all in favor.

b.) **Discussion and possible action re: Approve for the purchase Station 1 Air Conditioner.** BC Stanec states; Two weeks ago, our air conditioning went out at station 1. We called an AC repair company and they told us the capacitor and the compressor were bad. It's an older 2006 unit, which has the older style freon. We reached out to two other AC companies to confirm the repairs and to give us quotes to replace it. The Cool Dude was the lowest quote at \$9,200. I did contact BM Roger for pre-authorization. Motioned by Board Member Roger to formerly

approve 9,200.00 for a new AC Unit, seconded by Board Member Schafer, all in favor

**c.) Discussion and possible action re: Approval for purchase of Annual Visual Preplan**

**Application.** BC Stanec reports; Since Inspector Stancil retired, BC Bunn has been looking at ways to make the inspectors office more efficient. This is the way we do pre plans now; every vehicle has a hand-made picture of the building with utilities and hydrants. As these guys are driving down the road, the captain asks his group to find this building in this picture. The problem with that is we have multiple vehicles so every time a preplan gets updated it needs to be updated in each vehicle, this leaves room for errors. The Visual Preplan Application is an electronic software version of our manual preplan. At the annual inspection we enter the pictures of the building sides with notes on where the electrical panel is, where the fire connection is and where the hydrants are located, etc. It includes owners' information, contact information and alarm company information. How it works is when a call goes out our dispatch will send the information and we are notified on our iPad with the address, the fire station and the preplan will pop up. The biggest selling point is we will be able to pull up the building information in real time and not look through a book of preplans on the way. Our goal is to get the Board to approve this application and over the next month work through the bugs and learn how it works, by September hit the ground running gathering all the information to input. We have about 90 commercial businesses. The initial first year cost is \$3,925, which includes set up fees. After that it will be \$2,550. The fee is call based and our calls are under 1000. If our calls pick up the cost will go up also. Board Member Roger motions to approve the purchase of the Visual Preplan Application, seconded by Board Member Schafer, all in favor.

**8. Board Member Comments:**

- a) New Business to be considered on future agendas: Board Member Roger mentions having an Executive Session regarding our style of upper management and the traditional style of management possible at the next board meeting.
- b) Comments: Board Member Schafer states he will be absent for the August Board Meeting.

**9. Adjourn: Motion to adjourn at 9:25 by Board Member Fountain, seconded by Board Member VanLeuven, all in favor.**