

COACHELLA VALLEY POOL PLAYERS' ASSOCIATION BYLAWS

(PASSED 1/21/2025)

Article 1 - Organization Name, Purpose, Headquarters

The name of the organization shall be The Coachella Valley Pool Players' Association (herein referred to as the Association). The purpose of the Association is to operate as an amateur sports league promoting national and international competition as defined by U.S. Code Sec. 501 (c)(3) and promoting enjoyable pool competition amongst its members. Its principal office shall be at the office of the Association's Treasurer.

Article 2 - Governing Body

The Association shall be governed by a Board of Officers consisting of a President, Vice President, Secretary, and Treasurer.

Article 3 - Election of Officers

Officers shall be elected annually at a meeting of the general membership prior to the start of 8-ball season (to be determined by the current Board) and shall serve a term of 1 year. Election shall be by a majority of the general membership who are present in person or by written proxy to cast ballots. Nominations shall be submitted in writing via email to the Secretary at least 2 weeks prior to the scheduled meeting. Nominations may also be accepted from the floor during the general membership meeting prior to voting for a particular office. A nomination does not need to be seconded.

Each office will be voted on individually. The order of voting shall be: President, Vice President, Secretary, and Treasurer.

If a candidate is running unopposed, a simple hand vote may be taken. For contested positions, a secret ballot will be conducted.

Article 4 - Filling Vacancies of Offices

Mid-term vacancies of offices, other than of the President, shall be appointed by the President and said appointment shall be effective upon confirmation by a majority of the Team Captains. A midterm vacancy of the office of President shall be filled by the Vice President who shall serve

until the next election. If the new President chooses to appoint a new Vice President, that appointment must be approved by a majority of the Captains. Otherwise, the remaining Officers will fulfill the board duties until the next election.

Article 5 - Compensation of Officers

Officers shall be compensated for their services and any member may be reimbursed for their reasonable and necessary expense incurred in furtherance of the Association. Compensation of Officers for 8-ball, 9-ball, and 10-ball seasons shall be \$250.00 per officer per season per year. Compensation for each officer shall not exceed \$500.00 per term year.

Article 6 - Duties of the Officers

Section 1 – The President is the Chief Executive Officer of the Association responsible for carrying out the directives and policies of the general membership and these bylaws. The President shall perform the following functions:

- (a) Preside over all meetings of the general membership, meetings of the Board of Officers and meetings of the Captains.
- (b) Appoint any committees he or she deems necessary to carry out the goals and directives of the Association.
- (c) Be the point person for the BCA Pool Leagues and ensure league compliance with BCA rules and regulations.
- (d) Keep record of disciplinary action and penalties taken by the Association.
- (e) Generate league schedule and review with officers before the start of each season.

Section 2 – The Vice President shall perform the duties of the President in the event of the President's absence and duties delegated by the President. The Vice President shall also perform the following functions:

- (a) Manage League Management System (LMS).
- (b) Keep all statistic records of the Association.

Section 3 – The Secretary is the Chief Information Officer and shall perform the following functions:

- (a) Maintain a membership list
- (b) Record the minutes of all meetings of the general membership, Board of Officers, and Team Captains.

- (c) Enter all statistic records of the Association in the event of the Vice President's absence.
- (d) Recruit new members and sponsors.

Section 4 – The Treasurer is the Chief Financial Officer of the Association and shall perform the following functions:

- (a) Maintain a membership list and handle all general correspondence for the Association.
- (b) Ensure all business transacted by the Association is clearly and accurately recorded and made available for inspection by any member of the Association.
- (c) Keep the books and accounts of the Association and ensure that an accurate and complete record of all monies received and dispersed by the Association is maintained.
- (d) Collect and account for all dues and fees paid by members and for all other monies received by the Association.
- (e) Make all payments of all Association expenses as authorized herein and disburse the remaining funds to the members as authorized herein.
- (f) Submit a mid-season audit and an end of season audit to the Board of Officers for review.

Article 7 - Meetings

Section 1 – A quorum for a meeting of the general membership shall consist of 25 percent of all members in good standing. A quorum for a meeting of the Captains shall consist of a majority of all Captains. A member shall be counted as present if they appear in person or by written proxy via email to the Secretary.

Section 2 – Meetings shall be conducted pursuant to Robert's Rules of Order.

Section 3 – There shall be at least 1 meeting of the general membership each year prior to the start of 8-ball season. The President may call a meeting of the general membership upon 30 days prior notice and a meeting of the Captains upon 7 days prior notice. The President shall call a meeting of the general membership if requested to do so by a majority of the Captains and shall call a meeting of the Captains if requested to do so by at least 4 Captains.

Section 4 – Minutes shall be taken at all meetings of the general membership, Board of Officers, and Team Captains.

Section 5 – Members not attending meetings of the general membership may submit their vote via email to the Secretary.

Article 8 - Actions Requiring Approval

Section 1 – The following matters must be approved by a majority of votes cast at a meeting of the general membership:

- (a) Elections or recall of officers.
- (b) Any modifications to these bylaws.
- (c) Dissolution of the Association

Section 2 – The following matters must be approved by a majority of votes cast at a meeting of the Team Captains:

- (a) Any changes to the Association Rules of Play.
- (b) Distribution of Association funds exceeding \$500.00. No approval is necessary for payment to BCA Pool Leagues for fees collected on its behalf for membership in their organization or for entry in their tournaments.
- (c) Contracts between the Association and third parties.

Article 9 - Financial

Section 1 – All Association funds received by the Treasurer shall be deposited in a bank account under the Association name with all Association Officers having oversight on the account.

Section 2 – All checks on the Association bank account shall be signed by both the President and Treasurer.

Section 3 – The Association bank account shall maintain a minimum balance as required by that specific financial institution.

Section 4 – The Association bank account at the end of each season shall maintain a balance of \$1,000.00 to ensure funds are available for the upcoming season.

Article 10 - Membership and Fees

Section 1 – Membership shall be open to all persons 21 years of age or older regardless of their sex, race, nationality, religion or sexual preference.

Section 2 – Association membership dues shall be \$15.00 per 8-ball season and \$15.00 per 9-ball or 10- ball seasons payable upon the first 2 weeks of league play.

Section 3 – BCA Pool League memberships are mandatory and shall be payable upon the first 2 weeks of league play.

Section 4 – Match fees shall be \$10.00 per player per match payable during the match. (a) For split matches, members must share equal costs up to \$10.00.

Section 5 – Memberships may be terminated in any of the following ways:

- (a) Request of the member.
- (b) Failure to pay dues or fees owed within 30 days after written notice by an Association officer to do so.
- (c) A decision by a majority of the Captains that it would be in the best interest of the Association after notice and opportunity to be heard at a meeting of Captains.

Article 11 - Discipline of Members

Section 1 – Members may be disciplined by the Association for breeches of these bylaws, the Rules of Play or for conduct deemed a threat to the good order of the Association and/or the safety of its members.

Section 2 – The President may fine, suspend or terminate such members. Any member so disciplined may stay the action by appealing the sanction of the President to a hearing before the Board of Officers who may uphold, modify or reverse the President's sanction by a majority vote in a written decision. The hearing must be conducted, and the decision rendered as soon as all parties involved can be assembled.

Section 3 – The decision of the Board of Officers may be appealed by the member to a meeting of the Team Captains who may uphold, modify or reverse the President's sanction by a majority vote in a written decision. There will be no stay pending the decision of the Captains. The hearing shall be held within 2 weeks of receipt of the notice of appeal unless continued at the request of the member. The ruling shall be presented to the member in writing within 1 week of the conclusion of the hearing and shall provide the reason for its decision.

Section 4 – At an appeal conducted before the Captains, the members have the right to be represented by a third party, bring witnesses, and question witnesses against the member.

Article 12 - Records Retention

Section 1 – The following records will be retained for 10 years:

- (a) Bylaws, by the Board of Officers.

- (b) Statistic records, by the Vice President.
- (c) Minutes of meetings, by the Secretary.
- (d) Non-financial correspondents, by the Secretary.
- (e) Financial correspondence, by the Treasurer.
- (f) Records related to disciplinary action, by the President.
- (g) Bank records, by the Treasurer.
- (h) Documents related to cash receipts and disbursements other than bank records, by the Treasurer.

These bylaws are hereby accepted on this date of January 21, 2025.

Dexter Real, President

Jodi Ramirez, Secretary