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***BURLINGTON MUNICIPAL COURT***

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**INSTRUCTIONS AFTER COURT**

Once the plea is completed, you still have responsibilities to the Court and possibly the DOL. The following may apply to your case and it is important to follow through.

**Money:** The total fees can be paid directly to the court. This will be scheduled by the court during your plea. The payment plan is typically set up at \$50/month. Be sure and pay these timely.

**Probation:** If Active (aka Supervised) Probation is ordered you must check in with the Probation Department following court. You can expect one meeting per month. These meetings are generally in person but Probation has discretion to conduct telephone meetings.

**Jail:** If you have been sentenced to jail and were not given full credit for time served, you must check in with Jail Alternatives on a day designated by the Judge (usually on Tuesdays). Jail Alts will determine what credit you will be given (for jail) and what time is remaining. Jail Alts will then screen you for eligibility and schedule with you your remaining time. Finally, they will discuss with you any and all available options (work release, one-day offender program, work crew, electronic home monitoring).

**DOL:** If your sentence triggers a license suspension you will be notified by the DOL within 30 days. Please read the documentation carefully. Even if you have already served a license suspension you may still need to reinstate your driver's license a second time.

**More Questions?** Please read your court documents carefully and do not lose them. As always, please contact us directly so we can help. We want the finality of your case to be as smooth as possible.

Anacortes Municipal Clerk	311 Cedar Street, # A. Burlington	(360) 755-0492
Skagit Probation Department	205 W. Kincaid Street, #301, Mt. Vernon	(360) 416-1275
Skagit County Jail Alternatives	600 S 3rd Street, Mt. Vernon	(360) 416-1940
DOL	<a href="http://www.dol.wa">www.dol.wa</a>	(360) 902-3900