

U S L R G M A

Upper San Luis Rey Groundwater Management Authority

Directors

**Charles Bandy • Bobby Graziano • Greg Kamin • Tim Lyall • William Pankey
Michael Perricone • Richard Stehly • Roland Simpson • Stephen H. Wehr**

I. Call to order

II. Roll Call

Administer Oath of Office to Directors

III. Approval of the Agenda and Clarification of Required Votes for Each Action

IV. Public Comment

V. Election of Officers

Pursuant to Section 4.3 of the Joint Exercise of Powers Agreement Establishing the Upper San Luis Rey Groundwater Management Authority successor to the Pauma Valley Groundwater Sustainability Agency, the Board shall elect a Chairperson, a Vice-Chairperson, and a Secretary.

VI. Consent Calendar

- a) Approval of Minutes – *Nothing to Report*
- b) Approval of Accounts Paid and Payables – *Nothing to Report*
- c) Acceptance of Monthly Financial Reports – *Nothing to Report*

VII. Action Discussion

- a) Proposed Resolution Providing for the Calling and Holding of Regular Meetings, Determining the Time and Place of Such Meetings, Determining How Its Records Shall Be Kept and a Policy for Closed Sessions, and Establishing Rules and Regulations Governing Procedure of Said Board.

Background: It is a statutory requirement that the Authority establish certain operating policies and procedures such as regular meeting times and locations, etc. The proposed resolution addresses those items, as well as confirms certain policies lined out in the Joint Powers Agreement.



Recommendation: That, should the Board agree, they approve the resolution as presented.

b) Appoint Board Treasurer

Background: Pursuant to Section 4.3 of the Joint Exercise of Powers Agreement the Board shall appoint a Treasurer if it does not desire Yuima to continue in this role. Best operating practice dictates it is wise to have two individuals, “acting together”, when conducting financial business such as the issuance of checks.

Recommendation: That, the Board appoint a Board Member as the Treasurer of the Authority.

c) Proposed Resolution Confirming Administrator of the Authority

Background: Section 4.10 of the Joint Powers Agreement appoints Yuima Municipal Water District as the Administrator of the Authority. This resolution appoints Amy Reeh as the Yuima staff member to act as Administrator.

Recommendation: That, should the Board agree, they approve the resolution as presented.

d) Approval of Service Agreement Between the Upper San Luis Rey Groundwater Management Authority and Yuima Municipal Water District.


Background: The proposed agreement addresses the Scope of Work to which Yuima will perform the Administrator duties and the cost of service. While the proposed contract indicates a monthly fee of \$1150.00 to the Authority; the Agreement stipulates that Yuima must be reimbursed actual reasonable costs. The proposed amount is based on an estimated amount of time and materials that will be spent. Yuima will bill for the base amount of \$1150 at the beginning of each month and any additional expenses above and beyond the \$1150 will be listed separately on the next month’s bill.

Recommendation: That, should the Board agree, they approve the contract as presented.

e) Proposed Resolution Authorizing the Treasurer and the Administrator to Execute Bank Documents and Establish a Bank Account for the Authority.

Background: As part of establishing the Authority’s administrative process a bank account will need to be established to make deposits and issue payments. This resolution provides authorization for the Treasurer and Administrator to establish that bank account.

Recommendation: That, should the Board agree, they approve the resolution as presented.

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- f) Discussion of Conflict-of-Interest Codes and Establishing Procedures for Board Member Filing of Form 700s.
 - g) Discussion of Budgeting and Long-Term Funding Options for Authority. Board to provide direction to Administrator.

VIII. Closed Session

- a) Conference with Legal Counsel – Pending Litigation – 1 case, San Luis Rey Indian Water Authority v. Pauma Valley Groundwater Sustainability Agency – Pursuant to Government Code Section 54956.9

IX. Information / Reports

X. Other Business

Next Regular Meeting, Tuesday, September 20, 2022

XI. Adjournment