

EMERGENCY RESPONSE PROTOCOL

1. Introduction

- **1.1 Purpose:** To ensure the safety and well-being of all players, staff, and visitors by providing clear procedures for responding to emergencies.
- **1.2 Scope:** This protocol applies to all individuals present at Iconic Football Academy, including players, staff, volunteers, and visitors.

2. Types of Emergencies

- **2.1 Medical Emergencies:** Situations requiring immediate medical attention, such as injuries or health crises.
- **2.2 Fire Emergencies:** Incidents involving fire or smoke.
- **2.3 Security Threats:** Situations involving threats to personal safety, such as intruders or violent behaviour.
- **2.4 Natural Disasters:** Events such as earthquakes or severe weather conditions.

3. Emergency Contacts

- **3.1 Internal Contacts:**
 - **Emergency Coordinator:** Pablo Bustamante Navarro +34 951 744 628
- **3.2 External Contacts:**
 - **Local Emergency Services:** Dial **112** for police, fire, and medical emergencies.
 - **Hospital:** Costa Del Sol **+34 951 976 669** Tel **+34 951 976 670**

4. Emergency Procedures

- **4.1 Medical Emergencies:**
 - **Step 1:** Assess the situation and ensure the safety of the individual and others.
 - **Step 2:** Call local emergency services (112) if necessary.
 - **Step 3:** Provide first aid if trained and ensure professional medical help is on the way.
 - **Step 4:** Inform the Emergency Coordinator and follow their guidance.

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- **4.2 Fire Emergencies:**
 - **Step 1:** Activate the nearest fire alarm.
 - **Step 2:** Evacuate the building immediately, using the nearest safe exit.
 - **Step 3:** Assemble at the designated meeting point
 - **Step 4:** Do not re-enter the building until cleared by emergency services.

- **4.3 Security Threats:**
 - **Step 1:** Remain calm and alert others discreetly.
 - **Step 2:** Secure the area if possible or evacuate to a safe location.
 - **Step 3:** Contact local authorities (112) and provide detailed information.
 - **Step 4:** Follow instructions from law enforcement and the Emergency Coordinator

- **4.4 Natural Disasters:**
 - **Step 1:** Follow instructions from the Emergency Coordinator.
 - **Step 2:** Shelter in place or evacuate as directed.
 - **Step 3:** Stay informed through local news and updates.
 - **Step 4:** Assist others if safe to do so.

5. Communication Plan

- **5.1 Notification:** The Emergency Coordinator will notify all relevant parties using WhatsApp, or public address systems.
- **5.2 Updates:** Regular updates will be provided as the situation evolves.
- **5.3 Post-Incident Communication:** A debrief will be conducted to review the response and improve future protocols.

6. Training and Drills

- **6.1 Regular Training:** Conduct regular training sessions for staff on emergency procedures.
- **6.2 Drills:** Schedule periodic drills to practice evacuation and response procedures.

7. Review and Improvement

- **7.1 Annual Review:** The Emergency Protocol will be reviewed annually to incorporate feedback and improve effectiveness.
- **7.2 Continuous Improvement:** Gather feedback from all participants after drills and real incidents to identify areas for improvement.