



# J.P. Taravella Band, Orchestra & Color Guard

Mr. Giovanni Garcia,  
***Band Director***

[giovanni.garcia@browardschools.com](mailto:giovanni.garcia@browardschools.com)

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Dear Parents and Students,

Welcome to the J.P. Taravella Band family! The J.P. Taravella Band is one of the largest organizations at J.P. Taravella High School and attracts some of the brightest and most active students in the school. Band members hold high grade point averages, are enrolled in AP courses, are National Honor Society members, and are among the most dedicated and passionate students here at J.P. Taravella High School.

J.P. Taravella High School offers both academic rigor and an award-winning band program that includes concert band, jazz band, orchestra, color guard, and marching band. With an eight-period day, there is more than enough room to include band in a student's schedule and also have time to take other types of classes throughout the four years of high school. Participation in band fulfills the Fine Arts credit required for graduation AND students receive a P.E. waiver for participation in marching band, which opens up another slot for other classes. Additionally, students enrolled in the J.P. Taravella Band program earn honors credit (weighted as a 5 point "A") as they advance through the program in their junior and senior year.

Universities are looking for students that are both academically strong and well-rounded in their high school educational experience. J.P. Taravella Band graduates are represented at the finest institutions of higher learning throughout the country majoring in engineering, business, medicine, law, and other disciplines, as well as music. The top music schools in Florida, as well as the rest of the country, seek out students who graduate from the J.P. Taravella Band program.

J.P. Taravella Band students are known for their work ethic, discipline, attention to detail, and positive attitude. This amazing group of students form strong bonds with each other and make lifelong friends while producing musical art at the highest level. Taravella Band students are future leaders who will continue to shape the world long after leaving J.P. Taravella High School.

With that said, we again welcome you to the family and we look forward to seeing you this Fall!

Sincerely,

***Giovanni Garcia, Band Director***



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## Important Upcoming Dates:

### June

June 4 - 5, 2019: Mini Marching Band Camp (5:00 pm – 8:00 pm) \*Required

June 6, 2019: Mini Marching Band Camp (12:00 pm – 6:00 pm) \*Required

**June 12, 19, 26<sup>th</sup>: Practice: Color Guard 10 AM-6 PM; Percussion 12 PM-7:30 PM; Winds 2 PM-7:30 PM**

\*Required if in town

### July & August

July 10, 17, 24, 31<sup>st</sup>: Practice (5:00 pm – 8:00 pm) \*Required if in town

August 5 – 6: Band Camp (9:00 am to 9:00 pm) \*Required

August 7 – 9<sup>th</sup>: Band Camp (3:00 pm to 9:00 pm) \*Required

August 12 – 13<sup>th</sup>: Band Camp (9:00 am to 9:00 pm) \*Required

### 2019 Marching Trojans Competition Schedule

Full schedule will be released shortly. We will be in Orlando October 11-13th to compete in BOA on the 12<sup>th</sup>.

### Band Calendar

A full Band Calendar can be viewed at any time on our website: [www.jptmusic.org](http://www.jptmusic.org). Please familiarize yourself with the website and check the calendar often for important dates of performances, rehearsals, trips, etc. The Band Calendar is Google-based and can be integrated with your personal calendar on your mobile device by pushing the “+” symbol at the bottom of the calendar page on the band website above.

### How We Communicate

- Remind Text Messaging (primary means of communication), All students and parents must subscribe!
  - ✓ Text the code “@jpthsband” to the phone number “81010”
  - ✓ Enter full name if prompted and you will be subscribed to all future text messages.
- Band Website ([www.jptmusic.org](http://www.jptmusic.org)), band calendar and other information.
- Charms Email ([www.charmsoffice.com](http://www.charmsoffice.com)), instructions are below.
- Band Facebook Page (unofficial means of communication) <https://www.facebook.com/groups/jptmusic>.

### Charms Office Website

“Charms” is our online student management portal that allows parents and students to view important band information, download documents and music, and view student financial accounts. Note that new band members will not be able to access Charms until August 2019. Please see our Charms Guide for Login & Online Registration starting on page #12 of this packet.



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## About the J.P. Taravella Band Patrons Organization

If you examine any successful school Band or Orchestra program, you will find a vibrant and dedicated parent organization supporting it. The JPT Band & Orchestra Program is no exception. Our excellent students are complimented by very hard-working parents. The Purpose of the Band Patrons Organization, aka Booster Club, is to plan, organize, assist and carry-out fundraising activities for the benefit of the students of the band program. Our Booster Club members understand how their impact not only makes a difference in their own child's music experiences, but also understand that they are a necessary component of a properly functioning Band and Orchestra program. Simply put, our Band and Orchestra program could not function without the love and dedication of the Band Patrons Organization!

The Band Patrons Organization is one of the most active organizations at J.P. Taravella High School. Parents are an important part of the J.P. Taravella High School Band & Orchestra program and have a vital role to play. Without the assistance and cooperation of parents, we cannot reach the level of success that we aspire to. Please help provide a better experience for your children by getting involved. If you're the parent of a new member or just wanting to help, please complete the enclosed membership form!

Each year, our members work hard to volunteer their services, chaperone football games or other events, and hold fundraising events. Parents have also helped out in the past by building props, helping transport equipment to games, serving on committees, repairing equipment, and even building shelves for the Program's many trophies. Here's what you can do to get involved:

**Attend Booster meetings.** These meetings will describe what can be done to assist the students in their journey through our program, present fund-raising opportunities, and provide insight into the general day-to-day operation of the Band & Orchestra Patrons.

**Volunteer for parent committees.** There are many tasks with which we need parent assistance. Everyone can find a niche that suits their expertise such as assisting with chaperones, uniforms, transportation, equipment, sewing, meals, public relations, etc., are a few of the many possibilities.

**Get your volunteer badge.** All volunteers are required to obtain Level 1 clearance from BCPS and Level 2 Clearance if supervising students on an overnight trip. Clearance badges must be worn during school hours or when volunteering around students. For more information please consult <https://www.browardschools.com/Page/32044>

**Our Continuing Challenge.** In the 2018-2019 school year the Patrons have again assumed a great responsibility in trying to minimize the individual cost of being in the band, color guard or orchestra program. They are asking individuals to each contribute less than one third of the actual cost of running our program. The Booster Club will assist in fundraising the remainder to support the band program. This is a very generous offer by these very hard-working volunteers. Currently schools and music programs are receiving less monetary support than ever before. The Booster Club currently funds approximately 75% of our annual budget. The relatively small portion of the budget that JPT Band and Orchestra members incur as fees are a vital addition to maintaining a program of the quality of the J.P. Taravella Band and Orchestra Program.

No child will ever be denied a chance to participate in the Program due to lack of funds. As music educators and supportive parents, we must weigh the balance of the necessity of collecting monies in order to keep the program successful against allowing all students to participate. WE WILL ALWAYS WORK WITH YOU if financial concerns arise. This may include the option of staggered payments, fundraising opportunities, etc., to help ensure that all students are given a chance to participate. However, we cannot do anything for your child unless we are made aware that a concern exists. Please do not hesitate to contact us at any time, we are always willing to talk with parents of our wonderful students.



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## Notes and Information on Fees and Program Costs

The Broward County School System provides minimal basic financial support for the music programs in the county, but the majority of the responsibility for meeting the needs of the program rests on the shoulders of its members and parents. The band program does not receive a yearly budget from the county.

The JPT Band, Orchestra, and Color Guard Program has always believed that all students should have the opportunity to participate. At the same time, each student and parent must assist in meeting the financial burden of running a successful and enriching program. In order to reach these two conflicting ideals, we have set a band fee for the school year. Each Marching Band and Color Guard student will begin the year by contributing a \$350 fee on June 4<sup>th</sup> to cover a portion of their participation in marching band. On August 5<sup>th</sup>, an additional contribution of \$250 will help to offset yearly operating expenses of the entire program. The final payment of \$150 will be due on September 4<sup>th</sup>. Each music program student not participating in Marching Band will contribute a \$175 fee for the year. Additional siblings will receive a \$50 discount, which will be deducted from the final payment on September 4<sup>th</sup>. Color Guard and Percussion members will have an additional financial obligation in the winter/spring if they choose to participate in the Winter Guard or Winter Percussion program. Those fees will vary according to the year.

**Student Accounts.** Student Accounts are provided to members of the Program in order to facilitate the payment of trip fees, honor ensemble fees, banquet tickets, band fees, and program costs. Certain fundraising activities such as BB&T and others distribute a percentage of the profits into student accounts that will accumulate in order to pay for fees owed. For example, if a student participates in a fundraiser, he or she may receive a percentage of the profits into his or her account as a credit. Students who do not participate in these fundraising events do not reap the benefits of the student account system. The Directors reserve the right to debit a student account for any monies/credit owed by that student. All remaining credits at the end of the school year will automatically roll over into the next school year. Please remember that funds collected in the name of the Program belong to the Program if you don't use them, including credits remaining in a student's account when they graduate. Student account balances may be accessed through Charms (please see instructions included in this packet). Some extracurricular functions may not be available to students who have a negative student account balance. Student account balances are for student use only. Non-student use is limited to:

- Band Banquet ticket purchases for Parents, Guardians, and Grandparents who have volunteered for the JPT band program or for a date/guest of a graduating senior (guest must be high school age or older).
- Any fees (tickets, entry fees, hotel room) purchased for a volunteer (chaperone, field crew, uniform, or hospitality) helping with a band event. Funds are to be used for purchasing with the band, not as reimbursement for self-purchased items.
- Students or Parents cannot contribute fundraised funds to another student's account if they have a negative balance in their own student account.
- Student account credits cannot be withdrawn for any reason except if a returning student chooses to attend an approved summer music enrichment program (such as FSU Summer Music Camp) and the student's account has funds greater than \$100 more than the amount of upcoming band fees, then up to 100 credits can be converted and withdrawn. For example, if the Marching Band fee is \$750 and the student account has \$850 or more, then up to 100 credits can be withdrawn. Enrichment programs are reviewed by the directors for approval.



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- Student accounts cannot be used to cover the cost of fundraising items (i.e. candy or coupon books).
- Remaining student account positive balances will either be placed into the student's account for the next school year or invested into the general fund if the student is graduating. Positive balances can be transferred to a sibling or to the JPT Band Scholarship fund, upon request.

**Fundraising and Volunteering.** JPT Band Patrons offers several fundraising opportunities to help families raise the money needed to meet their financial obligations. Each fundraising event will provide details if it is for General Fund (default) and/or Student Account. Contributing to the General Fund ultimately keeps the cost of student fees down. Those fundraisers which indicate Student Account crediting will have the profits applied based on an agreed upon formula. For instance, if a student raises \$100, this profit may be divided with a portion going to the General Fund and a portion to the student's individual account. This percentage will vary by fundraiser and be determined by the Booster Club Board. Profits from fundraising will be placed in student accounts after all other band fees have been satisfied. All students and parents can access their accounts by logging into "Charms." Instructions on how to access Charms is included in this packet. Here is a list of some, but not all, of the fundraising opportunities that are offered:

- **BB&T Concessions (year-round):** JPT earns most of their funds from these events. 14 volunteers are needed for each event in which JPT participates. Each volunteer is given a minimum of \$25 per event (more if the concession stand surpasses expectations). Each family can have more than one person working in order to earn more towards the student's fees (additional age restrictions may apply). Please see the flyer included in this packet for more information.
- **Gift-Wrapping Booth (Holiday season):** The Coral Square Mall allows the Booster Club to have a booth inside the mall each year to offer gift-wrapping during the Holiday season. This requires many volunteer hours and we would really appreciate it if each family would participate in at least one 4-hour shift. A percentage of the profits are split among the participants. Closer to the event, sign-up sheets will be available for both parents and students.
- **Car Washes (year-round):** These donations are allocated to the General Fund.



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## BB&T VOLUNTEERS NEEDED!

Volunteer to Work Concessions for your Student Account!

Sanza at the BB&T Center in Sunrise provides an opportunity for the JPT Band to volunteer at a concession stand to earn funds towards your Student Account! Many Panther games, concerts and other entertainment events are available. We need 12 to 14 adults (over the age of 18) to volunteer per event.

How it works: Sanza/BB&T pays the JPT Band a set fee based on the size of the stand we volunteer at. We also earn 10% of any sales greater than \$6,000. Sixty percent of this payout is given into the student account you designated (you will always earn a minimum of \$25). If you volunteer 10 times you will earn an additional \$5 per event!

For additional information please contact our BB&T Coordinator, Carolina Zeltner, at [jptbandbbt@gmail.com](mailto:jptbandbbt@gmail.com) or 954-383-0326.

Minimum \$25 per event volunteer!

The more we sell the more we earn!

The more you volunteer the more you can earn!

If your child's account is current, you can volunteer for another child or keep earning to pay for future band fees, trips, or band events!



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## JPT MUSIC PROGRAM FEE STRUCTURE 2019 – 2020

Our Band Program has many financial obligations that are well above and beyond the funds provided by Broward County Public Schools. Costs such as Sheet Music and Licensing, Entrance Fees to Assessments and Competitions, Transportation to Assessments and Competitions, FBA Concert/Jazz/Solo & Ensemble Fees, FMEA Fees, Equipment and Repair, Clinicians, and Operation expenses (such as copy machine and paper to print music) are not provided by Broward County Public Schools. Band Fees and Fundraising are our primary methods of obtaining these funds for the Band Program. We ask that every family pay their respective fees and contribute to fundraising, as fundraising allows us to keep our Band Fee costs down. Please refer to the notes and information regarding fees and program costs on the preceding pages for further explanation.

To help pay your child's fees, there are several opportunities that allow you to raise funds for your student's individual account, including BB&T and our Gift Wrap Booth at the Coral Square Mall between Thanksgiving and Christmas.

### **\*Marching Band/Color Guard Fee: \$750**

- Payment #1: \$350 due on or before 6/4/19
- Payment #2: \$250 due on or before 8/5/19
- Payment #3: \$150 due on or before 9/4/19
- Any discounts (sibling, BB&T) would be applied to the September 4th payment.
- \$50 discount for each additional sibling (Discount does not apply to primary sibling)
- Concert/Jazz/Orchestra Only Fee below is waived if Marching Band/Color Guard fee is paid
- Winter Guard and Winter Percussion is an additional fee for those participating students.

### **\*Concert/Jazz/Orchestra Only Fee: \$175**

*For students enrolled in a Concert Band, Jazz Band, or Orchestra, but not in Marching Band*

- \$175 is due on or before 9/16/19
- Concert/Jazz/Orchestra Fee is waived if student pays the above Marching Band/Color Guard Fee
- \$50 discount for each additional sibling (Discount does not apply to primary sibling)

*\*Please note that some school field trips, overnight trips, and other individual costs such as accompanists for S&E are not covered by these fees. All fees are NON-REFUNDABLE. Make checks payable to "J.P. Taravella Band Patrons" and write the name of the student and the purpose of the payment on the envelope and in the memo line of the check (i.e. Stacy Smith, Band Fee #1). Seal the check or cash in an envelope and deposit it into the band safe. Envelopes are available at the safe; the safe is in the band room and it works like a mailbox. Log on to Charms (instructions included in this packet) to see your payments and other financial activity. Some fundraising activities throughout the year such as BB&T and the giftwrapping booth can be applied to a student's individual account in order to pay fees.*

------(Please detach and return with payment)-----

Student Name: \_\_\_\_\_

Student #: \_\_\_\_\_ Student Grade (2019-2020 School Year): \_\_\_\_\_

Fee to be Paid:  **Marching Band/Color Guard Fee**  **Concert/Jazz/Orchestra Only Fee**  
(Choose One)

Sibling Discount:  No  Yes (if yes please provide name of Primary Sibling below)

Primary Sibling Name: \_\_\_\_\_



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## What Do Students Need for June Band Camp?

- Marching Band/Color Guard Fee Payment #1
  - \$350 payment due on or before 6/4/19
- Signed Marching Band Participation and Commitment Contract (included in this packet)
- Student and Parent Information Form (included in this packet)
- Show Shirt Order Form
- Completed and Signed Release and Hold Harmless Agreement/ Parent-Arranged Transportation/Supervision To/From Field Trip Form (included in this packet).
- Completed and Signed Adult Vehicle Authorization Form (included in this packet).
- Your instrument and/or Instrument & Equipment Rental Contract for school instruments such as percussion, tuba, baritone, mellophone, etc. (Rental contracts will be distributed during band camp and must be returned before the end of June Band Camp.)
- Large Water Bottle or Flip Top Water Cooler (at least ½ gallon recommended) filled with water each morning (refills will be provided if necessary). Note: Avoid soda, juice, milk before/during rehearsal. Sports drinks are ok, but water is best!
- White T-shirt or Show Shirt, athletic/mesh shorts, and good sneakers
- Hat, sunblock, hand towel
- Pencil, highlighter, and binder with clear sheet protectors for holding music, warmups, etc.

## Add the Following for August Band Camp:

- Marching Band/Color Guard Fee Payment #2
  - \$250 payment due on or before 8/5/19
- Lunch, preferably in a small cooler (closed campus for lunch)
- Music Lyre and Music Flip-Folio (can be purchased at All County Music)
- Drill Sheets (downloaded from Charms when available)
- Sidewalk Chalk (to mark drill spots on pavement)
- Final payment of \$150 is due on or before 9/4/19





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## Tips for Marching Camp and Marching Rehearsals

- 1. Be prepared.** Always make sure you have plenty of water. Start drinking extra water at least two days prior. Keep drinking water even when you think you're not thirsty. Bring and fill a reusable half-gallon jug for your water so you don't have to spend your break time waiting in the line for water. Healthy snacks should also be brought to keep your energy up and can be eaten during breaks.
- 2. Know your music.** While learning your "dots" on the field is important, remember that learning and memorizing your music is even more important. Everyone on the field is expected to memorize and play their part exceptionally well. Always bring a pencil and a copy of your music to rehearsal in a binder with clear sheet protectors to make any cuts, markings, or changes in the music.
- 3. Dress appropriately.** The dress code for marching camp and rehearsals is a white t-shirt (or show shirt), mesh basketball or athletic shorts, and comfortable sneakers. Because we will be outside, a hat is also recommended.
- 4. Sunblock is your new BFF!** One day without sunblock will lead to an entire week of sunburn pain, peeling, and itching. Therefore, always apply sunblock before you get to rehearsal and then reapply every 2-3 hours. Not participating in rehearsal because you are sunburned makes it difficult for everyone to learn their dots and will lead to the loss of your spot on the field.
- 5. To be early is to be on time.** In fact, that is our motto! To be on time is to be late. To be late is UNTHINKABLE! It is recommended that students arrive a minimum of 15 minutes before rehearsal begins. At the end of rehearsal, please note that all equipment must be put away and therefore students may be dismissed about 15 minutes after the rehearsal time ends.
- 6. Newbies should ask lots of questions.** Being in marching band for the first time can be a little scary if you don't know what to do. Mr. Garcia and our student leaders are always here to help if needed and can answer any questions you may have.



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## **PARENTS AND STUDENTS MUST DO NOW:**

- Subscribe to our Remind text messages (directions on second page of this packet).
- Login (or register) with Charms (directions on page 12 of this packet) and complete and/or verify all contact information.
- Complete, sign, and return the Release and Hold Harmless Agreement/ Parent-Arranged Transportation/Supervision To/From Field Trip Form (included in this packet).
- Complete, sign, and return the Adult Vehicle Authorization Form (included in this packet).
- Familiarize yourself with the Band Calendar on the Band Website [www.jptmusic.org](http://www.jptmusic.org) . Be sure to check the calendar often for important updates on performances, rehearsals, events, etc.



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## JPT Band Contact Information:

### Directors:

**Mr. Giovanni Garcia,**  
**Director of Bands**

[giovanni.garcia@browardschools.com](mailto:giovanni.garcia@browardschools.com)

### Band Patron Board of Directors:

President	<a href="mailto:president.jptmusic@gmail.com">president.jptmusic@gmail.com</a>
Vice President	<a href="mailto:vicepresident.jptmusic@gmail.com">vicepresident.jptmusic@gmail.com</a>
Fundraising	<a href="mailto:fundraising.jptmusic@gmail.com">fundraising.jptmusic@gmail.com</a>
Treasurer	<a href="mailto:treasurer.jptmusic@gmail.com">treasurer.jptmusic@gmail.com</a>
Student Accounts	<a href="mailto:studentacc.jptmusic@gmail.com">studentacc.jptmusic@gmail.com</a>
Secretary	<a href="mailto:secretary.jptmusic@gmail.com">secretary.jptmusic@gmail.com</a>

### Band Patron Committee Chairs:

BB&T	<a href="mailto:jptbandbbt@gmail.com">jptbandbbt@gmail.com</a>
Chaperones	<a href="mailto:jptchaperones@gmail.com">jptchaperones@gmail.com</a>
Color Guard	<a href="mailto:jptbandcolorguard@gmail.com">jptbandcolorguard@gmail.com</a>
Field Crew	<a href="mailto:jptfieldcrew@gmail.com">jptfieldcrew@gmail.com</a>
Hospitality	<a href="mailto:jptbandhospitality@gmail.com">jptbandhospitality@gmail.com</a>
Uniform	<a href="mailto:jptuniforms@gmail.com">jptuniforms@gmail.com</a>

# J.P. Taravella Band CHARMS Guide for Login & Online Registration

Welcome to the J.P. Taravella Band Charms system. Charms is a very important organizational tool for our program. For returning users, please review/update your Charms information at the start of each school year and take a few minutes to review the guide below. For new users, this guide will help you understand how to login for the first time and set your password, as well as update your student/family information. Thank you in advance for your help in providing accurate information as instructed below.

This guide is intended to help you:

- Log in for the first time so that you can complete the registration process.
- Update your student/family information in Charms (you can update this information at any time, should something change during the school year).

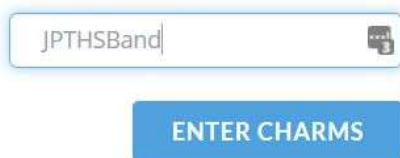
The data you provide to the J.P. Taravella Band program will be used for multiple purposes:

- The Director of Bands and staff use Charms to support their mission as music educators. It may be used for tracking inventory of instruments, music, collection of forms, etc.
- The J.P Taravella Booster Organization will use the Charms for tracking band fees and student finances and may also consider using it for event planning, volunteer sign-ups, fundraisers and communication.
- Your student/family information is important in case of student emergency.

## LOGGING IN TO CHARMS

1. Go to <https://www.charmsoffice.com/charms/plogin.asp>
2. Enter the school code: **JPTHSBand**, then click "Enter Charms."

Please enter your school code



A screenshot of a web form. At the top, the text "Please enter your school code" is displayed. Below it is a text input field containing the code "JPTHSBand". To the right of the input field is a small icon of a computer monitor. Below the input field is a blue button with the text "ENTER CHARMS" in white capital letters.

3. Enter Password. **NOTE:** During your first-time logging into Charms, **your password is your child's Student ID number.**



A screenshot of a password entry screen. At the top, the text "Student Area Password: (Case Sensitive!)" is displayed in red. Below it is a text input field. To the right of the input field are two blue buttons: "Enter" and "Show Hint". Below the input field and buttons, the text "If this is the first time you have logged in to Charms, your password is your ID number." is displayed.

- The first time you log in, you will be prompted to create a new password. It is recommended that you DO NOT change your password from the student number. If you forget your password there may be a delay in getting it reset.

**NOTE:** Students and their parents will use the same password to access their Charms account.

PLEASE CHANGE YOUR CHARMS PASSWORD TO SOMETHING OTHER THAN YOUR ID NUMBER.

Current Password/ID:

New Password:

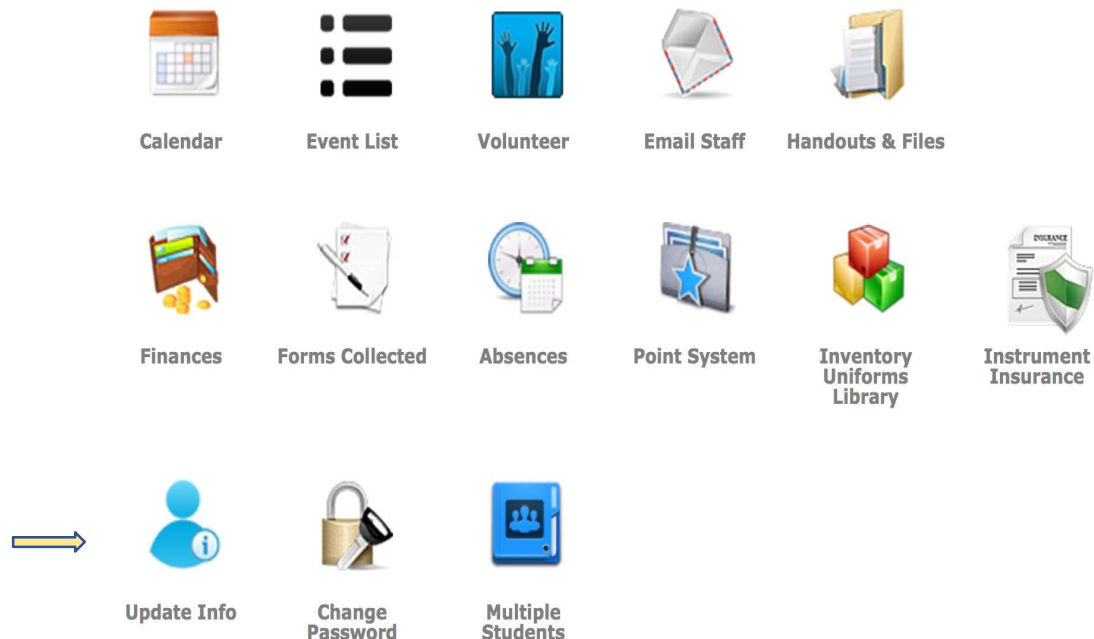
Confirm New Password:

New Password Hint:

- Password Resets:** If you forget your password, send an email to [studentacc.jptmusic@gmail.com](mailto:studentacc.jptmusic@gmail.com) to request a password reset. Your password will be reset to your child's Student ID number and you'll need follow steps 1-4 above again.

## ENTER OR UPDATE INFORMATION IN CHARMS

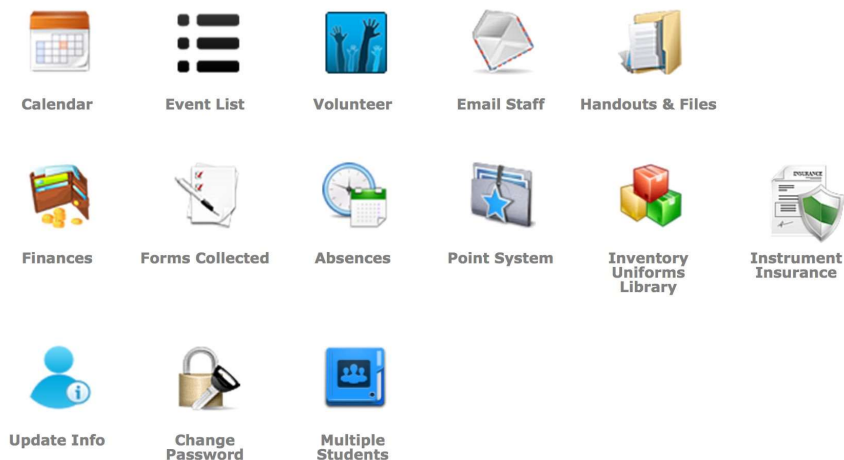
- Login to Charms (follow directions above).
- Select the 'Update Info' icon from the home screen.



- Enter/review/update all student information in the steps below:
  - Review/update Student Information on this screen. The information that has been entered is the information provided from students' marching band forms or from prior year's Charms updates. Please make sure all information is accurate including email address and cell phone numbers. **Please update if necessary.**

# CHARMS FEATURES

We may not utilize all of the features in Charms. We will keep you informed if we utilize additional features.



- **Calendar:** At this time, we are not using the Charms calendar. Please see the calendar located on the band's website <https://jptmusic.org/>
- **Event List:** At this time, we are not using the Charms calendar. Please see the calendar located on the band's website <https://jptmusic.org/>
- **Volunteer:** If this portion of Charms becomes active, parents will be able to sign up to volunteer for band events
- **Email Staff:** Email Director of Bands
- **Handouts and Files:** Director of Bands will advise your child if this will be utilized. If so, classroom materials may be available here when necessary.
- **Finances:** Check student balances and payment history for band fees, trips, etc.
- **Forms Collected:** Check to see that required paperwork has been returned
- **Absences:** At this time, this is not active.
- **Inventory Uniforms Library:** Check and see what instrument your student has signed out, what uniform parts have been assigned to them, etc.

**We will keep you updated as more information becomes available for you within Charms!**

## CHARMS APP

All student information is available and editable through the **Charms Blue** Student/Parent App, available for iPhone and Android devices. The mobile interface is slightly different from the pictures/steps above, but is fairly intuitive. Login directions are the same as above. Click on the menu icon in the upper right-hand corner of the app to access Student Profile and Add Adult Information.

- b. If student has a cell phone, please make sure that information is updated and include the Cell Carriers name. We are planning on phasing out Remind and using Charms for all student communication this year.

- c. Click on “Add New Adult” at the top of the screen, or on your name at the bottom of the screen. **Please enter as much information as possible.** Please make sure to include email address and cell phone number along with choosing the cell carrier’s name from the drop-down box. It is very helpful to have multiple contacts in case of student emergency so make sure there is a profile for each parent or guardian.

- d. Repeat “Add New Adult” step for each adult available in case of emergency.  
 e. Be sure to click “Update” in the upper right-hand corner to save all your information.



# J.P. Taravella Band, Orchestra & Color Guard

Mr. Giovanni Garcia,  
**Band Director**

[giovanni.garcia@browardschools.com](mailto:giovanni.garcia@browardschools.com)

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## JPT MUSIC PROGRAM STUDENT INFORMATION FORM

PLEASE PRINT ALL INFORMATION LEGIBLY

### STUDENT'S INFORMATION

Student Name: \_\_\_\_\_ Student ID Number #: \_\_\_\_\_

Student Cell: \_\_\_\_\_ Student Home Phone: \_\_\_\_\_

Student E-Mail: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Program (Circle all that apply): Marching Band    Concert Band    Color Guard    Orchestra    Jazz

Concert/Jazz Instrument (Primary): \_\_\_\_\_ (Secondary): \_\_\_\_\_

Marching Instrument: \_\_\_\_\_ Student Grade Level in Fall: \_\_\_\_\_ School Year: (2019-2020)

### MOTHER'S INFORMATION

Mother's Name: \_\_\_\_\_

Mother's Cell: \_\_\_\_\_ Mother's Home Phone: \_\_\_\_\_

Mother's E-Mail: \_\_\_\_\_

Would you be interested in volunteering in some capacity with the program? Yes \_\_\_ No \_\_\_

### FATHER'S INFORMATION

Father's Name: \_\_\_\_\_

Father's Cell: \_\_\_\_\_ Father's Home Phone: \_\_\_\_\_

Father's E-Mail: \_\_\_\_\_

Would you be interested in volunteering in some capacity with the program? Yes \_\_\_ No \_\_\_





# J.P. Taravella Band, Orchestra & Color Guard

Mr. Giovanni Garcia,  
*Band Director*

[giovanni.garcia@browardschools.com](mailto:giovanni.garcia@browardschools.com)

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## Marching Band Participation and Commitment Contract

*(This contract must be signed by both parent and student)*

By signing this contract, you are stating that you wholly commit to full attendance and participation in all J.P. Taravella Marching Band rehearsals and performances. Please make sure to visit [www.jptmusic.org](http://www.jptmusic.org) often to view all dates involved with participation in the marching band. Students absent from rehearsals or performances will risk the loss of their spot in the show and will receive a grade reduction. Absenteeism makes it more difficult for the band to rehearse effectively.

In addition, you are stating that you are financially committed to pay your band fees on time and/or agree to participate in future fundraising efforts in order to pay band fees.

**\*Marching Band/Color Guard Fee: \$750**

**\*Concert/Jazz/Orchestra Only Fee: \$175**

Please see the JPT MUSIC PROGRAM FEE STRUCTURE 2019 – 2020 form enclosed in this packet for additional details on payments above. All fees are non-refundable.

Please read the J.P. Taravella Band, Orchestra, and Color Guard Handbook carefully so that you fully understand what is expected of students and parents by the dedicated Directors and Staff of the J.P. Taravella Marching Band.

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**In order to be considered for a spot in our marching band show, please return this form and pay your Marching Band/Color Guard Fee #1 of \$350.00 by Tuesday, June 4, 2019. If paying by check make it payable to "J.P. Taravella Band Patrons".**

Sincerely,

***Giovanni Garcia, Band Director***

**RELEASE AND HOLD-HARMLESS AGREEMENT  
PARENT-ARRANGED TRANSPORTATION/SUPERVISION TO/FROM FIELD TRIP**

I, \_\_\_\_\_, parent or guardian (herein "I," "me," or "my") of the following minor child \_\_\_\_\_, (herein "Child"), on my own behalf and on behalf of my Child, do hereby agree with The School Board of Broward County, Florida (herein "School") to all the terms and conditions below regarding Transportation and/or Supervision (as used herein "Excludes Transportation and/or Supervision provided by the School") of my Child to/from the School Sponsored Field Trip (herein "Field Trip") to be held on \_\_\_\_\_ at \_\_\_\_\_:

1. \_\_\_\_\_ (Initial) I have arranged for Transportation of my Child to/from the destination where the Field Trip will be held. This document serves as my written notice that I am knowingly and affirmatively declining the option to participate in school-provided transportation to/from the Field Trip, if any.

2. \_\_\_\_\_ (Initial) The means of Transportation I will use to transport my Child to/from the Field Trip has been selected by me alone without consideration, consultation, authorization, approval, or recommendation by the "School". I have determined the means of Transportation to be both appropriate and safe for my Child. Evidence of required licensure and insurance for lawful Transportation of my Child has been provided to my satisfaction, without any participation, recommendation, review or referrals by or from the "School".

3. \_\_\_\_\_ (Initial) During any period in which my Child is being Transported by me to/from this Field Trip, or is Supervised by me on this field trip, my Child is not part of the Field Trip and is not in the care, custody, or control of the School, but rather is within my care, custody, and control. The Field Trip begins for my Child only after the following two conditions are satisfied by me: (1) my Child is physically Transported to the Field Trip destination by the means I have arranged; and (2) the Principal's Field Trip Coordinator/Designee knowingly and with affirmative acknowledgement assumed care, physical custody, and control of my Child at the Field Trip destination.

4. \_\_\_\_\_ (Initial) I understand that dropping my Child off at the Field Trip destination does not constitute an adequate transfer of care, custody, and control of my Child to School personnel. It is my responsibility to ensure that the Principal's Field Trip Coordinator/Designee has knowingly and with affirmative acknowledgement assumed care, physical custody, and control of my Child at the Field Trip destination.

5. \_\_\_\_\_ (Initial) I ASSUME FULL RESPONSIBILITY FOR ANY AND ALL RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE related to or arising from Transportation of my Child to/from the Field Trip.

6. \_\_\_\_\_ (Initial) To the fullest extent permitted by applicable law, I hereby forever RELEASE, WAIVE, DISCHARGE, AGREE TO INDEMNIFY, HOLD HARMLESS AND COVENANT NOT TO SUE THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, AND ASSIGNS, FROM ALL LIABILITY TO ME, MY CHILD, OUR PERSONAL REPRESENTATIVES, ASSIGNS, HEIRS, AND NEXT OF KIN, FOR ANY AND ALL LOSS OR DAMAGE, AND ANY CLAIMS OR DEMANDS THEREOF, ON ACCOUNT OF INJURY TO THE PERSON OR PROPERTY OR RESULTING IN DEATH OF MY CHILD, RELATED TO OR ARISING FROM TRANSPORTATION OF MY CHILD TO/FROM THE FIELD TRIP.

7. \_\_\_\_\_ (Initial) If any portion of this Agreement is held invalid, the balance of the Agreement shall continue in full legal force and effect. Any action brought to enforce this Agreement shall be brought exclusively in an appropriate court in and for Broward County, Florida, and Florida law shall govern any such action. The School, as an agency of the State of Florida, is a sovereign entity that is by law immune from suit except to the extent specified in § 768.28, Florida Statutes. No provision of this Agreement shall constitute, or be interpreted as, a waiver of sovereign immunity, and all defenses relative to sovereign immunity shall be preserved.

\_\_\_\_\_  
**PARENT/GUARDIAN'S SIGNATURE**

\_\_\_\_\_  
**PRINTED NAME**

\_\_\_\_\_  
**DATE**

# ADULT VEHICLE AUTHORIZATION

School Name

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

### Adult Volunteer Driver Authorization Form

2019-2020

Driver's Name:

Address:

Phone:

Cell Phone:

Please check the proper boxes:

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Holds a valid Florida Driver's License.

Has auto liability insurance in accordance with Florida law.

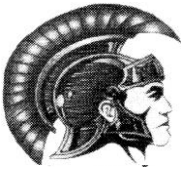
Florida Statute 324.021 requires PROOF OFFINANCIAL RESPONSIBILITY – That proof of ability to respond in damages for liability on account of accidents arising out of the use of a motor vehicle:

- a. In the amount of \$10,000 because of bodily injury to, or death of, one person in any one accident.
- b. Subject to such limits for one person, in the amount of \$20,000 because of bodily injury to, or of, two or more persons in any one accident.
- c. In the amount of \$10,000 because of injury to, or destruction of property of others in any one accident.

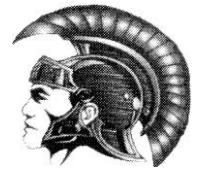
I hereby attest the statements made above are true and I volunteer as requested to drive students/ staff in my vehicle as my schedule permits.

NOTE: Maximum capacity is one (1) person per seat belt. No motorcycles, scooters, mopeds, or vans permitted as transportation.

Signature of Driver



**J.P. TARAVELLA HIGH SCHOOL  
PARENT/TEACHER  
FIELDTRIP AUTHORIZATION FORM, Page 1  
2019-2020**



Student Name \_\_\_\_\_ Student # \_\_\_\_\_ Grade \_\_\_\_\_

Educational Purpose/Objective:

Group Sponsoring Trip:

Lead Chaperone:

**FIELD TRIP INFORMATION**

Event/Destination:

Date of Trip

Time

Cost per Student:

Will student miss lunch?

Authorized Mode of Transportation:

**BY SIGNING BELOW, I AUTHORIZE MY CHILD TO UTILIZE THE MODE OF TRANSPORTATION IDENTIFIED ABOVE FOR THIS FIELD TRIP.**

Parent/Guardian {Signature}: \_\_\_\_\_ Date \_\_\_\_\_

**EMERGENCY CONTACT**

In case of emergency, I can be reached at phone number: \_\_\_\_\_

In the event I cannot be reached, please contact: \_\_\_\_\_ Phone# \_\_\_\_\_

**HEALTH/ACCIDENT INSURANCE**

My child is covered by 24-hour student accident insurance or family insurance:

Insurance Company: \_\_\_\_\_ Policy#: \_\_\_\_\_

OR, I have attached a photocopy of my family insurance identification card. Yes \_\_\_\_\_ No \_\_\_\_\_

Known Medical Conditions: \_\_\_\_\_

**NOTE: "AT SCHOOL" Student Accident Insurance WILL NOT cover overnight field trips under any circumstances.**

\_\_\_\_\_ I do not have insurance, however, I will pay any and all medical bills for emergency care for my child.

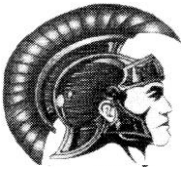
Parent/Guardian (Signature) \_\_\_\_\_

**TEACHER SIGNATURE SECTION**

Period                      Subject                      Teacher (Print Name)                      Teacher Signature

1			
2			
3			
4			
5			
6			
7			
8			

**NOTE: There must be a completed permission form for each student who is attending the field trip**

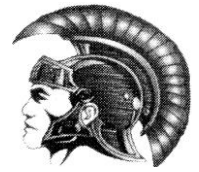


# -J.P. TARAVELLA HIGH SCHOOL

~PARENT/TEACHER

## FIELDTRIP AUTHORIZATION FORM, Page 2

2019-2020



### SCHOOL ACTIVITY GENERAL RULES

This trip is a School Sponsored activity; therefore, the School Board of Broward County's Student Conduct and Discipline Code will be in effect for this trip. Any infraction of these rules may result in school discipline which can include suspension and/or expulsion.

- A. Absolutely NO alcoholic Beverages, Drugs, or Mood-Altering Substances.
- B. Absolutely NO Weapons, Explosive Devices, Fireworks, or Other Potentially Dangerous Substances.
- C. No Fighting.

**Items A through C are explained fully in the Student Conduct and Discipline Code Book. Adherence to all School Board policies is expected.**

**Chaperones are there for your protection and to help you. They are to be treated with respect. Any abusive actions or words directed at them will be dealt with through the school administration upon return.**

**Students may be removed from participating in this field trip based on violations to the Student Code of Conduct. If the student is removed from this field trip due to this provision then the student is NOT entitled to a refund.**

**In the case that the field trip is canceled by the school (Club, Administration, District), then you may be entitled to a partial or full refund depending on the situation.**

### STUDENT AND PARENT ACKNOWLEDGEMENT

I have read and discussed the student code of conduct with my son/daughter, and we understand the punishment.

**Parent/Guardian (Signature):** \_\_\_\_\_ **Signature of Student:** \_\_\_\_\_

### PERMISSION FOR MEDICAL TREATMENT

I, \_\_\_\_\_ being the parent/legal guardian of \_\_\_\_\_ hereby authorize any necessary medical treatment to include the administering of any medication, as prescribed by the doctor, for this student while on this field trip. Regarding the above-mentioned student, I submit the following information:

Allergies to food, medications, etc. (if none, so state) \_\_\_\_\_

Special Medical Concerns (If none, so state) \_\_\_\_\_

Is student on any continuing medication? If so, state and describe recommended dosage:

\_\_\_\_\_

Date of last tetanus shot: \_\_\_\_\_ Family Physician: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Parent/Guardian (Signature):** \_\_\_\_\_



# J.P. Taravella Band, Orchestra & Color Guard

Mr. Giovanni Garcia,  
Band Director

[giovanni.garcia@browardschools.com](mailto:giovanni.garcia@browardschools.com)

## 2019 Marching Season Show Shirt Order Form

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Email: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_

Size	*Free student shirt included with payment of band fees (X one below)	**Number of additional shirts at \$15 each *3XL & above \$18	2019 Show Shirt Design!
X-Small			<b>(Coming Soon!)</b>
Small			
Medium			
Large			
X-Large			
XX-Large			
XXX-Large			
<b>Total Payment:</b>			<b>\$ _____</b>

Total # of shirts including the free student shirt: \_\_\_\_\_

Please Indicate Payment Method:

\_\_\_ CASH      \_\_\_ CHECK      \_\_\_ STUDENT ACCOUNT\*\*\*

Please make checks payable to "**J.P. Taravella Band Patrons**."

\*One Free student shirt is covered by your band fees.

\*\*Shirts are made to order therefore all payments are NON-REFUNDABLE.

\*\*\*If "Student Account" is checked off and does not have sufficient funds, this order form will not be processed.

# **ATTENTION PARENTS...**

FOR ALL FEMALE STUDENTS IN:

WIND ORCHESTRA, WIND SYMPHONY, CONCERT, JAZZ BAND, AND  
ORCHESTRA

We are continuing our professional concert attire this year for female Band and Orchestra members. We are excited about the consistency and professional look that this promotes for our program. This dress can be worn and will last for all four years of J.P. Taravella performances.

The students will be wearing the "Catherine" ¾ sleeve cowl neckline (style #133D) through [concertattire.com](http://concertattire.com).

**Please place your order through the Band Patrons by returning this form along with payment in the amount of \$75.00 for sizes 0-18 or \$85.00 for sizes 20 and up.** (Dress length will then need to be altered to height of student before concert.)

NOTE: Male students will need to purchase their own tuxedo, black bow tie, and tux shirt from Burlington Coat Factory or a formalwear store to be worn for performances, as we do not have enough tuxedos to check out to all male students.

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## PLEASE PRINT

Student Name: \_\_\_\_\_

Performing group (please check):

Wind Orchestra \_\_\_ Wind Symphony \_\_\_  
Concert \_\_\_ Jazz Band \_\_\_ Orchestra \_\_\_

## MEASUREMENTS (in inches)

Bust: \_\_\_\_\_

Natural Waist: \_\_\_\_\_

Hips: \_\_\_\_\_

Height: \_\_\_\_\_



**Please submit your payment by Monday, September 9, 2019.**

**Make checks payable to "J.P. Taravella Band Patrons."**

**\$75.00 (sizes 0-18)/\$85.00 (sizes 20 and up) Enclosed Paid Using:** Check: \_\_\_ Cash: \_\_\_

Student Acct.(If fees up to date)\_\_\_\_\_



# J.P. Taravella Band, Orchestra & Color Guard

Mr. Giovanni Garcia,  
*Band Director*

[giovanni.garcia@browardschools.com](mailto:giovanni.garcia@browardschools.com)

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## J.P. TARAVELLA HIGH SCHOOL BAND BOOSTER CLUB

2019-2020

### MEMBERSHIP FORM

PARENT/GUARDIAN NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ Best time to contact: \_\_\_\_\_

Name of Student(s): \_\_\_\_\_ Relationship: \_\_\_\_\_

Please write the activity or activities that your son or daughter plans to participate in below (i.e. marching band, concert band, color guard, orchestra):

---

Please check any areas that you may be interested in assisting with to support the JPT Band Booster Club.

- |   |  |
|---|--|
| <input type="checkbox"/> Hospitality              | <input type="checkbox"/> BB&T (Earn money for your student's account!) |
| <input type="checkbox"/> Chaperoning              | <input type="checkbox"/> Field Crew                                    |
| <input type="checkbox"/> Color Guard/Winter Guard | <input type="checkbox"/> Uniforms                                      |
| <input type="checkbox"/> Winter Percussion        | <input type="checkbox"/> Fundraising                                   |
| <input type="checkbox"/> Web Hosting              | <input type="checkbox"/> Internal Audit Committee                      |
| <input type="checkbox"/> Tech Crew                |  |

Are you affiliated with a business that would be interested in making a financial, service, or product donation to our program?  Yes  No

Please submit a volunteer application by visiting: <https://www.browardschools.com/Page/37924>

We request that all members complete a volunteer application in order to receive their level one clearance.

Please return this completed form, along with a check for \$5.00 made payable to JPT Band Patrons, to the band office.

Thank you for your support of the JP Taravella High School Band Booster Club!