

U S L R G M A

UPPER SAN LUIS REY GROUNDWATER MANAGEMENT AUTHORITY

Greg Kamin – Chairman
Roland Simpson – Treasurer
Steve Wehr - Director

Tim Lyall – Vice Chairman
Rich Stehly – Director
Bill Pankey – Director

Michael Perricone- Secretary
Chuck Bandy – Director
Eric Steinlicht - Director

I. Call to order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of the Agenda

V. Public Comment

VI. Consent Calendar


- a) Approval of Minutes from September 17, 2024 Regular Meeting
- b) Approval of Accounts Paid and Payables – September / October 2024
- c) Acceptance of Monthly Financial Reports – September / October 2024

VII. Action Discussion

- a) Proposed Resolution Providing the Calling and Holding of Regular Meetings, Determining the Time and Place of Meetings, Determining How Records Shall be Kept, Establishing Rules and Regulations Governing Procedure of Board and Adopting Administration and Staffing the Authority.

Background: This Resolution will allow the Authority to hold quarterly meetings as opposed to monthly meetings. The meetings will still be held on the third Tuesday of the specific quarterly month (March, June, September and December) at 3:30 in the afternoon. Special meetings can be called at anytime, if necessary, to address any immediate issues that cannot wait for the occurrence of a regular meeting.

Recommendation: That, should the Board agree, they approve the resolution as presented.

- 
- b) Approval of the 2025 Board Meeting Calendar.

Background: The 2025 Calendar reflects the quarterly meeting schedule as indicated in the above resolution. If the Board does not adopt the above resolution, staff will bring a revised calendar to the Board in January for approval.

Recommendation: To adopt the Calendar as presented.

VIII. Other Business

Next Regular Meeting, Tuesday, March 18, 2025 3:30 p.m.

IX. Adjournment

The JPA provides remote attendance options solely as a matter of convenience to the public. The JPA will not stop or suspend its in-person public meeting should a technological interruption occur with respect to the zoom or call-in line listed on the agenda. We encourage members of the public to attend JPA meetings in-person at 34928 Valley Center Road, Pauma Valley, CA, or remotely utilizing the options below:

For Online Participation:

Join Zoom Meeting

<https://us02web.zoom.us/j/84993967247?pwd=gkHmBoesui6eT1ziP6ZfUgOpFAsDKC.1>

Meeting ID: 849 9396 7247

Passcode: 742212

CONSENT CALENDAR

UPPER SAN LUIS REY

Groundwater Management Authority

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF UPPER SAN LUIS REY GROUNDWATER MANAGEMENT AUTHORITY

Date: September 17, 2024

Time: 3:31 p.m.

Call to Order

The Regular Meeting of the Board of Directors of the Upper San Luis Rey Groundwater Management Authority was held at the offices of the Yuima Municipal Water District at 34928 Valley Center Rd., Valley Center, California on Tuesday, the 17th day of September, 2024. The meeting was called to order at 3:31 p.m. and the Pledge of Allegiance was performed.

Roll Call – Determination of Quorum

Administrator Reeh conducted the roll-call and a quorum of the Board was established.

Directors In Attendance

Warren Lyall (Alt.)	Eric Steinlicht	
Roland Simpson	Rich Stehly	Chuck Bandy
Bill Pankey	Steve Wehr	

Directors Absent

Greg Kamin
Tim Lyall
Michael Perricone

Others In Attendance

Amy Reeh – Administrator

Approval of the Agenda

Upon motion by Director Wehr, seconded by Director Stehly; the agenda was approved by the following roll-call vote, to wit:

Minutes September 17, 2024

AYES: W. Lyall, Simpson, Stehly, Pankey, Steinlicht, Wehr, Bandy
NOES: None
ABSTAIN: None
ABSENT: Kamin, Perricone

Public Comment

There were no public comments.

Consent Calendar

With motion by Director Bandy, second by Director Wehr the *August 20, 2024 Minutes of the Regular Meeting, Accounts Paid and Payable for August 2024 and Monthly Financials for August 2024* were approved by the following roll-call vote, to wit:

AYES: W. Lyall, Simpson, Stehly, Bandy, Pankey, Wehr, Steinlicht
NOES: None
ABSTAIN: None
ABSENT: Kamin, Perricone

Action Discussion

There were no Action Items for Approval.

Other Business

Next Regular Meeting – October 15, 2024 at 3:30 p.m.

Adjournment

The meeting of the Board of Directors of the Upper San Luis Rey Groundwater Management Authority was adjourned at 3:40 p.m. until the next meeting on October 15, 2024 at 3:30 p.m.

Michael Perricone, Secretary

Greg Kamin, Chairman

Upper San Luis Rey Groundwater Management Authority

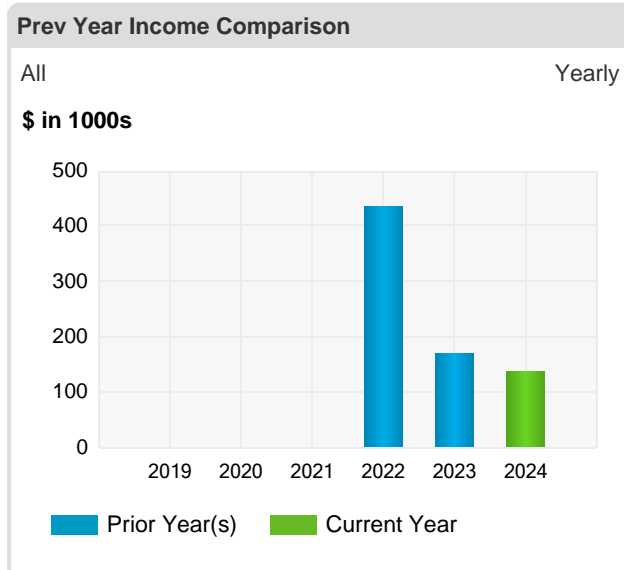
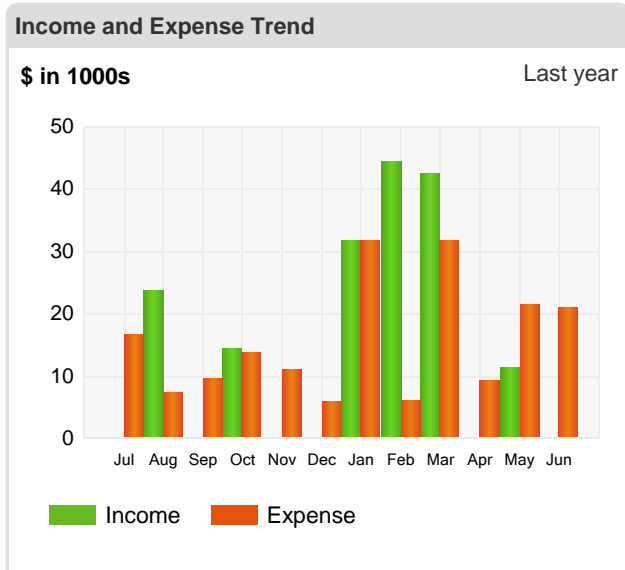
Check Detail

October 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -...	1082	10/15/2024	Rutan & Tucker, LLP	10000 - General Checking		-260.00
Bill	1002998	08/27/2024		60300 - Legal Expense	-210.00	210.00
Bill	1004874	09/17/2024		60300 - Legal Expense	-50.00	50.00
TOTAL					-260.00	260.00
Bill Pmt -...	1083	10/15/2024	SCI Consulting Group	10000 - General Checking		-24,930.00
Bill	SBS112...	07/31/2024		60902 - Prof. Services - Rate Study	-24,930.00	24,930.00
TOTAL					-24,930.00	24,930.00
Bill Pmt -...	1084	10/15/2024	Yuima Municipal Water District	10000 - General Checking		-2,899.12
Bill	202409	08/15/2024		60000 - Yuima Management Fee	-1,150.00	1,150.00
				60001 - Yuima Non-Contract Expense	-1,328.89	1,328.89
				60501 - Website & Email Expense	-89.70	89.70
Bill	202410	09/15/2024		60000 - Yuima Management Fee	-205.28	1,150.00
				60001 - Yuima Non-Contract Expense	-125.25	701.69
TOTAL					-2,899.12	4,420.28
Bill Pmt -...	1085	10/15/2024	Geoscience Support Services	10000 - General Checking		-452.00
Bill	USLRG-...	07/08/2024		60901.1 - GSP Annual Report	-452.00	452.00
TOTAL					-452.00	452.00

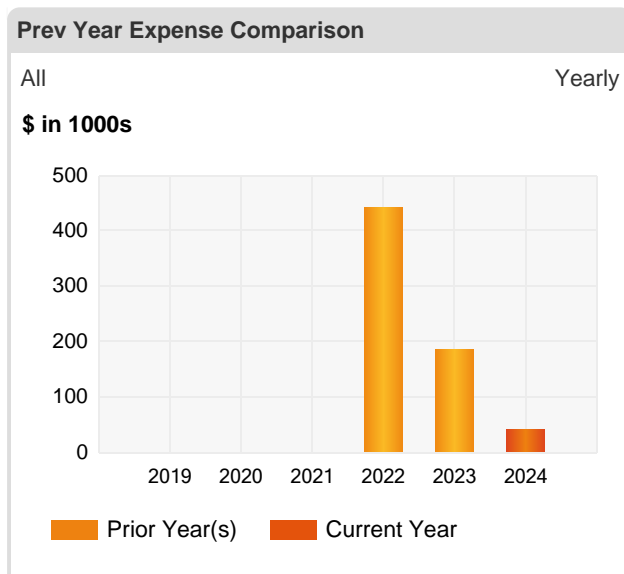
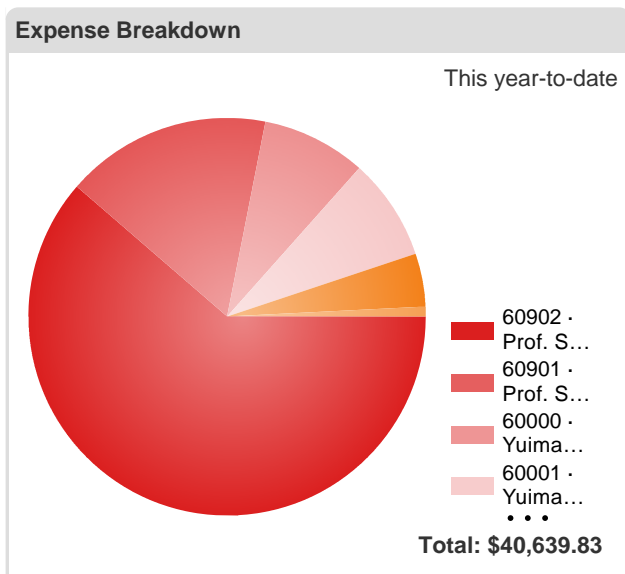
Upper San Luis Rey Groundwater Management Authority
A/P Aging Summary
As of October 31, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Yuima Municipal Water District	1,239.70	0.00	0.00	0.00	0.00	1,239.70
TOTAL	<u>1,239.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,239.70</u>



Customers Who Owe Money

Customer	Due Date	Amt Due
Rancho Pauma - Well Ext...	08/19/2024	44,340.71



Account Balances

Account	Balance
General Checking	59,327.66
Accounts Receivable - Well Fees	44,340.71
Accounts Payable	28,089.12
Accounts Receivable - Grants	0.00
Accounts Receivable - Members	0.00
Payroll Liabilities	0.00

Upper San Luis Rey Groundwater Management Authority

Balance Sheet

As of September 30, 2024

	<u>Sep 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 - General Checking	59,327.66
Total Checking/Savings	59,327.66
Accounts Receivable	
11500 - Accounts Receivable - Well Fees	44,340.71
Total Accounts Receivable	44,340.71
Total Current Assets	103,668.37
TOTAL ASSETS	<u>103,668.37</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	28,089.12
Total Accounts Payable	28,089.12
Total Current Liabilities	28,089.12
Total Liabilities	28,089.12
Equity	
32000 - Retained Earnings	-22,123.39
Net Income	97,702.64
Total Equity	75,579.25
TOTAL LIABILITIES & EQUITY	<u>103,668.37</u>

Upper San Luis Rey Groundwater Management Authority

Profit & Loss Budget vs. Actual

10/08/24

July through September 2024

Accrual Basis

	Jul - Sep 24	Budget
Income		
40000 · Member Agency Contributions	34,566.93	0.00
40100 · Grant Funds	0.00	0.00
40500 · Assessments - Groundwater	11,700.00	331,246.00
40510 · Assessments-Annual Per Well Fee	92,075.54	90,000.00
40800 · Miscellaneous Income	0.00	0.00
40900 · Well Permit Processing Fee	0.00	1,000.00
Total Income	138,342.47	422,246.00
Gross Profit	138,342.47	422,246.00
Expense		
60000 · Yuima Management Fee	3,450.00	13,800.00
60001 · Yuima Non-Contract Expense	3,373.43	16,200.00
60100 · Bank Service Charges	0.00	192.00
60200 · Insurance Expense	0.00	1,500.00
60300 · Legal Expense	1,752.50	100,000.00
60400 · Audit Expense	0.00	1,150.00
60500 · General & Administrative	0.00	20,513.00
60501 · Website & Email Expense	179.40	2,726.00
60600 · Membership Fees	0.00	2,275.00
60700 · Permits & Licenses Expense	0.00	0.00
60800 · Miscellaneous Expense	150.00	19,000.00
60900 · Professional Services	0.00	0.00
60901 · Prof. Services - GSPConsultant	6,804.50	243,890.00
60902 · Prof. Services - Rate Study	24,930.00	0.00
60903 · Prof. Services - Engineering	0.00	1,000.00
60904 · Prof. Services Grant Consultant	0.00	0.00
Total Expense	40,639.83	422,246.00
Net Income	97,702.64	0.00

Upper San Luis Rey Groundwater Management Authority

10/08/24

Check Detail

September 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -...	1077	09/11/2024	Best, Best & Krieger	10000 - General Checking		-1,177.50
Bill	999706	07/02/2024		60300 - Legal Expense	-210.00	210.00
Bill	999707	07/02/2024		60300 - Legal Expense	-127.50	127.50
Bill	1002724	08/06/2024		60300 - Legal Expense	-840.00	840.00
TOTAL					-1,177.50	1,177.50
Bill Pmt -...	1078	09/11/2024	Geoscience Support Services	10000 - General Checking		-6,804.50
Bill	USLRG-...	07/08/2024		60901.1 - GSP Annual Report	-452.00	452.00
Bill	USLRG-...	08/15/2024		60901 - Prof. Services - GSPConsultant	-6,352.50	6,352.50
TOTAL					-6,804.50	6,804.50
Bill Pmt -...	1079	09/11/2024	Rutan & Tucker, LLP	10000 - General Checking		-6,097.00
Bill	996418	06/24/2024		60300 - Legal Expense	-5,782.00	5,782.00
Bill	998692	08/15/2024		60300 - Legal Expense	-315.00	315.00
TOTAL					-6,097.00	6,097.00
Bill Pmt -...	1080	09/11/2024	Yuima Municipal Water District	10000 - General Checking		-8,132.46
Bill	062024...	06/28/2024		60001 - Yuima Non-Contract Expense	-4,028.75	4,028.75
Bill	202408	08/15/2024		60000 - Yuima Management Fee	-1,150.00	1,150.00
				60501 - Website & Email Expense	-89.70	89.70
				60001 - Yuima Non-Contract Expense	-2,864.01	2,864.01
TOTAL					-8,132.46	8,132.46
Bill Pmt -...	1081	09/11/2024	U.S. Postal Office	10000 - General Checking		-150.00
Bill	Annual ...	09/11/2024		60800 - Micellaneous Expense	-150.00	150.00
TOTAL					-150.00	150.00

Upper San Luis Rey Groundwater Management Authority
Deposit Detail
September 2024

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit	09/10/2024		10000 · General Checking	52,294.95
Payment	09/10/2024	Yuima-Well Extract Fees	12000 · Undeposited Funds	-36,902.24
Payment	09/10/2024	Yuima MWD	12000 · Undeposited Funds	-3,870.40
Payment	09/10/2024	Pauma Municipal Water District	12000 · Undeposited Funds	-7,651.91
Payment	09/10/2024	Pauma Municipal Water District	12000 · Undeposited Funds	-3,870.40
TOTAL				-52,294.95
Deposit	09/11/2024		10000 · General Checking	21,175.46
Payment	09/11/2024	Pauma Valley Mutual - Well Extract Fees	12000 · Undeposited Funds	-10,784.95
Payment	09/11/2024	Rancho Estates - Well Extract Fees	12000 · Undeposited Funds	-10,390.51
TOTAL				-21,175.46
Deposit	09/30/2024		10000 · General Checking	1,357.13
Payment	09/30/2024	Lazy H - Well Extract Fees	12000 · Undeposited Funds	-1,357.13
TOTAL				-1,357.13

8:17 AM

10/08/24


Upper San Luis Rey Groundwater Management Authority
A/P Aging Summary
As of September 30, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Rutan & Tucker, LLP	260.00	0.00	0.00	0.00	0.00	260.00
SCI Consulting Group	24,930.00	0.00	0.00	0.00	0.00	24,930.00
Yuima Municipal Water District	2,899.12	0.00	0.00	0.00	0.00	2,899.12
TOTAL	<u>28,089.12</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,089.12</u>

8:16 AM

10/08/24

Upper San Luis Rey Groundwater Management Authority
A/R Aging Summary
As of October 8, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>91 - 120</u>	<u>> 120</u>	<u>TOTAL</u>
	0.00	0.00	44,340.71	0.00	0.00	0.00	44,340.71
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>44,340.71</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>44,340.71</u>

8:08 AM

Upper San Luis Rey Groundwater Management Authority

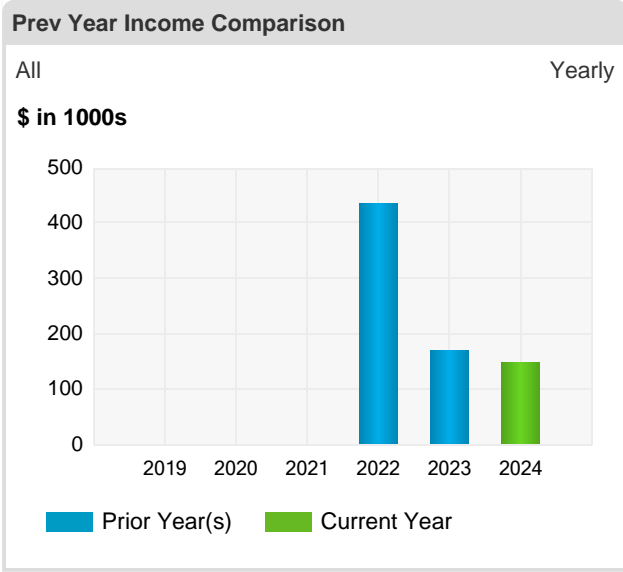
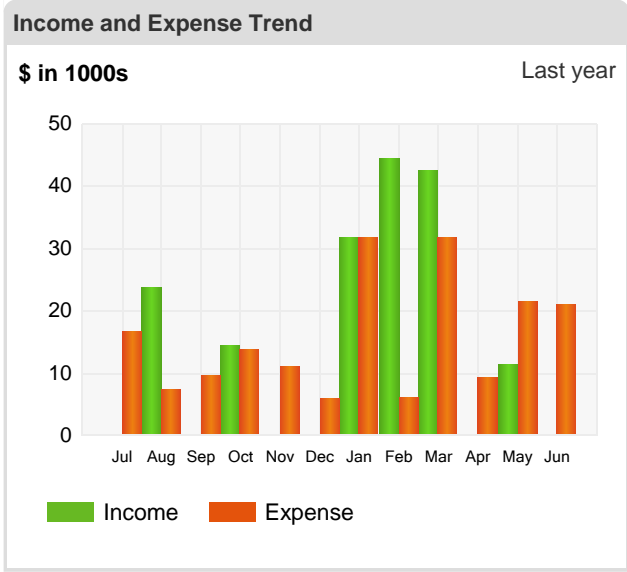
10/08/24

Trial Balance

Accrual Basis

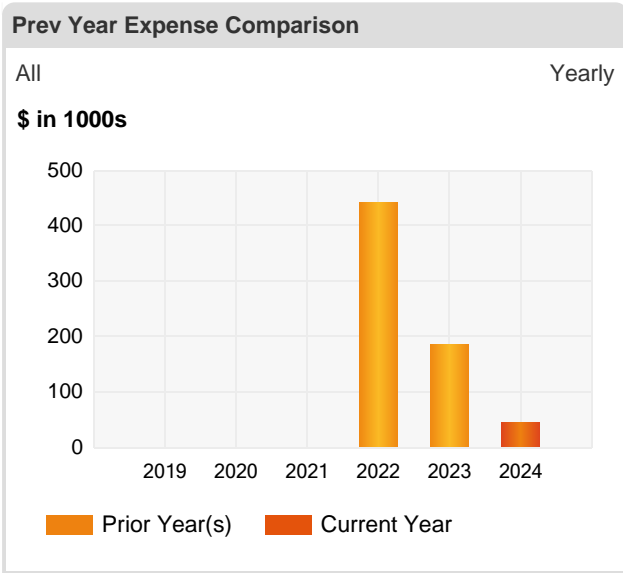
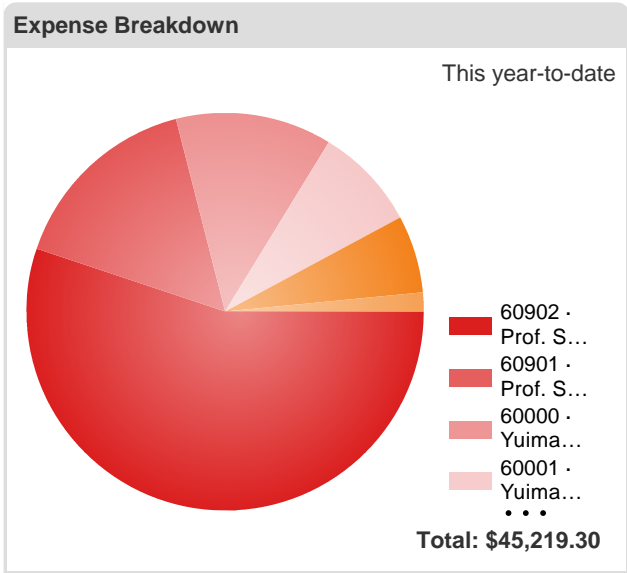
As of September 30, 2024

	Sep 30, 24	
	Debit	Credit
10000 · General Checking	59,327.66	
11400 · Accounts Receivable - Members	0.00	
11500 · Accounts Receivable - Well Fees	44,340.71	
12000 · Undeposited Funds	0.00	
20000 · Accounts Payable		28,089.12
32000 · Retained Earnings	22,123.39	
40000 · Member Agency Contributions		34,566.93
40500 · Assessments - Groundwater		11,700.00
40510 · Assesments-Annual Per Well Fee		92,075.54
60000 · Yuima Management Fee	3,450.00	
60001 · Yuima Non-Contract Expense	3,373.43	
60300 · Legal Expense	1,752.50	
60501 · Website & Email Expense	179.40	
60800 · Micellaneous Expense	150.00	
60901 · Prof. Services - GSPConsultant	6,352.50	
60901 · Prof. Services - GSPConsultant:60901.1 · GSP Annual Report	452.00	
60902 · Prof. Services - Rate Study	24,930.00	
TOTAL	166,431.59	166,431.59



Customers Who Owe Money

Customer	Due Date	Amt Due
Al Serrato	11/19/2024	4,241.78
Borden Ranches	11/19/2024	2,354.00
Daren House	11/19/2024	1,726.06
Jeffery Lanfried	11/19/2024	572.60
Maye Kongmalay	11/19/2024	307.85
Testa Family Trust	11/19/2024	709.21
Valencia Groves	11/19/2024	825.28



Account Balances

Account	Balance
General Checking	81,931.75
Accounts Payable	10,931.97
Accounts Receivable - Well Fees	10,736.78
Accounts Receivable - Grants	0.00
Accounts Receivable - Members	0.00
Payroll Liabilities	0.00

Upper San Luis Rey Groundwater Management Authority

Balance Sheet

As of October 31, 2024

	<u>Oct 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 - General Checking	37,591.04
Total Checking/Savings	37,591.04
Accounts Receivable	
11500 - Accounts Receivable - Well Fees	44,340.71
Total Accounts Receivable	44,340.71
Total Current Assets	81,931.75
TOTAL ASSETS	81,931.75
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	1,239.70
Total Accounts Payable	1,239.70
Total Current Liabilities	1,239.70
Total Liabilities	1,239.70
Equity	
32000 - Retained Earnings	-22,123.39
Net Income	102,815.44
Total Equity	80,692.05
TOTAL LIABILITIES & EQUITY	81,931.75

Upper San Luis Rey Groundwater Management Authority

11/19/24

Profit & Loss Budget vs. Actual

Accrual Basis

July through October 2024

	Jul - Oct 24	Budget
Income		
40000 · Member Agency Contributions	34,566.93	0.00
40100 · Grant Funds	0.00	0.00
40500 · Assessments - Groundwater	11,700.00	331,246.00
40510 · Assessments-Annual Per Well Fee	92,075.54	90,000.00
40800 · Miscellaneous Income	0.00	0.00
40900 · Well Permit Processing Fee	0.00	1,000.00
Total Income	138,342.47	422,246.00
Gross Profit	138,342.47	422,246.00
Expense		
60000 · Yuima Management Fee	4,600.00	13,800.00
60001 · Yuima Non-Contract Expense	3,373.43	16,200.00
60100 · Bank Service Charges	0.00	192.00
60200 · Insurance Expense	0.00	1,500.00
60300 · Legal Expense	1,752.50	100,000.00
60400 · Audit Expense	0.00	1,150.00
60500 · General & Administrative	0.00	20,513.00
60501 · Website & Email Expense	269.10	2,726.00
60600 · Membership Fees	0.00	2,275.00
60700 · Permits & Licenses Expense	0.00	0.00
60800 · Miscellaneous Expense	150.00	19,000.00
60900 · Professional Services	0.00	0.00
60901 · Prof. Services - GSPConsultant	452.00	243,890.00
60902 · Prof. Services - Rate Study	24,930.00	0.00
60903 · Prof. Services - Engineering	0.00	1,000.00
60904 · Prof. Services Grant Consultant	0.00	0.00
Total Expense	35,527.03	422,246.00
Net Income	102,815.44	0.00

Upper San Luis Rey Groundwater Management Authority

Check Detail

October 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -...	1082	10/15/2024	Rutan & Tucker, LLP	10000 - General Checking		-260.00
Bill	1002998	08/27/2024		60300 - Legal Expense	-210.00	210.00
Bill	1004874	09/17/2024		60300 - Legal Expense	-50.00	50.00
TOTAL					-260.00	260.00
Bill Pmt -...	1083	10/15/2024	SCI Consulting Group	10000 - General Checking		-24,930.00
Bill	SBS112...	07/31/2024		60902 - Prof. Services - Rate Study	-24,930.00	24,930.00
TOTAL					-24,930.00	24,930.00
Bill Pmt -...	1084	10/15/2024	Yuima Municipal Water District	10000 - General Checking		-2,899.12
Bill	202409	08/15/2024		60000 - Yuima Management Fee	-1,150.00	1,150.00
				60001 - Yuima Non-Contract Expense	-1,328.89	1,328.89
				60501 - Website & Email Expense	-89.70	89.70
Bill	202410	09/15/2024		60000 - Yuima Management Fee	-205.28	1,150.00
				60001 - Yuima Non-Contract Expense	-125.25	701.69
TOTAL					-2,899.12	4,420.28
Bill Pmt -...	1085	10/15/2024	Geoscience Support Services	10000 - General Checking		-452.00
Bill	USLRG-...	07/08/2024		60901.1 - GSP Annual Report	-452.00	452.00
TOTAL					-452.00	452.00

Upper San Luis Rey Groundwater Management Authority
A/P Aging Summary
As of October 31, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Yuima Municipal Water District	1,239.70	0.00	0.00	0.00	0.00	1,239.70
TOTAL	<u>1,239.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,239.70</u>

Upper San Luis Rey Groundwater Management Authority
A/R Aging Summary
As of October 31, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>91 - 120</u>	<u>> 120</u>	<u>TOTAL</u>
Rancho Pauma - Well Extract Fees	0.00	0.00	0.00	44,340.71	0.00	0.00	44,340.71
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>44,340.71</u>	<u>0.00</u>	<u>0.00</u>	<u>44,340.71</u>

ACTION / DISCUSSION

RESOLUTION NO. ~~01-2022~~17-2024

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
UPPER SAN LUIS REY GROUNDWATER MANAGEMENT AUTHORITY
SUCCESSOR TO
THE PAUMA VALLEY GROUNDWATER SUSTAINABILITY AGENCY
PROVIDING FOR THE CALLING AND HOLDING OF REGULAR MEETINGS, DETERMINING
THE TIME AND PLACE OF SUCH MEETINGS,
DETERMINING HOW ITS RECORDS SHALL BE KEPT, ESTABLISHING RULES AND
REGULATIONS GOVERNING PROCEDURE OF SAID BOARD AND ADOPTING
ADMINISTRATION AND STAFFING FOR THE AUTHORITY**

WHEREAS, The Upper San Luis Rey Groundwater Management Authority (“Authority”) was established by a Joint Exercise of Powers Agreement (“JPA Agreement”) on May 1, 2022 as a fourth amendment to that certain Memorandum of Understanding for the Development of a Groundwater Sustainability Plan dated June 27 ,2017 (“2017 MOU”) which created the Pauma Valley Groundwater Sustainability Agency (“PVGSA”); and

WHEREAS ,the JPA Agreement provides that the Authority, upon formation, shall serve as the successor to the PVGSA as the groundwater sustainability agency (“GSA”) for the Upper San Luis Rey Valley Subbasin (“Subbasin”) with the responsibility for implementing the Groundwater Sustainability Plan (“GSP”) submitted by PVGSA to the California Department of Water Resources (“DWR”).

WHEREAS, it is necessary for the Authority, in order to function as a separate joint powers entity, to establish certain administrative policies for the operation of the Authority; and

WHEREAS, said resolution is not in conflict with the JPA Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE UPPER SAN LUIS REY GROUNDWATER MANAGEMENT AUTHORITY, SUCCESSOR TO THE PAUMA VALLEY GROUNDWATER SUSTAINABILITY AGENCY, as follows:

1. The Regular meetings of the Board of Directors of the Authority shall be held within the boundary of the territory of at least one of the member agencies of the Authority. Regular meetings of the Board of Directors shall be held and noticed in accordance with the Ralph M. Brown Act and shall be held on the third Tuesday of each quarterly month (March, June, September and December) at ~~3:00~~3:30 p.m. Said meeting shall be held at the District offices of Yuima Municipal Water District or at such times and places as the Board of Directors of the Authority may, from time to time, determine and/or adjourn.
2. Special meetings of the Board of Directors of the Authority may be called at any time by the Chairperson of the Board of Directors of the Authority, a majority of the members of said Board of Directors, or the Administrator of the Authority after consultation with the Board Chairperson. Special meetings shall be noticed in accordance with the Ralph M. Brown Act.

3. If, at any time, any Regular meeting shall fall on a holiday, such meeting shall be rescheduled to a day and time as determined by the Board of Directors. If, by reason of fire, flood, earthquake or other emergency, it shall be unsafe to meet at the place designated for Regular meetings then such meetings shall be held for the duration of the emergency at such place as is designated by the Chairperson of the Board of Directors of the Authority.
4. All meetings of the Board of Directors of the Authority shall be open and public, and all persons shall be permitted to attend any open sessions of meetings of the Board of Directors; provided however, that nothing contained herein shall be deemed to prevent the Board of Directors from holding closed sessions in accordance with the Brown Act. Moreover, by this resolution the Board of Directors, the Authority hereby adopts the following policy regarding disclosure of information discussed during closed session of the Authority, as authorized by Government Code § 54956.96.
 - a. All information received by an Authority Director in closed session shall be confidential unless the Authority Board votes to release such information to the public. However, a Director of the Authority may disclose information obtained in a closed session that potentially has direct financial or liability implications for member agencies of the Authority to the following individuals at that Director's appointing member agency:
 - (1) Legal counsel of that appointing member agency for purposes of obtaining advice on whether the matter has direct financial or liability implications;
 - (2) Other members of the legislative body of the appointing member agency, or members and staff of aligned entities in litigation, who are present in a closed session of that local agency member.
 - b. Any designated alternate member of the Authority Board who is attending a properly noticed meeting of the Board in lieu of the regular member may similarly attend closed sessions of the Authority in the absence of the regular member, and may disclose information received during closed session to their appointing member agency where authorized by Section 4.a.
5. At the first meeting of the Board of Directors, the Board shall elect by majority vote, a Chairperson, Vice-Chairperson, Secretary and Treasurer.

At the first meeting of the Board of Directors, or as soon thereafter as practicable, the Board shall appoint, by majority vote, an Administrator, one or more Authority Attorneys and an Auditor, and each shall serve at the pleasure of the Board of Directors.

- a. At the first meeting of the Board of Directors in the Month of January of each even-numbered year, the Board of Directors shall appoint, by a majority vote, a Chairperson, Vice-Chairperson, Secretary and Treasurer.
- b. The Chairperson and Vice-Chairperson shall be Directors of the Board and the Secretary and Treasurer may, but need not, be Directors of the Board. The Chairperson shall preside at all meetings of the Board, and the Vice-Chairperson shall act as the Chairperson in the absence of the Chairperson elected by the Board.

- c. No one person shall, at the same time, hold the offices of Chairperson and Secretary.
 - d. In the event the positions of Chairperson, Vice-Chairperson, Secretary, Treasurer, Administrator, Attorney or Auditor shall for any reason become vacant, the Board of Directors, by majority vote, shall appoint a qualified person to fill such vacated position.
6. In accordance with Section 4.5 of the JPA Agreement, a majority of the Board of Directors will constitute a quorum for the purpose of conducting business, unless there is an even number of Directors on the Board of Directors, in which case a quorum may be established with half of the total appointed directors, plus one.. The Board of Directors of the Authority shall act only by ordinance, resolution or motion. No ordinance, resolution or motion shall be passed or become effective without the required affirmative vote of the number of directors specified in Sections 4.6 and 4.7 of the JPA Agreement, at any regular or special meeting. Ordinances, resolutions and motions shall all be adopted by roll-call vote and all ayes, noes and abstentions recorded in the minutes of the meetings of the Board of Directors.
7. Except as otherwise provided by The Ralph M. Brown Act or an ordinance adopted by this Board of Directors, Rosenberg's Rules of Order, <https://www.cacities.org/UploadedFiles/LeagueInternet/77/77d4ee2b-c0bc-4ec2-881b-42ccdbbe73c9.pdf>, are hereby adopted as the rules of practice and procedure Governing the conduct of the business before this Board of Directors. In the absence of the Chairperson, the Vice-Chairperson shall preside, and in the absent of both, the presiding officer shall be elected by a majority vote of the members of the Board of Directors.

The Chairperson, or the Vice-Chairperson in their absence, is authorized to vary the order of business where necessary to the orderly conduct of the Authority's business.

8. The Minutes of the Board of Directors shall be recorded in written form and kept by or under the direction of the Secretary of the Board of Directors in both a book and electronic format for that purpose entitled "Minutes of the Board of Directors of the Upper San Luis Rey Groundwater Management Authority". Unless otherwise expressly directed by the Board of Directors at the time of their adoption, all ordinances and resolutions adopted by the Board of Directors shall be referred to in the Minutes of the meetings of the Board of Directors by number and title. The same shall be recorded in full in books and electronic file, kept for that purpose, entitled "Ordinances" and "Resolutions" respectively.

The Chairperson or other person who may preside at the meeting and Secretary shall authenticate the minutes, ordinances and resolutions after these have been transcribed and adopted by the Board of Directors and, when so authenticated, shall constitute the official minutes, ordinances and resolutions of the Board of Directors of the UPPER SAN LUIS REY GROUNDWATER MANAGEMENT AUTHORITY, successor to the Pauma Valley Groundwater Sustainability Agency.

All adopted Minutes, Ordinances and Resolutions shall be kept at the offices of the appointed Administrator of the Authority.

9. The Chairperson, in addition, may from time to time appoint one or more committees. The Treasurer, and such other person or persons as may be authorized by the Board of Directors, shall draw checks or warrants to pay demands on the Authority when such demands have been approved by the Board of Directors. The Authority Attorney (s) shall be the legal advisor(s) of the Authority and shall perform such duties as may be prescribed by the Board of Directors.

10. The Board of Directors shall designate a depository to have the custody of the funds of the Authority, who shall give security sufficient to secure the Authority against possible loss and who shall be authorized to and shall pay checks drawn by the Authority for demands against the Authority when approved by the Board of Directors.
11. This Resolution may be amended by a majority vote of the members of the Board of Directors of the Authority at any properly noticed meeting by the adoption of a resolution amending any section of this resolution and rescinding this resolution.

PASSED AND ADOPTED at the regular meeting of the board of Directors of UPPER SAN LUIS REY GROUNDWATER MANAGEMENT AUTHORITY SUCCESSOR TO THE PAUMA VALLEY GROUNDWATER SUSTAINABILITY AGENCY held on the ~~19th~~3rd day of ~~March~~December 2024, by the following vote to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Greg Kamin, Chairman

Michael Perricone, Secretary



UPPER SAN LUIS REY
GROUNDWATER MANAGEMENT AUTHORITY

Board of Directors
Greg Kamin – Chairman
Tim Lyall – Vice-Chairman
Michael Perricone – Secretary
Roland Simpson - Treasurer
Charles Bandy - Director
William Pankey – Director
Eric Steinlicht – Director
Richard Stehly – Director
Stephen Wehr - Director

UPPER SAN LUIS REY GROUNDWATER MANAGEMENT AUTHORITY

2025 Calendar Year

Board Meeting Schedule

Tuesday, March 18, 2025 3:30 p.m.	Tuesday, June 15, 2025 3:30 p.m.
Tuesday, September 16, 2025 3:30 p.m.	Tuesday, December 16, 2025 3:30 p.m.

UPPER SAN LUIS REY GROUNDWATER MANAGEMENT AUTHORITY

P.O. Box 984 • 34928 Valley Center Road • Pauma Valley, CA 92061
(760) 742-3704 • www.uslrgma.com