RHODE ISLAND

WOMEN'S EXPO

SPEAKER APPLICATION

Please complete all required fields and review the guidelines below.

APPLICATION & PRESENTATION GUIDELINES

HOW TO APPLY

Complete all required fields and save your finished application as a PDF. Upload the completed PDF along with a good-quality professional headshot using the submission section below. Applicants selected for a presentation slot will be notified by email.

PRESENTATION GUIDELINES

Presentations are scheduled in 30-minute intervals, including time for setup and breakdown. A podium, microphone, and table adjacent to the stage will be provided. Projectors and screens are not supplied. Speakers may bring their own and must arrange for someone to operate the equipment if needed.

AFTER YOUR PRESENTATION

Speakers may use the table beside the stage for up to 15 minutes immediately following their presentation to answer questions and share information. The table is not available for use throughout the event. Please be mindful of the next presenter.

CONTACT INFORMATION

Full name

Business / organization (if applicable)

Mailing address

Email address

Phone number

Website / professional profile (if applicable)

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Please focus on what Expo guests will learn and gain from attending.

RESPONSE LIMITS

Each paragraph response is limited to approximately 60 words (420 characters maximum per field). Please keep answers focused and concise. The four takeaways should also fit within this limit.

Proposed presentation title

What will you speak about?

Describe your topic in clear, guest-friendly language. Maximum 420 characters.

Why will this topic interest our Expo audience?

Explain its relevance to a broad range of guests. Maximum 420 characters.

What are the FOUR most important takeaways guests will gain?

List four specific things guests will learn or be able to do. Maximum 420 characters.

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Help the panel understand your qualifications and the guest experience.

PARAGRAPH RESPONSES: APPROX. 60 WORDS / 420 CHARACTERS MAXIMUM

Will you provide handouts, resources, or items to guests?

If yes, describe them; otherwise write "None." Maximum 420 characters.

Speaker bio: What qualifies you to speak on this topic?

Include relevant education, experience, business background, or expertise. Maximum 420 characters.

Anything else the selection panel should know? (Optional)

Maximum 420 characters.

IMPORTANT INFORMATION FOR APPLICANTS

We appreciate the many meaningful stories, experiences, and areas of expertise our applicants bring. Based on more than 20 years of producing the Women's Expo, we have found that guests are especially drawn to presentations offering practical ideas, useful knowledge, and inspiration they can apply to improve their own lives and the lives of their families. Personal experiences can be a powerful part of a presentation, particularly when they support clear, actionable lessons for the audience. Because stage time is limited, our panel prioritizes topics with broad appeal rather than those serving a narrow niche. Please focus your proposal on what guests will gain from attending.

There is no fee to apply or to be selected as a speaker.

Submission does not guarantee a presentation slot.